

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: February 26, 2008

SUBJECT: Approve the Award of Competitive Request for Qualifications No. 9749 for Preparation of Environmental Impact Reports and Adopt a List of Qualified Firms

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**ACTION REQUESTED**

Approve the award of competitive Request for Qualifications No. 9749 and adopt a list of qualified firms to provide Environmental Impact Report preparation services for private and public projects in Placer County.

**BACKGROUND**

The Procurement Services Division developed a Request for Qualifications (RFQ) for preparation of Environmental Impact Reports (EIR) and other related environmental documents for private and public projects in Placer County. The Placer County Environmental Review Ordinance requires that EIRs prepared for private and public projects must be prepared by consultants under contract to Placer County; this provision is mandatory for all projects. These services would be requested on an as-needed basis primarily by the Community Development Resource Agency (CDRA). Two hundred firms were notified via postcard of RFQ No. 9749, and it was published on the County website. *Formal responses were received from 28 firms.*

An evaluation panel rated the responsive submittals in accordance with the evaluation criteria contained in the RFQ. Attachment A shows the panel's individual and collective scores. The RFQ stated the County's intent to include on the resulting qualified list firms that achieved an aggregate score of 210 or above.

Your Board's approval is required to ratify the panel's recommendation. As a result, the firms will be placed on a qualified list effective for 3 years from February 26, 2008 through February 25, 2011. At the request of CDRA, an addendum issued to the RFQ included a provision reserving the County's right to re-release the RFQ and, subject to the same panel scoring process, add firms to the list accordingly at 6-month intervals during the 3-year period.

**FISCAL IMPACT**

There is no immediate fiscal impact resulting from this action. Individual contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of less than \$50,000.00 may be executed by the Purchasing Manager. Contracts of \$50,000.00 or more will require your Board's approval.

Attachment A: Evaluation Spreadsheet

Cc: Gina Langford, Environmental Coordinator, CDRA

## EVALUATION OF RFQ NO. 9749 PREPARATION OF ENVIRONMENTAL IMPACT REPORTS

In accordance with Section 7.1 of the RFQ, firms that achieved an aggregate score of 210 or above (23 firms) are recommended for inclusion on the qualified list.

	Rater 1	Rater 2	Rater 3	Aggregate Score	Rank
	Score	Score	Score		
RBF Consulting	95.00	88.00	98.00	281.00	1
North Fork Associates	97.00	83.00	99.00	279.00	2
Michael Brandman Associates	92.00	88.00	96.00	276.00	3
URS Corporation	95.25	89.25	91.25	275.75	4
AMEC Earth & Environmental, Inc.	91.50	85.50	93.50	270.50	5
Winzler & Kelly	89.05	82.05	98.05	269.15	6
Christopher A. Joseph & Associates	87.00	84.00	92.00	263.00	7
Dudek	88.25	80.25	92.25	260.75	8
Jones & Stokes	86.50	80.50	93.50	260.50	9
North State Resources, Inc.	81.20	78.20	90.20	249.60	10
Analytical Environmental Services (AES)	87.00	77.00	83.00	247.00	11
Environmental Science Associates (ESA)	81.00	77.00	86.00	244.00	12
PMC	81.40	79.40	82.40	243.20	13
CirclePoint	77.75	80.75	83.75	242.25	14
Camp, Dresser & McKee Inc. (CDM)	87.50	78.00	76.50	242.00	15
Kleinfelder	86.00	71.00	84.00	241.00	16
Hauge Brueck Associates	77.00	71.50	86.00	234.50	17
Raney Planning & Management, Inc.	89.50	74.50	65.50	229.50	18
Quad Knopf	75.45	75.45	72.45	223.35	19
EDAW Inc.	80.00	67.00	75.00	222.00	20
LSA Associates, Inc.	78.50	76.50	66.50	221.50	21
ECORP Consulting, Inc.	72.75	66.75	78.75	218.25	22
PBS&J	64.05	74.05	74.05	212.15	23
SWCA Environmental Consultants	69.25	68.25	67.25	204.75	24
Foothill Associates	69.00	62.50	69.00	200.50	25
Impact Sciences, Inc.	54.50	67.50	66.50	188.50	26
Denise Duffy & Associates, Inc.	68.25	56.25	61.25	185.75	27
Harvey-Meyerhoff Consulting Group (HMCG)	64.50	52.50	62.50	179.50	28