



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
County of Placer

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: Roofing Assessment – Tremco Inc.

DATE: November 22, 2016

ACTION REQUESTED

Approve the award of a purchase order with Tremco, Inc. of Beachwood, Ohio for roof assessment services in the total amount of \$116,688. Funding is included in Capital Project 4928 Countywide Roofing FY 2016-17 Final Budget.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

Placer County owns and maintains over 1.5 million square feet of facilities built over a period of more than a century. One of the most important roles of the facilities is to keep employees and assets protected from the elements, and the primary facility component relied upon to meet this need are the roofs. An assessment of the types of roofs, current physical condition and expected lifespan is critical to planning for repairs and ultimate replacement. This assessment will be integral to a long-term capital funding plan for the necessary construction work throughout the County. The Department of Public Works and Facilities (DPWF) requires a qualified firm to perform an assessment of the County's roofs.

On February 26, 2014, the Board of Directors of Region 4 Education Service Center of Houston, TX awarded a competitively bid annual contract to Tremco, Inc. for roofing products and services. This contract was made available to public agencies nationwide through National Intergovernmental Purchasing Alliance Company (National IPA).

Section 1.2(d) of the Purchasing Policy Manual authorizes the Procurement Services Division to make purchases using cooperative purchasing programs. DPWF has submitted a request to establish a purchase order for roof assessment services and has provided a proposal from Tremco, Inc. based on National IPA contract pricing. The cooperative contract expires February 28, 2017. Services will be provided via Tremco Inc.'s subsidiary, Weatherproofing Technologies, Inc., who is appropriately licensed with the California Contractors State License Board and is registered with the California Department of Industrial Relations.

Therefore, your Board's approval is required to proceed with the award of a purchase order to Tremco, Inc. in the total amount of \$116,688.

FISCAL IMPACT

The cost of the roof assessment services is \$116,688 and is included in Capital Project 4928 Countywide Roofing FY 2016-17 Final Budget

cc: Steve Newsom, Deputy Director, Capital Improvements/Building Maintenance
Valerie Bayne, Administrative Services Manager
Dennis Hughes, Assistant Building Maintenance Superintendent

