

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: June 19, 2012

SUBJECT: Approve the Award of Competitive Bid No. 10186 to West Coast Frame and Collision Repair Inc. for Heavy Equipment Frame and Alignment Services in the Maximum Aggregate Amount of \$54,500.00

ACTION REQUESTED

Approve the award of competitive Bid No. 10186 to West Coast Frame and Collision Repair Inc. of West Sacramento, CA for heavy equipment frame and alignment services in the maximum aggregate amount of \$54,500.00 and authorize the Purchasing Manager to sign the resulting blanket purchase orders (BPOs).

BACKGROUND

The Placer County Fire Department and the Department of Public Works Fleet Services Division (DPW) require annual BPOs for heavy equipment frame and alignment services on an as-needed basis for the County's fleet of emergency response vehicles and heavy equipment. Both departments' current BPOs expire on June 30, 2012.

The Procurement Services Division developed Invitation for Bids (IFB) No. 10186 to solicit competitive bids for the various heavy equipment frame and alignment services required by the departments. The bid was distributed via the County's E-Bid system to fifty-one (51) potential bidders and was advertised on the County's website. The sole bidder is West Coast Frame and Collision Repair Inc. The vendor is the departments' current service provider. West Coast Frame and Collision Repair's bid prices represent an overall 6.46% decrease compared to the current contract pricing. It is anticipated that the County will save approximately \$1,427 based on the departments' estimated annual requirements.

FISCAL IMPACT

Upon your Board's approval, BPOs will be awarded to West Coast Frame and Collision Repair Inc. in the maximum aggregate amount of \$54,500.00 for the period of July 1, 2012, through June 30, 2013. The BPO amounts will be as follows: Placer County Fire in the maximum amount of \$49,500.00 and DPW in the maximum amount of \$5,000.00. The Departments' Fiscal Impact Statements are attached (refer to Attachments A and B).

Attachments: A – Placer County Fire's Fiscal Impact Statement
B – Fleet Services' Fiscal Impact Statement

cc: Kim Davis, CEO Administration Senior Account Auditor
Scott Lindgren, Placer County Fire Division Chief-South Operations
Cynthia Taylor, Public Works Senior Administrative Services Officer
Chuck Gordon, Public Works Manager-Fleet Operations

**OFFICE OF
COUNTY EXECUTIVE**
HOLLY L. HEINZEN,
Interim County Executive Officer




COUNTY OF PLACER

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TO: Honorable Board of Supervisors

FROM: Kim M. Davis, Senior Accountant Auditor 

DATE: June 19, 2012

SUBJECT: **Fiscal Impact Statement**
RQ054856 for BPO for Heavy Equipment Frame and Alignment Service for Fire

The BPO amount is \$49,500. The department has budgeted correctly for purchases on this BPO and funding is available in the proposed FY 2012/13 budgets for Fire and Fire CSA Appropriations.

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: June 19, 2012

SUBJECT: **Fiscal Impact Statement**
Bid No 10186 Heavy Equipment Frame and Alignment

Sufficient funding exists in the proposed FY2012/2013 Budget for Bid No. 10186 for RQ054953

