

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: December 10, 2013  
SUBJECT: Fire Alarm System Response, Inspection, Testing and Maintenance Services – Tri-Signal Integration, Inc.

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**ACTION REQUESTED**

1. Approve the renewal of a competitively awarded blanket purchase order with Tri-Signal Integration, Inc. of El Dorado Hills for fire alarm system response, inspection, testing, and maintenance services in the maximum amount of \$53,700, funded by the Department of Facility Services' FY 2013-14 Building Maintenance budget with no additional net County cost, for the period of January 1, 2014 through December 31, 2014, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

The Department of Facility Services requires an annual blanket purchase order (BPO) for routine service, maintenance, repair, and annual inspections and testing of six fire alarm systems located at various sites throughout Placer County. These six locations are required to have their fire alarm systems operational 24 hours a day, 365 days a year. On November 20, 2012, your Board approved the award of competitive Bid No. 10175 to Tri-Signal Integration of El Dorado Hills to provide these services. The resulting BPO expires December 31, 2013.

Tri-Signal Integration agreed to renew for a one-year term at the same pricing, terms, and conditions. The Bid's General Terms and Conditions allow for the renewal of the contract based upon the vendor's reasonable pricing and satisfactory performance.

Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$53,700 and to authorize the Purchasing Manager to sign the resulting BPO.

**FISCAL IMPACT**

Upon your Board's approval, a new BPO will be awarded to Tri-Signal Integration in the maximum amount of \$53,700 effective for the period of January 1, 2014 through December 31, 2014. The department's Fiscal Impact Statement is attached.

Attachment: Facility Services' Fiscal Impact Statement

cc: Valerie Bayne, Administrative Services Manager – Facility Services  
Dan Olsen, Supervising Building Crafts Mechanic – Facility Services

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Valerie Bayne, Administrative Services Manager  
DATE: December 10, 2013  
SUBJECT: **Fiscal Impact Statement**  
BPO for Fire Alarm System Response, Inspection, Testing and Maintenance.

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The Department of Facility Services requires an annual blanket purchase order for routine service, maintenance, repair, and annual inspections and testing of six fire alarm systems located at various sites throughout Placer County. These six locations are required to have their fire alarm systems operational, 24 hours a day, 365 days a year.

The Department has budgeted appropriately for these services in the Building Maintenance budget for FY13/14. There is no net county cost for this request.