



COMMUNITY DEVELOPMENT RESOURCE AGENCY
Planning Services Division

AUBURN OFFICE
3091 County Center Dr., Auburn, CA 95603
530-745-3000/FAX 530-745-3080
Website : www.placer.ca.gov
Email: planning@placer.ca.gov

TAHOE OFFICE
775 North Lake Blvd., Tahoe City, CA 96146
P.O. Box 1909, Tahoe City, CA 96145
530-581-6280/FAX 530-581-6282

WILLIAMSON ACT CONTRACT OR FARMLAND SECURITY ZONE

The Placer County Planning Services Division accepts applications online and over the counter. To use the County's convenient automated online application system, visit the County's [Online Permit Services](#) page to get started. Alternatively, you may submit a [Universal Application](#) with the required supplemental application materials in person at the Community Development Resource Agency (CDRA) front counter. An appointment to submit your application may be made using the County's automated appointment scheduling system [here](#). Applications are also accepted without an appointment on a walk-in basis.

All supplemental application materials are required to be submitted electrically in accordance with the County's Electronic Document Submittal Requirements detailed in the [Electronic Application Filing Instructions](#), which specifies file naming conventions, formatting requirements, and file types that are accepted. For applications submitted at the CDRA front counter, all supplemental applications materials shall be delivered on a portable storage device, such as a flash drive or CD.

The following is a checklist of application materials required to submit a Williamson Act Contract or Farmland Security Zone Contract application online or at the CDRA front counter.

- Completed Universal Application (not required if application is submitted online): Select the [Williamson Act Contract or Farmland Security Zone Contract](#) entitlement and Exemption Verification authorization under section 1 of the application form.
- Completed [Exemption Verification Form](#).
- Site plan showing the property boundaries, access points, location of existing improvements, location of pasture/crops/orchard/timber areas, and the location of wells, irrigation systems, and fences.
- Copy of the deed(s) and legal description(s) for the property(ies).
- Written narrative describing the current agricultural uses on the property, including:
 - Total acreage of the property.
 - Total irrigated acreage and information about irrigation systems including the water provider, number of wells, size of irrigation pipes, and if any future improvements to the irrigation system are planned or anticipated.
 - Acreage breakdown of agricultural uses by type (i.e. acres in row crops, acres in pasture, acres in orchard, acres in timber, etc.) or total number of beehives.
 - Total number of Livestock Head and a description of calf/cow production. Also include a discussion of how livestock is managed, such as livestock feed provided during dry months and acreage used for grazing
 - Existing improvements, including the size and location of structures, fencing, farm roads, etc.

- Describe any future improvements planned for the property, such as farm worker housing, additional structures, new irrigation systems, etc.
- If no existing agriculture operations are on the property, provide a detailed description of planned agricultural operations. Provide any receipts, correspondence, or similar documentation demonstrating investment into agricultural operations and supporting infrastructure.
- Annual income generated from the agricultural operations on the property including lease revenues.
- If the parcel(s) are encumbered by other Conservation/Agricultural/Open Space Easements or leasing contracts, provide information on the party(ies) that hold the easement(s) and/or leasing contracts.

Application fees are required to be paid in full at the time of application submittal. The most current version of the Planning Services Division Fee Schedule is available [here](#).

NOTE: Applications must be submitted no later than September 1 to be considered for approval by the by the Board of Supervisors prior to the end of the calendar year.