



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
County of Placer

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: Treatment Plant Operator – Fishers Wastewater Services

DATE: January 24, 2017

ACTION REQUESTED

Approve the award of a blanket purchase order to Mark A. Fisher, dba Fishers Wastewater Services of Grass Valley, CA to provide staffing for treatment plant operators at the Sheridan Wastewater Treatment Plant in the maximum amount of \$120,000, for the period of January 1, 2017 to December 31, 2017. Funding is provided by the County Service Area 28 Z06 Sheridan Sewer and County Service Area 28 Z06A1 Sheridan Water FY 2016-17 Final Budget and will be included in the FY 2017-18 Requested Budget.

Approve the option to renew the resulting blanket purchase order for two (2) additional one-year periods.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Department of Public Works and Facilities (DPWF) provides solid waste collection and processing, landfill monitoring and maintenance, and water, wastewater and recycled water services at various locations in Placer County. On November 17, 2015, your Board approved the award of a blanket purchase order (BPO) to Fishers Wastewater Services to provide staffing for treatment plant operators to be used by DPWF. DPWF has identified a need for the service to ensure adequate staffing for the Sheridan Wastewater Treatment Plant. The BPO with Fishers Wastewater Services expired on December 31, 2016.

Fishers Wastewater Services has agreed to renew at the same pricing and terms. Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$120,000 and to authorize the Purchasing Manager to sign the resulting BPO.

An evaluation of services required by DPWF will be conducted throughout the BPO period to assure the most cost-effective and appropriate level of service is provided. The BPO can be cancelled should an alternative method be deemed more effective.

FISCAL IMPACT

Funding is available in the County Service Area 28 Z06 Sheridan Sewer and County Service Area 28 Z06A1 Sheridan Water FY 2016-17 Final Budget and will be included in the FY 2017-18 Requested Budget. Funds are not encumbered until services are rendered against the BPO.

cc: David Atkinson, Utility Program Manager
Valerie Bayne, Administrative Services Manager

