

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: April 15, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9786 to West Coast Arborists for Tree Trimming and Removal Services in the Maximum Amount of \$50,000.00

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**ACTION REQUESTED**

Approve the award of competitive Bid No. 9786 to West Coast Arborists of Anaheim, CA for Tree Trimming and Removal Services and authorize the Purchasing Manager to sign the resulting blanket purchase order in the maximum amount of \$50,000.00.

**BACKGROUND**

Facility Services, Parks Division requires a vendor to provide tree trimming and removal services on an as needed basis for County parks and facilities from South Placer to North Tahoe.

On behalf of Facility Services, Parks Division, Procurement Services solicited bids for tree trimming and removal services from twenty-seven vendors and posted the Invitation for Bids on the County Website. Ten vendors responded with priced bids and West Coast Arborists of Anaheim, CA was the lowest bidder. Local vendor preference was not a determining factor in the award recommendation.

The blanket purchase order resulting from this award will be effective from April 15, 2008 through March 31, 2009.

**FISCAL IMPACT**

Based on anticipated requirements, Facility Services has requested a BPO in the amount of \$50,000.00. The department's fiscal impact statement is attached.

cc: Valarie Bayne, Facility Services

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: James Durfee, Director  
DATE: March 25, 2008  
SUBJECT: **Fiscal Impact Statement**  
Tree Services and Removal Services  
- RQ046726

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The Department of Facility Services, Parks Division have budgeted appropriately for this expense. Therefore there is sufficient funding available for this BPO.