



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer
By: Bekki Riggan, Principal Management Analyst

DATE: March 6, 2007

SUBJECT: Placer County Animal Services Program and Facility Planning Update

ACTION REQUESTED

It is respectfully requested that your Board:

- a) Receive a program update from the Health and Human Services Department regarding Placer County Animal Services;
- b) Approve an architectural services agreement with George Miers & Associates, Inc. in the amount not to exceed \$38,750, to update the County's existing Animal Services Needs Assessment and authorize the Director of Facility Services to execute the Agreement;
- c) Approve a Letter of Intent between Placer County and the Placer Society for the Prevention of Cruelty to Animals (PSPCA) to proceed with joint operational and facility planning discussions.

BACKGROUND

On July 11, 2006 your Board directed staff to take a number of actions related to Placer County Animal Services and the development of new animal care facilities in South Placer and Auburn. Specifically, staff was directed to select an architectural consulting firm to begin design of the South Placer Animal Shelter, to incorporate an Animal Services Facility Impact Fee into the County's existing fee program, to obtain formal confirmation of cities and non-profit partner agencies' participation in the development of new animal care facilities and services, and to form an Animal Services Advisory Committee.

Consistent with your Board's direction, County Executive Office, Health and Human Services and Facility Services staffs have met six times with the Animal Services Advisory Committee, which includes city, not-for-profit and other community representatives, to discuss important animal services issues. On January 23, 2007, your Board approved the Capital Facility Impact Fee (CFIF) for the unincorporated area. Since that time, the County Executive Office has requested that each city formalize their interest in partnering in the animal care facilities and that they adopt the CFIF to secure funding for that portion of costs attributable to each jurisdiction. As discussed with your Board on January 23, staff will be working with the cities to prepare city specific documentation and hold appropriate hearings relative to adoption of the capital facility fee, as well as prepare formal Memorandums of Understanding with participating cities.

Today's requested actions include a) an animal services program update from Health and Human Services; b) a contract for approval with George Miers & Associates to update the existing Animal Services Needs Assessment in advance of the facility design services from Facility Services; c) a Letter of Intent for approval between Placer County and the Placer Society for the Prevention of Cruelty to Animals (PSPCA) to proceed with joint operational and facility planning discussions.

FISCAL IMPACT

The total project cost of the new animal shelter facilities is estimated to be \$20million. \$2.9 million was appropriated in the FY 2006/07 Capital Project Fund and will be the source of funding for the \$38,750 architectural services contract submitted for approval today.

Attachments:

- A. Health and Human Services – Animal Services Program Update
- B. Facility Services – Needs Assessment Update
- C. County Executive Office – Letter of Intent