

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: September 11, 2012

SUBJECT: Approve the Annual Renewal of Competitively Awarded Blanket Purchase Orders with Mel Dawson Inc. dba Dawson Oil Company and Ramos Oil Company Inc. for Card Lock Fuel Services in the Aggregate Amount of \$245,000

ACTION REQUESTED

1. Approve the annual renewal of competitively awarded blanket purchase orders (BPOs) with Mel Dawson Inc. doing business as Dawson Oil Company of Rocklin, CA and Ramos Oil Company Inc. of West Sacramento, CA for card lock fuel services in the aggregate amount of \$245,000, funded by revenues collected from Fleet rate and direct charge customers with no net County cost for the period of October 1, 2012 through September 30, 2013, and authorize the Purchasing Manager to sign the resulting BPOs and to transfer funds between BPOs as needed.

BACKGROUND

The Department of Public Works Fleet Services Division (DPW) requires annual BPOs for card lock fuel service for both unleaded gasoline and #2 diesel fuel on an as-needed basis in the Auburn, Rocklin/Loomis, and the Roseville/Lincoln areas. On November 8, 2011, your Board approved the award of competitive Bid No. 10112 to Dawson Oil Company and Ramos Oil Company for the period of November 8, 2011 through September 30, 2012.

DPW submitted requests to renew the BPOs for another one-year term. Dawson Oil Company and Ramos Oil Company both agreed to renew at the same fuel margins and terms. Section 15 of the General Terms and Conditions of Bid No. 10112 allows for the renewal of the existing agreement on a year-to-year basis pending the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

FISCAL IMPACT

The BPOs resulting from this recommendation will be awarded to Dawson Oil Company in the maximum amount of \$220,500 and Ramos Oil Company in the maximum amount of \$24,500, effective for the period of October 1, 2012 through September 30, 2013. DPW's Fiscal Impact Statement is attached.

Attachment: DPW's Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer
Chuck Gordon, Public Works Manager-Fleet Operations

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MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: September 11, 2012

SUBJECT: **Fiscal Impact Statement**
RQ055422 (Renew BPO19242) with Dawson Oil and RQ055434 (Renew
BPO19245) with Ramos Oil for Card Lock Fuel Services

1. Approve the annual renewal of BPO19242 to Dawson Oil and BP019245 with Ramos Oil for Card lock Fuel Services in the aggregate amount of \$245,000, funded by revenue collected from Fleet rate customers and Fleet direct charge customers with no net county cost, for the period of FY 2012-13, and authorize the Purchasing Manager to sign and transfer funds between the resulting the resulting Blanket Purchase Orders.