



TRANSIENT COUNTY OF PLACER

REVENUE SERVICES DIVISION

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TRANSIENT OCCUPANCY TAX ▪ LOCAL CONTACT FORM

According to the Uniform Transient Occupancy Tax Ordinance SEC.4.16.060 C. "an operator shall designate a local person ("local contact") who has access and authority to assume management of the unit... An operator of a hotel who resides within fifty (50) miles from the hotel property may designate themselves as the local contact. If a hotel has a front desk that is staffed full-time, then that hotel may designate itself as a local contact. If a local contact will be temporarily unable to meet the requirements of this subsection, the operator must designate a backup, and provide the backup's information to the tax administrator."

TRANSIENT OCCUPANCY TAX ACCOUNT INFORMATION

Certificate Number

Account Number

LOCAL CONTACT INFORMATION

Must reside within 50 miles of property with access and authority to manage property

Last Name

First Name

MI

Mailing Address

City

State

Zip Code

Primary Phone Number

Secondary Phone Number

E-mail Address

BACKUP LOCAL CONTACT INFORMATION (IF NECESSARY)

Must reside within 50 miles of property with access and authority to manage property

Last Name

First Name

MI

Mailing Address

City

State

Zip Code

Primary Phone Number

Secondary Phone Number

E-mail Address

I certify that the information provided on this application is true and correct and I will abide by the Transient Occupancy Tax Code. <https://www.placer.ca.gov/1429/Transient-Occupancy-Tax-TOT>

Authorized Signature

Date

Print Name

TITLE (check one): Owner Partner

Agent Trustee