

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
DATE: January 26, 2016  
SUBJECT: Water Quality Monitoring Services – Multiple Vendors

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**ACTION REQUESTED**

Approve Blanket Purchase Orders with multiple firms for water quality monitoring services, at a maximum aggregate amount of \$248,541, for the period of January 26, 2016 to January 31, 2017. Services will be provided to and funded by Department of Public Works and Facilities in the FY 2015-16 Final Budget and FY 2016-17 Requested Budget; and

Approve an option to renew the resulting blanket purchase orders on a year-to-year basis for up to four renewal terms with a renewal amount not to exceed 10 percent of the original aggregate award amount.

**BACKGROUND**

The Environmental Engineering Division (EE) of the Department of Public Works and Facilities (DPWF) is responsible for managing the County's closed landfills and wastewater treatment facilities. The sites are regulated by Waste Discharge Requirements which require routine water quality monitoring and reporting to the Central Valley Regional Water Quality Control Board. EE routinely contracts with consultants to conduct this work, typically one contract for the closed landfills and one contract for the closed wastewater sites. Previous contracts were awarded to firms in 2010, following requests for proposals from firms off Qualified List (QL) #10133, and renewed annually.

In October 2015, EE staff again requested proposals from six firms off QL #10133, which was competitively solicited and awarded in 2012. Services included water quality monitoring, reporting, and permitting assistance. For the closed landfill services, four firms responded. Based upon review of these proposals and on SCS Engineers' past performance and familiarity with the sites, EE staff determined that SCS should be awarded a blanket purchase order (BPO) for water quality monitoring services at the closed landfills. For the wastewater sites, three firms responded. Based upon review of these proposals and on AEG West's demonstrated experience and past work performance, EE staff determined AEG should be awarded a BPO for water quality monitoring services at the closed wastewater sites.

Therefore your Board's approval is required to award new one-year BPO's in the department's requested maximum aggregate amount of \$248,541 for the period of January 26, 2016 to January 31, 2017.

**FISCAL IMPACT**

Upon your Board's approval, BPOs will be awarded to SCS Engineers and AEG West in the maximum aggregate amount of \$248,541 for the period of January 26, 2016 to January 31, 2017. These services are funded by the Solid Waste Management and Sewer Maintenance Districts FY 2015-16 Final Budget and FY 2016-17 Requested Budget with no new net County cost.

cc: Kevin Bell, Environmental Engineering Program Manager, Department of Public Works and Facilities  
Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities