



**MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
County of Placer**

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: 2-1-1 Information and Referral Services

DATE: January 24, 2017

ACTION REQUESTED

Authorize the Purchasing Manager to close competitive Request for Proposals No. 10502 for 2-1-1 Information and Referral Services.

BACKGROUND

2-1-1 is a three-digit telephone number designated by the Federal Communications Commission (FCC) as an easy-to-remember and universally-recognizable number that provides widespread public access to community information and referral services. Nationally, 2-1-1 services are available in all 50 states and the District of Columbia, with 80 percent of the population having access. In California, 33 counties have developed functional 2-1-1 systems covering over 92 percent of the State's population.

The County Executive Office (CEO) desires to contract with a qualified firm to provide 2-1-1 information and referral services for the County. To identify a qualified firm, CEO enlisted the assistance of the Procurement Services Division to develop Request for Proposals (RFP) No. 10502. One hundred forty-five firms were notified of the solicitation, fifteen firms accessed the documents, and a sole response was submitted by Lighthouse Counseling & Family Resource Center of Lincoln, CA.

An evaluation panel comprised of representatives from the Administrative Services Department, CEO, Health and Human Services, and members of the Roseville City Council and the Placer Community Foundation reviewed the response in accordance with the evaluation criteria contained within the solicitation.

Following an extensive review and information gathered throughout the evaluation process, the evaluation panel recommends not to move forward with awarding a contract based on the requirements stated in the RFP. The panel further recommends that the County should continue to explore funding and service delivery options and to work with the vendor communities to determine how to proceed with contracting for these services in the best interest of the County. The Procurement Services Division received no bid protests.

Therefore, your Board's approval is required to proceed with closing competitive RFP No. 10502.

FISCAL IMPACT

There is no immediate fiscal impact resulting from this action.

cc: Bekki Riggan, Deputy County Executive Officer

