

# PLACER COUNTY ASSESSOR'S OFFICE

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## **Assessor's Parcel Boundary Change Request Attention: Mapping Division**

To request an Assessor's Boundary Change Request, the following conditions must be met.

1. A split is a separation of one parcel into two or more parcels resulting in separate tax bills for each. A combination merges two or more parcels resulting in a single tax bill.
2. Only the property owner(s) or legally authorized agent can request to have a parcel split or combined for property tax purposes. All owners must sign on the second page. Copies for additional owners can be made, as necessary.
3. A split must be along established lot lines from a recorded subdivision or parcel map.
4. All taxes must be paid in full on parcels being combined or split.
5. The recorded ownership of all parcels must be the same.
6. All parcels must be in the same Tax Rate Area (TRA), unless the size of any parcel to be combined or moved across existing TRA boundaries is valued less than \$50,000 **or** the parcel contains 45,000 square feet or less.
7. All parcels must be adjoining (directly adjoining each other and not separated by a roadway).

Once the request has been submitted and processed it cannot be reversed. Returning the property to the original configuration requires a new Assessor's Parcel Boundary Change Request and payment of the appropriate fees outlined on the second page of this letter.

This action by the County Assessor is for property assessment purposes only. It does not imply legal lot status, nor does it constitute legal lot approval by any Planning/Building authority. If you have questions regarding legal lots, you should contact the appropriate Planning/Building authority where the property is located.

