

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: December 10, 2013
SUBJECT: Service Truck – Wondries Fleet Group

ACTION REQUESTED

1. Approve the award of a purchase order using a State of California competitively bid public agency contract, to Wondries Fleet Group of Alhambra, CA for one service truck in the total amount of \$78,959, funded by FY 2013/14 Final Budget with no new net County cost, and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

BACKGROUND

On January 28, 2013, the State of California awarded contracts to seven responsive bidders, including Wondries Fleet Group, as the result of competitive Request for Proposal No. RFP DGS 1209-003 for fleet vehicles. The contract with Wondries Fleet Group, Contract #1-13-23-20F, is effective through January 27, 2014 and allows local government agencies to use this contract without any additional cost to the local agencies.

The Department of Facility Services submitted a request to purchase one new 2014 Ford F350 cab and chassis with a utility service body using the pricing from the State of California contract. Wondries Fleet Group provided a price quote under the terms of the State of California contract in the total amount of \$78,959. Pricing includes vehicle options, applicable sales tax and tire fees. Purchasing Policy Manual Section 1.3(e)(3) permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County.

FISCAL IMPACT

Upon your Board's approval, a purchase order will be awarded to Wondries Fleet Group in the total amount of \$78,959. The Department of Facility Services' Fiscal Impact Statement is attached.

Attachment: Department of Facility Services' Fiscal Impact Statement

cc: Valerie Bayne, Facility Services Administrative Services Manager

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: December 10, 2013
SUBJECT: **Fiscal Impact Statement**
RQ057699 for Service Truck

The Department of Facility Services requires the replacement of a utility service truck that carries tools and materials used to maintain sewer lines and lift stations throughout Placer County. The quote for a Ford F350 Chassis came in at \$31,000 and the ATTBC Utility Service Body came in at \$43,000 for a total estimate of \$79,000, including tax. The Department has included \$100,000 in the FY13/14 Environmental Utility budget for this fixed asset. The Environmental Utilities budget is fee supported; therefore this request will not have a net County cost.