

**MEMORANDUM**  
**Placer County Library**

TO: Honorable Board of Supervisors

FROM: Mary George, Director of Library Services

DATE: September 11, 2012

SUBJECT: Adopt a Resolution authorizing the Director of Library Services to increase the Library's Community Room Use Fee from \$10.00 per hour to \$15.00 per hour.

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**BOARD DIRECTION REQUESTED**

Adopt a Resolution authorizing the Director of Library Services to increase the Community Room Use Fee in the Auburn, Foresthill, Granite Bay, Loomis and Rocklin Library from \$10.00 per hour to \$15.00 per hour effective October 1, 2012.

**BACKGROUND**

*The Use of County Facilities Policy Section 8.0 Fees* states:

"Non-county organizations, except other governmental agencies, using county facilities shall pay a reasonable fee to cover all incidental costs to the county, such as utilities, in an amount determined by the appropriate department head and approved by the Board of Supervisors."

The Library offers community room rentals in the Auburn, Foresthill, Granite Bay, Loomis, and Rocklin libraries. Rental fees generate approximately \$12,000 annually for the Library's Budget. Unfortunately, the revenues are not sufficient to cover the increasing ongoing maintenance costs. Library community room fees have not been increased in the past 20 years and are currently at or below market for rental rooms of similar size with comparable amenities. Community room use includes local community meetings and events.

The Library Advisory Board (LAB) at their July 18, 2012, meeting passed a motion recommending to the Board an increase to the Library's Community Room Use Fee from \$10.00 an hour to \$15.00 per hour. The LAB felt strongly that the Library should have an opportunity to recover costs associated with the use of the community rooms and that additionally the fee should remain nominal to encourage use and foster community engagement.

The Library's community room bookings begin in the fall. Library Administration is requesting the increase coincide with the beginning of the community room calendar October 1, 2012.

**FISCAL IMPACT**

Additional revenues to the Library Budget may help to offset increased maintenance costs associated with the use of the community rooms. Additional revenues could be as much as \$6,000 annually. Unfortunately, some groups may choose to discontinue use of the Library's community rooms due to the increased fee.

Before the Board of Supervisors  
County of Placer, State of California

In the matter of: **A RESOLUTION AUTHORIZING THE DIRECTOR OF LIBRARY SERVICES TO INCREASE THE LIBRARY'S COMMUNITY ROOM USE FEE FROM \$10.00 PER HOUR TO \$15.00 PER HOUR.**

Resol. No: \_\_\_\_\_

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on September 11, 2012 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairperson, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
\_\_\_\_\_  
THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES HEREBY RESOLVE THAT:

**WHEREAS**, the Placer County Board of Supervisors is authorized by Section 8.0 of the County Facilities Policy to adapt a reasonable fee to cover the incidental costs to the County in an amount determined by the appropriate department head,

**WHEREAS**, the Placer County Library is not generating sufficient revenues to support maintenance costs of community rooms in the Auburn, Foresthill, Granite Bay, Loomis, and Rocklin Library,

**WHEREAS**, the Library Advisory Board has recommended to the Board of Supervisors an increase to the Library's Community Room Use Fee,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors, County of Placer to authorize the Director of Library Services to increase the Library's Community Room Use Fee from \$10.00 per hour to \$15.00 per hour and to begin collecting the increased fee on October 1, 2012.