



**MEMORANDUM  
ADMINISTRATIVE SERVICES  
PROCUREMENT DIVISION  
County of Placer**

TO: Board of Supervisors DATE: June 27, 2017  
FROM: Brett Wood, Purchasing Manager  
SUBJECT: Technical Support – Systec Inc. dba Abtech Support

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**ACTION REQUESTED**

Approve the renewal of a negotiated agreement with Systec Inc. dba Abtech Support of Carlsbad, CA for technical support in the maximum amount of \$115,000 for the period of July 1, 2017 through June 30, 2018. Funded by the Sheriff's Office FY 2017-18 Proposed Budget, resulting in no new net County cost.

Approve the option to renew the agreement on a year-to-year basis for two (2) additional one-year periods in the maximum amount of \$115,000 annually, and authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding.

**BACKGROUND**

In June 2009, an agreement was awarded to Abtech Support to provide technical support for the Sheriff's Oracle software and Unix hardware. This software and hardware provides the database and underlying functionality of the Sheriff's Tiburon public safety system application. Abtech was selected for this work as the result of an informal solicitation process. In June 2014 your Board approved the renewal of the support agreement with Abtech Support for one year, with an option to renew for two additional one-year period. Both of the optional renewal periods were exercised. The current support agreement will expire June 30, 2017.

The Sheriff has a continuing need for this technical support and submitted a request to renew the agreement with Abtech Support, citing satisfaction with the vendor's performance. The vendor has agreed to renew the agreement at the same pricing and terms.

Section 1.3(i) of the Purchasing Policy Manual (PPM) exempts these IT services from competitive bidding. PPM Section 1.3(o) also allows renewal of an existing agreement based on good business sense and in the best interest of the County. The requested renewal meets both of these criteria.

Therefore, your Board's approval is required to proceed with the renewal of the agreement with Abtech Support in the maximum amount of \$115,000 for the effective period of July 1, 2017 through June 30, 2018, and to authorize the Purchasing Manager to sign the agreement.

**FISCAL IMPACT**

Funding is provided by the Sheriff's Office FY 2017-18 Proposed Budget. Funds are not encumbered until purchases are made against the resulting agreement.

cc: Mark Giacomini, Administrative Services Manager  
Jerry Silva, IT Manager

