COUNTY OF Placer

MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
County of Placer

TO: Board of Supervisors DATE: June 27, 2017

FROM: Brett Wood, Purchasing Manager

SUBJECT: Amendment No. 7 to Contract No. KN021172 – Tibbs Consulting

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ACTION REQUESTED
Approve Amendment No. 7 to Contract No. KN021172 with Tibbs Consulting of Concord, CA for Consulting Services in the amount of $31,500 for a revised maximum amount of $347,200, funded by the mPOWER FY 2016-17 Final Budget.

Authorize the Purchasing Manager to sign the contract amendment.

BACKGROUND
On June 7, 2016, the Treasurer-Tax Collector presented your Board with information on the due diligence, risk assessment, planning, start-up, and implementation of a Community Choice Aggregation program, sometimes referred to as a Community Choice Energy (CCE) program. Your Board also approved an amendment to Contract No. KN021172 with Tibbs Consulting to continue providing consulting work related to the development of the CCE program. On May 30, 2017 your Board approved renewal of the agreement with Tibbs Consulting for the period May 30, 2017 through June 30, 2018.

Staff efforts to develop the new agreement for Board approval took longer than expected and during this time, the workload required of the consultant also increased. As a result the previous Contract No. KN021172 needs to be amended to pay for the services already provided. The requested increase of $31,500 covers the consultant's services for the period of May 1-29, 2017.

Therefore, your Board's approval is required to issue Amendment No. 7 to Contract No. KN021172 to increase it by $31,500 for a revised maximum amount of $347,200 and to authorize the Purchasing Manager to sign the agreement.

FISCAL IMPACT
These services are fully funded by the mPOWER program FY 2016-17 Final Budget as revised by your Board on July 12, 2016.

cc: Jenine Windeshausen, Treasurer-Tax Collector
Cindy Badrue, Senior Administrative Services Officer