

PLACER COUNTY

ADMINISTRATIVE SERVICES DEPARTMENT

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, Director of Administrative Services *JG*

DATE: March 27, 2012

SUBJECT: Recommendation to Approve a Resolution Consenting to the Acceptance of a Grant from the California Emergency Management Agency Funded by the FY2011 Emergency Management Performance Grant Program to Serve the Countywide Interoperable Radio Network Project.

ACTION REQUESTED

It is recommended that your Board take the following actions associated with the Countywide Interoperable Radio Network Project:

- 1.) Approve a Resolution consenting to the acceptance of a grant in the amount of \$141,500 to serve the Countywide Interoperable Radio Network Project;
- 2.) Authorize the Director of the Administrative Services Department to execute the grant documents;
- 3.) Authorize a Budget Revision in the amount of \$141,500 to the Countywide Radio Project budget unit;
- 4.) Update the Countywide Radio Project's Master Fixed Asset List;
- 5.) Authorize the Purchasing Manager to make the necessary procurement solicitations including the award of the resulting purchase orders in the not-to-exceed amount of \$283,000;
- 6.) Authorize the Director of Administrative Services and the Purchasing Manager to take all other actions necessary to implement the project.

BACKGROUND:

The California Emergency Management Agency (Cal EMA) is responsible for designing and implementing emergency management initiatives and ensuring that the state is ready to protect lives and property by effectively preparing for, preventing, responding to, and recovering from all threats, crimes, hazards, and emergencies. During FY11 approximately \$14 million were provided under the Emergency Management Performance Grant (FY11 EMPG) program to support activities that contribute to the State's Operational Areas' capabilities to effectively respond to and recover from emergencies and disasters, whether natural or man-made.

In November 2011, Placer County was notified that the FY2011 EMPG excess funds would be made available for use to fund one-time projects, including the purchase of interoperable communications equipment, within the State of California's Operational Areas.

The Administrative Services Department (Department) submitted three requests totaling \$141,500 for the acquisition of VHF P25 Mobile Radios; upgrade of an existing unlicensed Microwave System and

the purchase of a Radio Gateway System in support of the Countywide Interoperable Radio Network Project. In January 23, 2012, the Department was notified that Placer County's grant requests were selected as one-time projects in the amount of \$141,500. The grant period extends through June 30, 2012 and requires a dollar-for-dollar (100%) in matching funds. The total funding being applied towards the project is \$283,000 comprised of \$141,500 in EMPG grant funds and \$141,500 in matching funds from the Sheriff, Administrative Services Department and the Countywide Radio Project's FY2011/2012 Budgets.

In order to move forward with the acceptance of the grant from the California Emergency Management Agency's FY2011 Emergency Management Performance Grant Program your Board's approval of a Resolution authorizing the Director of Administrative Services to execute the grant agreement, a Budget Revision in the amount of \$141,500 to the Countywide Radio Project budget unit, an update to the Countywide Radio Project Master Fixed Asset List, authorization for the Purchasing Manager to make the necessary procurement solicitations including the execution of the resulting contract in the not to exceed amount of \$283,000; and authorization for the Director of Administrative Services and the Purchasing Manager to take all other actions necessary to implement the project is required.

FISCAL IMPACT

The California Emergency Management Agency's FY2011 Emergency Management Performance Grant Program is a reimbursement type grant. Therefore, a budget revision in the amount of \$141,500 within the Countywide Radio Project (06246) budget unit is attached.

Cc: Richard Simmons, Emergency Services Program Manager
Ron Baker, Senior Administrative Services Officer
Mark Giacomini, Senior Management Analyst
Janice Gage, Administrative Services Manager
Virginia Valenzuela, Senior Administrative Services Officer
Sandy Hammock, Senior Administrative Services Officer
Brett Wood, Purchasing Manager

Attachments


**MASTER FIXED ASSET LIST
COUNTYWIDE RADIO PROJECT FUND
303010**

MODIFY:

<u>QTY</u>	<u>DESCRIPTION</u>	<u>PROPERTY #</u>	<u>UPGRADE COST</u>	<u>REVISED VALUE</u>
1	Microwave System	31015001	\$52,206.00	\$83,619.39
Total Fixed Asset Additions			\$52,206.00	

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, Director of Administrative Services 

DATE: March 27, 2012

SUBJECT: **Fiscal Impact Statement**
Recommendation to Approve a Resolution Consenting to the Acceptance of a Grant from the California Emergency Management Agency Funded by the FY2011 Emergency Management Performance Grant Program to Serve the Countywide Interoperable Radio Network Project.

On January 23, 2012, the Administrative Services Department was notified that Placer County's FY2011 Emergency Management Performance Grant (FY11 EMPG) funding request was approved in the amount of \$141,500 for the acquisition of VHF P25 Mobile Radios; upgrade of an existing unlicensed Microwave System and the purchase of a Radio Gateway System in support of the Countywide Interoperable Radio Network Project.

The California Emergency Management Agency's FY2011 Emergency Management Performance Grant Program is a *reimbursement type grant*. Therefore, a budget revision in the amount of \$141,500 within the Countywide Radio Project (06246) budget unit is attached.

The resulting purchase orders from this request will not exceed \$283,000 and funding to support the acquisition of the necessary communications equipment is comprised of \$141,500 in FY11 EMPG Grant Funding and \$141,500 in matching funds budgeted within the FY2011/2012 Sheriff (21930), the Administrative Services Department (02100) and the Countywide Radio Project's (06246) budget units. The amount budgeted within these budget units are \$60,000, \$55,897 and \$26,103 respectively.

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF PLACER, STATE OF CALIFORNIA**

In the matter of:

Resol. : _____

**A RESOLUTION CONSENTING TO THE
ACCEPTANCE OF A GRANT FROM THE
CALIFORNIA EMERGENCY MANAGEMENT
AGENCY TO SERVE THE COUNTYWIDE
INTEROPERABLE RADIO NETWORK PROJECT.**

Ord. No: _____

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held _____, 2012,
by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:
Clerk of said Board

BE IT HEREBY RESOLVED BY THE Board of Supervisors, County of Placer, State of California, that this Board accepts the grant from the California Emergency Management Agency funded through the FY2011 Emergency Management Performance Grant Program in the amount of \$141,500 to serve the Countywide Interoperable Radio Network Project.

BE IT FURTHER RESOLVED that the Director of Administrative Services, or his designee, is authorized to execute the agreement and take such other actions as are necessary and appropriate to effectuate the agreement and any actions necessary for the purpose of obtaining additional federal/state financial assistance provided by the California Emergency Management Agency's FY2011 Emergency Management Performance Grant Program.

FOR CASH TRANSFERS & RESERVE CANCELLATIONS PLEASE PROVIDE THE FOLLOWING
 Fund/subFund - OCA - PCA - G/L - Sub G/L

PLACER COUNTY

PAS DOCUMENT NO.

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
10	BR	335,206.00	4

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

3/7/12
3/7/12

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
10	006		250	101	303010		7232			141,500.00	10	014		250	101	303010					52,206.00
											10	014		250	101	303010					115,397.00
											10	015		250	101	303010					26,103.00
TOTAL										TOTAL											
										141,500.00											
										193,706.00											

REASON FOR REVISION: Budget revision to increase appropriated revenue and expenditures in the Countywide Radio Project budget for the FY2011 Emergency Management Performance Grant (FY11 EMPG) to upgrade existing Microwave System, Property ID# 31015001 and the purchase of a Radio Gateway System. Total funding being applied towards the project is \$283,000 comprised of \$141,500 EMPG grant funds and \$141,500 (100%) in matching funds from the Sheriff, Administrative Services Department (Appn 02100) and the Countywide Radio Project's FY11/12 Budgets.

Prepared by Melissa Nunnink Ext 4208

Department Head 

Board of Supervisors _____

Date: 3/5/12

Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

7/21