

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: January 24, 2012
SUBJECT: Approve the Renewal of a Blanket Purchase Order with California Diesel & Power for Generator Inspection, Maintenance, and Repair Services in the Maximum Amount of \$160,600.00

RECOMMENDATION

Approve the renewal of a blanket purchase order (BPO) with California Diesel & Power of Martinez, CA, for generator inspection, maintenance, and repair services in the maximum amount of \$160,600.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On January 26, 2009, blanket purchase orders were awarded to California Diesel & Power for generator inspection, maintenance and repair services resulting from competitive Bid No. 9861. These services are used by the Department of Facility Services and the Telecommunications Division of Administrative Services to maintain their generators. The BPOs were renewed the following two years.

The Department of Facility Services submitted a request to renew their BPO for another one-year term with monthly and quarterly maintenance added to the BPO for the Building Maintenance Division's generators. Telecom's BPO will not be renewed as their generators will be added to Facility Services' new BPO. California Diesel & Power agreed to renew with the County's proposed changes at an additional cost of \$76,100.00.

Section 15 of the bid's terms and conditions and Purchasing Policy Manual Section 1.3 (o) allow the renewal of contracts if it is deemed to be in the best interest of the County based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

The new BPO with California Diesel & Power for Facility Services will be issued in the maximum amount of \$160,600.00 for the period of January 24, 2012 through December 31, 2012. Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Services' Fiscal Impact Statement

cc: Valerie Bayne, Administrative Services Manager
Dan Olsen, Supervising Building Crafts Mechanic

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Valerie Bayne, Administrative Services Manager

DATE: January 24, 2012

SUBJECT: **Fiscal Impact Statement**
BPO for Generator Inspection, Maintenance, and Repair Service

The Utilities and Building Maintenance divisions in the Department of Facility Services, require a vendor to perform semi-annual maintenance and repair services on generators at various County locations. The Department has budgeted appropriately for this expense in the SMD's, Sewer CSA's, and Building Maintenance budget for FY11/12.