MEMORANDUM
DEPARTMENT OF PUBLIC WORKS AND FACILITIES
COUNTY OF PLACER

To: Honorable Board of Supervisors  Date: January 25, 2016
From: Ken Grehm, Director of Public Works and Facilities
By: Will Garner, Public Works Manager-Transit Services

Subject: Transit / FY 2015-16 Local Transportation Fund Claim / Placer County Transportation Planning Agency

ACTION REQUESTED
Adopt a Resolution authorizing the Chair of the Board of Supervisors to approve the FY 2015-16 revised Local Transportation Fund Claim from the Placer County Transportation Planning Agency in the amount of $5,294,016 to fund Placer County Transit Tahoe Area Regional Transit, and Placer County road maintenance activities.

BACKGROUND
The Local Transportation Fund (LTF) is derived from one quarter (1/4) cent of the retail sales tax. Under State law, the County Auditor Controller’s Office provides an annual estimate of the LTF to the Placer County Transportation Planning Agency (PCTPA) and the Tahoe Regional Planning Agency (TRPA). These agencies then apportion the LTF to jurisdictions based on a proportion of population within the County. The apportionment originally allocated by PCTPA and approved by your Board on October 6, 2015, has been revised by PCTPA and requires a new claim to be approved by your Board.

Staff is recommending that Placer County allocate $2,290,416 from the LTF apportioned by PCTPA to Placer County Transit operations, $1,003,600 for TART operations and $2,000,000 for annual road maintenance for FY 2015-16 for a total of $5,294,016. The revenue for the prior year was $5,414,204.

In order for Placer County to receive the funds, it is necessary for your Board to execute a claim requesting the Local Transportation funds. An LTF Claim in the amount of $5,294,016 is attached for signature by the Chair, and will be submitted to the PCTPA on behalf of the Department of Public Works and Facilities.

ENVIRONMENTAL CLEARANCE
The proposed action is not a project as defined by Public Resources Code Section 21065 and is therefore exempt from environmental review under CEQA.

FISCAL IMPACT
The revenue of LTF funds is budgeted in the Department of Public Works and Facilities Budget within the appropriations for PCT and TART, in the Transportation Development Act line item #6170, and in the Road Maintenance appropriation in the Local Sales Tax line item #6157. The LTF revenue is $134,957 less than budgeted for PCT, however, there will be sufficient other revenue to cover this shortfall.

Attachment 1 - Resolution
Attachment 2 - Claim for Local Transportation Funds (Transit and Streets and Roads)
Attachment 3 - PCTPA LTF Annual Claim for Project and Financial Plan

T:\DPW\Transportation\transprt\2016 BOS Memo\LTF Claim\PCTPA Revised LTF 15-16 CLAIM BOS .docx
Before the Board of Supervisors  
County of Placer, State of California

In the matter of: A Resolution authorizing the Chair of the Board of Supervisors to approve a claim in the amount of $5,294,016 for FY 2015-2016 Local Transportation Funds (LTF) and submit to the Placer County Transportation Agency (PCTPA).

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on ______________ by the following vote on roll call:

Ayes:
Noes:
Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the County of Placer is eligible to apply for and receive funds from the Local Transportation Fund (LTF) for transit capital, transit operating, and road/maintenance assistance; and

WHEREAS, the PCTPA includes an allocation in the amount of $2,290,416 for operating and capital assistance for Placer County Transit (PCT) for Fiscal Year 2015-16; and

WHEREAS, the PCTPA includes an allocation in the amount of $1,003,600 for operating and capital assistance for Tahoe Area Regional Transit (TART) for Fiscal Year 2015-16; and

WHEREAS, the PCTPA includes an allocation in the amount of $2,000,000 for annual street/road maintenance for Placer County for Fiscal Year 2015-16.
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Placer, State of California, that the Chair of the Board of Supervisors is authorized and directed to execute the attached 2015-16 Local Transportation Fund Claim to the Placer County Transportation Planning Agency in the amount of $5,294,016 TDA Article 4: Transit Operations and Capital in the amount of $3,294,016 and TDA Article 8(a): Streets and Roads Maintenance in the amount of $2,000,000.
CLAIM FOR LOCAL TRANSPORTATION FUNDS
TRANSIT PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Public Works and Facilities
ADDRESS: 3091 County Center Dr., Ste. 220
Auburn, CA 95603

CONTACT PERSON: Cynthia Taylor
Phone: 530-745-7599 Email: ctaylor@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2015/2016, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

- P.U.C. 99260a, Article 4, Transit Operations/Capital: $3,294,016
- P.U.C. 99275, Article 4.5, Community Transit Services: $_______
- P.U.C. 99400c, Article 8e, Contracted Transit Services: $_______
- C.C.R. 6648, Capital Reserve: $_______
- P.U.C. 99400e, Article 8e, Capital for Contracted Services: $_______

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

BY: ____________________________ (signature) BY: ____________________________ (signature)

TITLE: ____________________________ TITLE: Chair, Board of Supervisors

DATE: ____________________________ DATE: ____________________________
CLAIM FOR LOCAL TRANSPORTATION FUNDS
STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Department of Public Works

ADDRESS: 3091 County Center Drive, Suite 220
Auburn, CA 95603

CONTACT PERSON: Cynthia Taylor
Phone: 530-745-3599  Email: ctaylor@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2015/2016, for street and road purposes (P.U.C. 99400a) in the amount of $ 2,000,000 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: (signature)
TITLE:
DATE:

BY: (signature)
TITLE:
DATE:

Chair, Board of Supervisors
### PCTPA LTF ANNUAL CLAIM FORM
#### PROJECT AND FINANCIAL PLAN

Briefly describe all proposed projects and indicate proposed expenditures by your agency for the ensuring fiscal year for purposes related to public transportation, pedestrian and bicycle facilities, and streets and roads. Provide each project a title and number. (Use additional forms as necessary)

**Claimant PLACER COUNTY**

**Fiscal Year 2015-16**

<table>
<thead>
<tr>
<th>Brief Project Description</th>
<th>Project Cost</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Placer County Transit Operations 2015-2016</td>
<td>Salaries &amp; Benefits $2,672,700</td>
<td>LTF – PCTPA $2,290,416</td>
</tr>
<tr>
<td></td>
<td>Services &amp; Supplies $3,681,700</td>
<td>STA – PCTPA $500,000</td>
</tr>
<tr>
<td></td>
<td>Other $100,000</td>
<td>FTA 5311 $793,000</td>
</tr>
<tr>
<td></td>
<td>Contingency $3,743</td>
<td>Fares $783,700</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other Agency $1,579,100</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other Funds $140,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Interest $23,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reserves $348,927</td>
</tr>
<tr>
<td></td>
<td>TOTAL $6,458,143</td>
<td>Total: $6,458,143</td>
</tr>
<tr>
<td>Placer County Transit Capital 2015-2016</td>
<td>15 Buses $6,223,300</td>
<td>FTA $4,266,000</td>
</tr>
<tr>
<td></td>
<td>CCTV $58,000 CNG</td>
<td>PROP 1B $2,694,700</td>
</tr>
<tr>
<td></td>
<td>Phase 3 $576,900</td>
<td>Capital Reserve $66,200</td>
</tr>
<tr>
<td></td>
<td>Passenger Info AVL $168,700</td>
<td>TOTAL $7,026,900</td>
</tr>
<tr>
<td></td>
<td>TOTAL $7,026,900</td>
<td></td>
</tr>
<tr>
<td>Tahoe Area Regional Transit Operations 2015-2016</td>
<td>Salaries &amp; Benefits $1,764,000</td>
<td>LTF - TRPA $677,727</td>
</tr>
<tr>
<td></td>
<td>Services &amp; Supplies $1,896,600</td>
<td>LTF – PCTPA $1,003,600</td>
</tr>
<tr>
<td></td>
<td>Other $112,400</td>
<td>STA – TRPA $164,878</td>
</tr>
<tr>
<td></td>
<td>Contingency $25,000</td>
<td>STA – PCTPA TBD</td>
</tr>
<tr>
<td></td>
<td>TOTAL $3,798,000</td>
<td>FTA 5311 $654,700</td>
</tr>
<tr>
<td></td>
<td>TOTAL $3,798,000</td>
<td>Fares $403,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other $894,095</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL $3,325,600</td>
</tr>
<tr>
<td>Tahoe Area Regional Transit Capital 2015-2016</td>
<td>6 Buses $3,209,300</td>
<td>FTA $870,500</td>
</tr>
<tr>
<td></td>
<td>2 Way Radio $76,300</td>
<td>Tahoe Trans. Dist. $125,000</td>
</tr>
<tr>
<td></td>
<td>Facility CCTV $40,000</td>
<td>Traffic Mit Fee $174,000</td>
</tr>
<tr>
<td></td>
<td>TOTAL $3,325,600</td>
<td>Prop 1b $2,061,600</td>
</tr>
<tr>
<td></td>
<td>TOTAL $3,325,600</td>
<td>Reserves $94,500</td>
</tr>
<tr>
<td>TOTAL TRANSIT</td>
<td>$20,608,643</td>
<td>TOTAL $20,608,643</td>
</tr>
<tr>
<td>Miscellaneous roadway maintenance activities</td>
<td>$2,000,000</td>
<td>LTF – Article 8a $2,000,000</td>
</tr>
<tr>
<td>TOTAL STREETS AND ROADS</td>
<td>$22,608,643</td>
<td>Other Revenue $20,608,643</td>
</tr>
<tr>
<td>TOTAL LTF - PCTPA</td>
<td></td>
<td>TOTAL $22,608,643</td>
</tr>
<tr>
<td></td>
<td>$5,294,016</td>
<td></td>
</tr>
</tbody>
</table>