



COUNTY OF PLACER

OFFICE OF AUDITOR-CONTROLLER

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April 2, 2018

Mr. Todd Leopold
County Executive Officer
175 Fulweiler Avenue
Auburn, CA 95603

Re: Transfer of Accountability of County Executive Office Assets

Dear Mr. Leopold:

The purpose of our review was to determine whether there has been a proper transfer of accountability of the assets under the control of the former County Executive Officer, David Boesch, to the new County Executive Officer, Todd Leopold. During our review, we made inquiries with County Executive Office personnel, physically observed non-capitalized equipment, and reviewed supporting asset documentation as of January 5, 2018 and January 22, 2018.

As a result of our review, we have determined the accountability of the assets of the County Executive Office has been properly transferred.

We appreciate the courtesy and cooperation of the County Executive Office staff throughout the course of this review.

Respectfully,

Nicole C. Howard, CPA
Assistant Auditor-Controller

cc: Gina Myren, Senior Administrative Services Officer
Placer County Audit Committee