

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: January 8, 2013
SUBJECT: Forensic Toxicology Laboratory Services – National Medical Services, Inc.

ACTION REQUESTED

1. Approve the annual renewal of a Blanket Purchase Order (BPO) with National Medical Services Inc. of Willow Grove, PA for forensic toxicology laboratory services, with a Sheriff's Office budgeted net county cost of \$88,000, for the period of January 1, 2013 to December 31, 2013, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On February 20, 2007 your Board approved the sole-source award of a BPO to National Medical Services for forensic toxicology laboratory services. This provider is the only known laboratory in northern California who offers the breadth of services required by the Sheriff's Coroner. The BPO has subsequently been renewed on an annual basis. The last BPO expired on December 31, 2012. The Coroner's Office submitted a request to renew the BPO for another year. NMS has requested price increases amounting to about 2.6% overall which has been determined to be reasonable.

FISCAL IMPACT

The BPO resulting from this recommendation will be issued in the maximum amount of \$88,000 and will be effective from January 1, 2013 through December 31, 2013. The Sheriff's Fiscal Impact Statement is attached.

Attachment: Sheriff Fiscal Impact Statement

cc: Dennis Watt, Chief Deputy Coroner/Investigator
Judy LaPorte, Administrative Services Manager – Sheriff's Office

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: January 8, 2013
SUBJECT: Fiscal Impact Statement
Coroner supplies from National Medical Services, Inc. for the period 01-01-13 – 12-31-13

Funds are included in the FY 2012-13 Sheriff's Office budget for these expenses resulting in Budgeted Net County Costs of \$88,000.

The National Medical Services, Inc. BPO is used by the Coroner's Unit for toxicology services. These services are not an option, but rather a necessity as part of the Coroner's examination. Based on our current usage, we are requesting \$88,000 for this BPO for FY 12/13.