

Becoming an IHSS Provider in Placer County

If you are currently working for a friend or family member who is an IHSS recipient, please read this page, then click the REVA link at the bottom to begin the new provider enrollment process.

If you have been an IHSS Provider in the past – even if in a different county – please call us at 530-889-7115 before continuing, you may be able to skip some of the steps outlined below. Enrollment personnel will assist you through the process.

If you do not have an IHSS recipient who you are currently working for STOP. Please contact the Registry at 530-886-3680 if you are interested in becoming a Registry Provider. Do not complete the steps below.

Getting paid – it takes time

There are several steps that must be completed before you receive your first paycheck.

Step 1 – Go to REVA to create your account. Write down your User ID so you can go back to REVA at a later date.

Step 2 – Watch the 6 video segments at your convenience.

Step 3 – Print the Live Scan form and get your fingerprints taken. If you are unable to print the form, we will give you one at your appointment. It takes several weeks to receive the results.

Step 4 – Schedule your face-to-face appointment. Scheduling this appointment is completed in your REVA account. Appointments are generally available within two weeks.

Step 5 – Attend appointment. Bring your driver's license and Social Security Card. If you forget these items or the names do not match, your enrollment and pay will be delayed. It takes about 2 weeks to verify your eligibility to work legally in California.

Step 6 – At the appointment, you will be given a form that must be signed by the recipient (person you are caring for) and returned. *Your enrollment will be delayed if this form is not turned in timely.*

Step 7 – You will be enrolled as a provider and timesheets will be ordered. You will receive timesheets about 10-14 days after all required documents are obtained and/or verified.

As you can see, it can take at least 4 weeks to become an eligible and enrolled provider when all the necessary documents are provided timely. In most cases, you will be paid for the time worked prior to becoming an enrolled provider or paid back to the date the recipient became eligible to receive IHSS services.

Are you ready to become an IHSS Provider?

If you have read the above information and are ready to begin the new provider enrollment process, go to REVA -- Placer County's Registration, Enrollment, Video and Appointment website. Once you click the link below, select "Placer County" link from the list shown. You will then be allowed to create your account.

<https://www.reva-pa.com>

Placer County IHSS Enrollment Questions?



What happens at my appointment?

A face-to-face appointment is required with all new IHSS provider applicants. The appointment will last about an hour and a half. We will:

- Scan your photo ID and Social Security Card
- Review important IHSS program requirements
- Have you sign forms

This is also **YOUR** time to get any questions answered.

Appointment reminders

- Arrive on time.
- Do not bring guests with you. Our space is limited.
- If you need a translator, contact our office at least 2 days before your scheduled appointment.
- If you are under the age of 18, please call our office. Enrollment processes for minors are slightly different.

Verifying your identity

Please bring with you to the appointment a current, valid government-issued photo ID (such as a driver's license) **AND** your original Social Security Card.

Your name on both of these documents must match.

Photocopies of these documents or other documents showing your Social Security number are NOT acceptable.

Call us at (530) 889-7115