



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES
County of Placer

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: ArcGIS Software Maintenance – Environmental Systems Research Institute Inc.

ACTION REQUESTED

Approve the award of a purchase order to Environmental Systems Research Institute Inc. of Redlands, CA for ArcGIS software maintenance and support for the period of August 26, 2017 through August 25, 2018 in the total amount of \$53,050. Funded by the CDRA Administrative appropriation FY 2017-18 Proposed Budget.

Approve the option to renew the agreements on a year to year basis for two (2) additional one-year periods in the maximum amount of \$58,500 annually, and authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding.

BACKGROUND

The Community Development Resource Agency (CDRA) has used geographic information system (GIS) software published by Environmental Systems Research Institute, Inc. (ESRI) for over 17 years to manage map data, disseminate information through data and maps, perform spatial analysis and modeling, and deliver GIS to the public through the County's website.

CDRA requires software maintenance for the GIS software which includes ArcInfo, ArcView and ArcGIS software licenses. ESRI is the software publisher and support can only be provided from ESRI. The Purchasing Policy Manual Section 1.3(i) exempts IT services such as this from competitive bidding.

The current support agreement for the GIS software will expire on August 25, 2017. CDRA has received a quote from ESRI for support for the period of August 26, 2017 through August 25, 2018 in the amount of \$53,050. This is \$2,675 (5%) higher than last year due to the addition of Community Analyst and Geoplanner yearly maintenance costs.

The Procurement Services Division and CDRA are in agreement with this recommendation. Environmental Systems Research Institute Inc. has provided this service over several years meeting the department's requirements and expectations in a consistent manner. Therefore your Board's approval of a purchase order in the not to exceed amount of \$53,050 is requested.

FISCAL IMPACT

Funding for this support is included in the CDRA Administrative FY 2017-18 Proposed Budget.

cc: Kelly Berger, IT Supervisor/GIS Coordinator
Donna Kirkpatrick, Administrative & Fiscal Operations Manager

