

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 15, 2008**

From: **J.D. JAMES DURFEE / WILL DICKINSON** *W.D.*

Subject: **BUDGET REVISION FOR SEWER MAINTENANCE DISTRICT 3**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board:

1. Approve the attached Revision to the Sewer Maintenance District 3 Fiscal Year 07-08 Final Budget transferring \$30,500 in appropriations from "Buildings and Improvements" (4151) to "Equipment" (4451).
2. Approve the addition of three pieces of equipment to the Master Fixed Asset List.

**BACKGROUND:** Due to an error by the Department, the FY 07-08 Final Budget approved by your Board erroneously included an appropriation of \$30,500 in "Buildings and Improvements" that should have been budgeted in "Equipment." The Department would like to purchase the intended equipment but cannot do so unless your Board takes the recommended action. The items to be purchased are as follows:

- Sulfur Dioxide Analyzer – one at \$20,000
- Automatic Samplers – two at \$5,250 each for a total of \$10,500

This equipment is needed at Plant 3 to comply with new regulatory standards.

**ENVIRONMENTAL CLEARANCE:** Approval of these actions is not a project as defined in the California Environmental Quality Act.

**FISCAL IMPACT:** There is no fiscal impact to the recommended action.

ATTACHMENTS: BUDGET REVISION

JD:WD:DB

CC: COUNTY EXECUTIVE OFFICE

T:\FAC\BSMEMO2008\EE SMD 3 BUDGET REVISION.DOC

PAS DOCUMENT NO.

**BUDGET REVISION**

**POST DATE:**

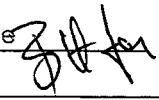
DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	61,000.00	2

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

- Auditor-Controller
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											12	014		503	3	990732	90732	4451				30,500.00
											12	015		503	3	990732	90732	4151				30,500.00
<b>TOTAL</b>										0.00	<b>TOTAL</b>										61,000.00	

REASON FOR REVISION: To shift appropriations between 4151-Captial Improvements-Bldg to 4451-Fixed Asset Equipment.

Prepared by Valerie Bayne  Ext 6803  
 Department Head \_\_\_\_\_  
 Board of Supervisors \_\_\_\_\_

Date: 4/15/08  
 Page: \_\_\_\_\_

Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE