



**MEMORANDUM  
SHERIFF'S OFFICE  
ADMINISTRATIVE SERVICES**  
County of Placer

TO: Honorable Board of Supervisors

DATE: August 8, 2017

FROM: Devon Bell, Sheriff-Coroner-Marshal

SUBJECT: Replacement Vehicle Purchases – California Governor's Office of Emergency Services

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**ACTION REQUESTED**

Approve the award of a negotiated Purchase Order to the California Governor's Office of Emergency Services of Mather, CA for the purchase of twenty-one (21) Chevrolet Tahoe patrol vehicles and four (4) non-patrol vehicles in the maximum amount of \$952,354, and authorize the Purchasing Manager to sign all required documents for this request. Funding for purchase of these vehicles is available in the Sheriff's Office FY 2017-18 Proposed Budget.

**BACKGROUND**

The Sheriff's Office requests to purchase twelve (12) two-wheel drive and nine (9) four-wheel drive Chevrolet Tahoe patrol vehicles to replace twenty one (21) existing patrol vehicles nearing the end of their service life. Additionally, we are requesting to purchase three (3) four-wheel drive sport utility vehicles and one (1) four-wheel drive half-ton truck for use in investigations, jail transportation and administration. All vehicles will be purchased through the General Services Administration's CalOES Vehicle Purchasing Program.

Purchasing Policy Manual Section 1.3(e)(1) permits an exemption to the competitive bidding process for purchases made from other governmental agency agreements. The CalOES Vehicle Purchasing Program meets this criterion.

Occasionally, the Sheriff's Office needs to replace vehicles during the fiscal year that may exceed the Purchasing Manager's signature authority. We are requesting your Board authorize the Purchasing Manager to sign purchase orders for such occasions, provided the requests are appropriately budgeted and have been previously approved by your Board to be added to the FY 2017-18 Master Fixed Asset List.

**FISCAL IMPACT**

Funding for purchase of these vehicles is available in the Sheriff's Office FY 2017-18 Proposed Budget, with no additional impact to the General Fund.

