



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: August 27, 2019
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Declare Vehicles and Equipment to be Surplus and Authorize Disposal

ACTION REQUESTED

Declare two (2) vehicles and seven (7) equipment items that have reached the end of their useful life as surplus and authorize their disposal.

Reinstate one (1) 2018 Chevy Tahoe, County ID Number 1581 from "Disposed" to "Current-In Service".

BACKGROUND

The Procurement Services Division has received a list of surplus vehicles and equipment which the Department of Public Works - Fleet Services Division, the Sheriff's Office, and the Department of Health and Human Service have identified as having reached the end of their useful life. The complete inventory is shown on Attachment A. All listed items have been removed from service by the applicable departments and divisions.

The Fleet Services Division has requested the disposal of one (1) 2011 Chrysler 200 Touring Sedan which has exceeded the department's mileage requirements.

The Sheriff's Office has requested the disposal of one (1) 2017 Chevy Tahoe (wrecked) which is currently not operable, and the cost to repair is prohibitive and not in the best interest of the County.

On February 6, 2018, the Board of Supervisors authorized a contract with the Sacramento County Public Health Laboratory to provide public health laboratory services and close the Placer County Public Health Laboratory in Auburn. The Department of Health and Human Services (HHS) identified six (6) Fixed Assets that could be transferred to the Sacramento Public Health Laboratory, including: one (1) Perkin Elmer Victor 3, one (1) Qiagen QIAcube, one (1) Ziess AX10 Microscope, one (1) Delfia Plate Wash, one (1) Applied Biosystems PCR Instrument and one (1) GE Power Supply.

HHS has also requested the disposal of one (1) Dell Metasys Server that is no longer needed due to the closing of the Placer County Public Health Laboratory.

On April 22, 2019, the Board of Supervisors authorized the disposal of one (1) 2018 Chevy Tahoe, VIN Number 1GNSKFEC0JR142006, County ID Number 1581. However, this vehicle was declared surplus in error. Therefore, Procurement Services requests the Board to approve the reinstatement of this vehicle to "Current-In Service" status.

In accordance with Procurement Policy Sections 6.1 and 8.0, your Board's approval is required for surplus declarations of assets with a current value of \$5,000 or more. The items on Attachment A meet this criterion.

Your Board has authorized the execution of contracts with Public Surplus and Gov Deals for on-line surplus sales and First Capitol Auction Inc. for live auctions. Both of these vendors have systems that will provide reporting on sales and allow us to monitor and manage sales to meet our policies and requirements.

Therefore, your Board's approval is required to declare the equipment on Attachment A as surplus and authorize Procurement to donate the noted items to the Sacramento Public Health Laboratory and sell the other items through an auction process.

FISCAL IMPACT

Surplus items generate revenue which will be used by the County for future vehicle and equipment purchases.

Attachment A: Surplus Equipment List

Attachment A

**SURPLUS EQUIPMENT LIST
August 27, 2019**

MAKE, MODEL, YEAR	MILEAGE	COUNTY ID NUMBER	VIN NUMBER OR SERIAL NUMBER	CURRENT ASSET VALUE
Chevy Tahoe, 2017	14,043	1481	1GNSKFEC4HR175651	\$36,532.09
Chevy Chrysler 200 Touring, 2011	96,132	11475	1C3BC1FG2BN547971	\$7,107.17
Perkin Elmer Victor 3	N/A	30340	4206444	\$0
Quagen QIAcube	N/A	31551	50495	\$17,109.95
Ziess AX10 Microscope	N/A	30652	3517001770	\$0
Delfia Plate Wash	N/A	31587	KC5E569303	\$4,821.38
Applied Biosystems PCR Instrument	N/A	30941	275030257	\$10,480.06
GE Power Supply	N/A	30502	UPS001GOV095603	\$0
Dell Metasys Server	N/A	31334	N/A	\$5,355.92

Return to "Current In-Service" Status

Chevy Tahoe, 2018	14,043	1581	1GNSKFEC0JR142006	\$45,099.46
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