

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer

DATE: February 26, 2008

SUBJECT: Merit Increase for Keely Scanlan

ACTION REQUESTED:

Approve a 5% merit increase for Keely Scanlan, Information Technology Manager, from Grade 457 Step 3 to Grade 457 Step 4 at \$51.33 per hour, retroactive to February 16, 2008.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Keely Scanlan, Information Technology Manager, recommending approval of a step increase. This office concurs with the recommendation.

TM:br

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