MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES
County of Placer

TO:	Board of Supervisors	DATE:	October 25, 2016
FROM:	Brett Wood, Purchasing Manager		
SUBJECT:	Digital ID System Maintenance – DataWorks Plus LLC		

ACTION REQUESTED
Approve the renewal of a negotiated agreement with DataWorks Plus LLC of Greenville, SC to provide maintenance and support for a digital photographic and fingerprint identification system in the total amount of $62,669 for the period October 1, 2016 through September 30, 2017. Funding is included in the Sheriff's Office FY 2016-17 Final Budget.

Approve the option to renew the contract for two (2) additional one-year periods provided the renewal amount does not exceed 10 percent of the recommended maximum amount of $62,669.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND
The California Mugshot Consolidator (CMC) system is a system which was developed by DataWorks Plus LLC (DataWorks) and uses digital images of photos and fingerprints to verify the correct identity of persons who are encountered by law enforcement. The system is used by a large number of agencies throughout the State of California, including the Sheriff's Office and other law enforcement agencies within Placer County. Maintenance and support for the hardware and software can only be provided by DataWorks. The last maintenance agreement expired on September 30, 2016.

The Sheriff's Office requires continued support and maintenance for this system to assure optimal performance. DataWorks has provided a quote in the total amount of $62,669 for the support period of October 1, 2016 through September 30, 2017. The pricing for the hardware and software support is higher this year due to the addition of new hardware and software in the past year which was previously under warranty. The pricing for the balance of the hardware and software is unchanged from the previous year.

Section 1.3(i) of the Purchasing Policy Manual exempts these IT services from competitive bidding. In addition, DataWorks does not authorize other firms to provide this support.

FISCAL IMPACT
This expense has been included in the Sheriff's Office FY 2016-17 Final Budget.

cc: Mark Giacomini, Administrative Services Manager
Rosie Dreher, Senior Administrative Services Officer