

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: November 6, 2012  
SUBJECT: Blanket Purchase Order Renewals – Surveying Services

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**ACTION REQUESTED**

1. Approve the annual renewal of four blanket purchase orders with Andregg Geomatics, K B Foster Civil Engineers, Stantec Consulting Services, Inc., and Wood Rodgers, Inc. for surveying services for various public works and capital improvement projects in eastern Placer County in the amount of \$50,000 per contract, not to exceed \$200,000, funded by revenues collected from Federal and State Government Grants with no net County cost for the period of FY2012-13, and authorize the Purchasing Manager to sign and transfer funds between the resulting blanket purchase orders.

**BACKGROUND**

The Department of Public Works requires qualified firms to perform on-call surveying services for various public works and capital improvement projects in eastern Placer County, including the Lake Tahoe area. On May 3, 2011, your Board approved blanket purchase orders (BPOs) with Andregg Geomatics of Truckee, K B Foster Civil Engineers of Camelian Bay, Stantec Consulting Services, Inc. of Reno, NV, and Wood Rodgers, Inc. of Reno, NV for these services. The firms were evaluated under the requirements of Request for Qualifications (RFQ) # 10017 and were selected for the surveying discipline's list.

The department's current BPOs expired on October 31, 2012. The department continues to require on-call surveying services and has requested that the BPOs be renewed for the period November 6, 2012 through October 31, 2013. The BPOs will allow the department to have consultant resources available as needed to perform funded project tasks.

**FISCAL IMPACT**

The resulting BPOs will be awarded in the maximum amount of \$50,000 per contract, not to exceed a total combined amount of \$200,000. The Department of Public Works' fiscal impact statement is attached.

Attachment: Department of Public Works' Fiscal Impact Statement

Cc: Peter Kraatz, Deputy Director  
Brian Stewart, Senior Civil Engineer

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors November 6, 2012

FROM: Ken Grehm, Director

SUBJECT: **FISCAL IMPACT STATEMENT -- RENEWAL OF SURVEYING BLANKET PURCHASE ORDERS**

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1. Approve the annual renewal for Surveying BPOs in the aggregate amount of \$200,000, funded by revenue collected from State and Federal Government Grants with no net county cost, for the period of FY 2012-13, and authorize the Purchasing Manager to sign and transfer funds between the resulting Blanket Purchase Orders.

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|--------------------------|----------|
| BPO 18809 – Andregg      | \$50,000 |
| BPO 18808 - KB Foster    | \$50,000 |
| BPO 18807 - Wood Rodgers | \$50,000 |
| BPO 18804 – Stantec      | \$50,000 |