

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: January 9, 2007

SUBJECT: Approve an Amendment to Blanket Purchase Order No. 14133 with FS Systems for Consulting Services for PeopleSoft/ACORN System in the Maximum Amount of \$30,000

ACTION REQUESTED

Approve an amendment in the maximum amount of \$30,000 to Blanket Purchase Order No. 14133 with FS Systems to provide consulting services in support of the PeopleSoft/ACORN System, and authorize the Purchasing Manager to sign the required documents.

BACKGROUND

The County's payroll and personnel management system, which is designated "ACORN", utilizes software designed by PeopleSoft. Maintenance and support of the software is provided directly by PeopleSoft. Additional services such as implementation of additional modules, customizations, and other specialized services are not covered by the PeopleSoft agreement. The Auditor and Personnel occasionally require the assistance of outside consultants for these tasks. On August 22, 2006 the Board of Supervisors approved the award of agreements to five (5) firms who are qualified to perform these services within the PeopleSoft application. Unfortunately, two of the firms would not agree to the County's terms and conditions. Blanket purchase orders were successfully awarded to the remaining three firms: FS Systems in the amount of \$75,000, Implesoft Inc. in the amount of \$75,000 and CherryRoad Technologies in the amount of \$30,000.

Recent changes in employee wages and benefits have required extensive changes to the ACORN system. In order to implement these changes in a timely manner, the Auditor and Personnel requested assistance from FS Systems, who is highly familiar with the ACORN system and the required modifications. Due to this large volume of unforeseen work, the BPO with FS System is nearly exhausted. The Auditor and Personnel have requested that BP014133 be increased by \$30,000 for additional as-needed consulting services for the balance of the BPO period (through June 30, 2007). The revised maximum amount of the BPO will be \$105,000. This amendment requires Board approval.

FISCAL IMPACT

The Auditor and Personnel have assured that there are sufficient funds within their own budgets for the current fiscal year to support these services

cc: Andy Sisk, Assistant Auditor-Controller
Nancy Nittler, Personnel Director

237

