

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: December 10, 2013
SUBJECT: Forensic Toxicology Laboratory Services – National Medical Services, Inc.

ACTION REQUESTED

1. Approve the annual renewal of a sole source blanket purchase order with National Medical Services Inc. of Willow Grove, PA for forensic toxicology laboratory services in the maximum amount of \$88,000, funded by the FY 2013-14 Sheriff's Office budget with no additional County cost, for the period of January 1, 2014 to December 31, 2014, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

On February 20, 2007 your Board approved the sole-source award of a blanket purchase order (BPO) to National Medical Services for forensic toxicology laboratory services. This provider is the only known laboratory in northern California who offers the breadth of services required by the Sheriff's Coroner. The BPO has subsequently been renewed on an annual basis. The current BPO will expire on December 31, 2013. The Coroner's Office has a continuing need for these services to provide required data for autopsy reports. National Medical Services has agreed to renew the BPO for another year at the same pricing, terms, and conditions.

FISCAL IMPACT

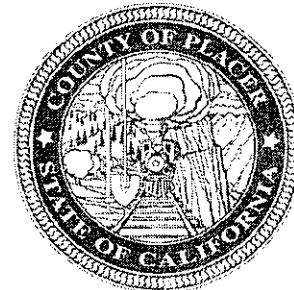
The BPO resulting from this recommendation will be issued in the maximum amount of \$88,000 and will be effective from January 1, 2014 through December 31, 2014. The Sheriff's Fiscal Impact Statement is attached.

Attachment: Sheriff Fiscal Impact Statement

cc: Dennis Watt, Chief Deputy Coroner/Investigator
Judy LaPorte, Administrative Services Manager – Sheriff's Office



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: December 10, 20113
SUBJECT: Fiscal Impact Statement
BPO Renewal for National Medical Services, Inc. for the period 01-01-14 – 12-31-14

Funds are included in the FY 2013-14 Sheriff's Office budget for these expenses resulting in Budgeted Net County Costs of \$88,000.

The National Medical Services, Inc. BPO is used by the Coroner's Unit for toxicology services. These services are not an option, but rather a necessity as part of the Corner's examination. Based on our current usage, we are requesting \$88,000 for this BPO for FY 13/14.

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