



MEMORANDUM
HEALTH AND HUMAN SERVICES
ADULT SYSTEM OF CARE
County of Placer

TO: Board of Supervisors

DATE: April 4, 2017

FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services

SUBJECT: Municipal Resource Group (MRG), LLC Agreement Amendment

ACTION REQUESTED

Approve an amendment to the MRG Agreement #CN005815B for FY 2016-17 to increase the amount by \$6,000 for a new total of \$56,000, to assist with analysis of long term options of managing medical records for the Placer County Medical Clinic; and, authorize the Director of Health and Human Services to sign the amendment and subsequent amendments not to exceed 10 percent of the total contract amount, consistent with the subject matter and scope of work with Risk Management and County Counsel concurrence.

BACKGROUND

MRG have provided consultant services to assist with the transition of the Placer County Medical Clinic to Western Sierra Medical Clinic. This assistance has been beneficial in developing a work plan, transitioning equipment and evaluating long term options for managing medical records that remain the responsibility of Placer County. This amendment is necessary to finalize this work that has taken longer than originally anticipated. This extension will allow us to complete the necessary work necessary for the completion of this transition.

As staff has successfully transitioned to other positions there is not enough capacity to complete the necessary programmatic tasks necessary in this transition process. This contract will allow Placer County to complete these necessary tasks.

FISCAL IMPACT

This agreement amendment is funded with \$6,000 of county general funds that are budgeted for the Medical Clinic in the FY 2016-17 Final Budget.

The agreement is on file with the Clerk of the Board for review.

