



MEMORANDUM
ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
County of Placer

TO: Board of Supervisors
FROM: Brett Wood, Purchasing Manager
SUBJECT: Architectural Consulting Services – Various Firms

DATE: July 12, 2016

ACTION REQUESTED

Approve the award of competitive Request for Qualifications No. 10547 for Architectural Consulting Services and adopt a list of qualified firms effective for a three-year period of July 12, 2016 through June 30, 2019; and

Approve option to renew the resulting Qualified List on a year-to-year basis for two additional one-year terms.

BACKGROUND

County departments require qualified individuals or firms to provide architectural consulting services on an as-needed basis. The work will typically be related to site analysis, pre-design, schematic design, design development, construction documents, cost estimating, energy compliance, bidding services and contract administration, as well as presentations to County staff, Board of Supervisors, and the public. These services will primarily be requested by the Department of Public Works and Facilities, Capital Improvement Division. Other County departments may also use these services on an as-needed basis.

To identify a list of qualified firms who can provide architectural consulting services, the Department of Public Works and Facilities (DPWF) enlisted the assistance of the Procurement Services Division to develop a Request for Qualifications (RFQ) No. 10547. One hundred and seventy firms were notified of the solicitation, seventy-two accessed the documents, and formal responses were received from nineteen firms.

An evaluation panel comprised of representatives from DPWF and the County Executive Office reviewed the responses in accordance with the evaluation criteria contained within the solicitation. The qualified list is based strictly on the requirements and criteria of RFQ 10547 and does not in any way reflect the County's judgment of the responding firms' capabilities to perform work outside of this specific RFQ. A summary of the proposed firms for the qualified list is illustrated in the attachment.

Your Board's approval is required to ratify the panel's recommendation to list the top rated firms and adopt a qualified list for Architectural Consulting Services effective for three years from July 12, 2016 through June 30, 2019.

FISCAL IMPACT

There is no immediate fiscal impact resulting from this action. Individual County contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of \$50,000.00 or less may be executed by the Purchasing Manager. All County contracts exceeding \$50,000 for County initiated projects will require your Board's approval.

ATTACHMENT

Qualified List

cc: Ken Grehm, Director of Public Works and Facilities
Rob Unholz, Capital Improvements Manager

QUALIFIED LIST

Architectural Consulting Services

MFDB Architects 111 Scripps Drive Sacramento, CA 95825	Daniel E. Dameron	
	Phone:	916-972-0131
	Fax:	916-481-1845
	Email:	dameron@mfdb.com
Glass Architects 200 E Street Santa Rosa, CA 95404	Eric M Glass	
	Phone:	707-544-3920
	Fax:	707-544-2514
	Email:	eglass@glassarchitects.com
Arch Nexus 1990 Third Street. Suite 500 Sacramento, CA 95811	Jeff Davis	
	Phone:	916-642-8511
	Mobile:	801-703-1756
	Email:	jdavis@archnexus.com
Moniz Architecture 2401 C Street Sacramento, CA 95811	Alicia Moniz	
	Phone:	916-442-4032
	Fax:	916-442-4004
	Email:	amoniz@monizarchitecture.com
Lionakis 1919 Nineteenth Street Sacramento, CA	Nicholas Docous	
	Phone:	916-558-1900
	Fax:	916-558-1919
	Email:	Nick.Docous@lionakis.com