**MEMORANDUM**
**SHERIFF'S OFFICE**
**ADMINISTRATIVE SERVICES**
County of Placer

TO: Honorable Board of Supervisors DATE: September 10, 2019

FROM: Devon Bell, Sheriff-Coroner-Marshal

BY: Mark Giacomini, Administrative Services Manager

SUBJECT: Helicopter Replacement Parts and Inspections – Advanced Helicopter Services

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**ACTION REQUESTED**

Approve an increase to the current contract with DFC Inc. doing business as Advanced Helicopter Services of Woodland, CA for helicopter maintenance and equipment upgrade services in the amount of $920,000 for a revised maximum amount of $1,170,000. Funding is provided by the Sheriff's Office FY 2019-20 Proposed Budget.

Authorize the Purchasing Manager to sign all required documents and authorize any required change orders up to a maximum amount of $170,000, as allowable under the County's Procurement Policy.

**BACKGROUND**

The Sheriff's Office has identified a significant need to replace outdated parts and repair mission critical components of the American Eurocopter AS 350 helicopter, which has been in service for more than ten years. Specific components in need of replacement include: Forward-Looking Infrared (FLIR) Camera; Moving Map System; Video Monitors for the FLIR and Mapping System; Radios; Audio Panels. Additionally, due to the AS350's age, the Hoist requires maintenance to include a complete re-build, and the airship is due for a mandatory 12-year "tip-to-tail" manufacturer inspection.

Repair and inspections of the helicopter are completed under a negotiated contract with DFC Inc. doing business as Advanced Helicopter Services, of Woodland, CA. The current supplier contract has a maximum amount of $250,000; the Sheriff's Office requests your Board's approval to increase the contract by $920,000, for a new maximum amount of $1,170,000.

Historically these services have been bid out with minimal competition. Advanced Helicopter Services has performed these services to the Sheriff's Office satisfaction over the last several contract terms and is one of only two Factory Certified Maintenance Centers for Safran Engines (the other firm is the Safran Factory Service Center in Grand Prairie, Texas). Advanced Helicopter Services is located in Woodland, which makes it easy for Sheriff's staff to monitor the progress of work and minimize delays in returning the helicopter to service. The firm also has a contract mechanic onsite at the Auburn Airport who can provide emergency or priority maintenance and repair work for the department's urgent service requirements. For these reasons Advanced Helicopter Services is the only firm in the region that has the experience, knowledge, and expertise necessary to provide maintenance and repair services to the Sheriff's helicopter in a timely manner to support public safety operations. This award supports the Critical Success Factor of supporting comprehensive public safety services.

The requested increase exceeds the Purchasing Manager's authority; therefore, your Board's approval is required to increase the contract in the amount of $920,000, for a revised maximum amount of $1,170,000. Funding for these services is provided in the Sheriff's FY2019-20 Proposed Budget.

**FISCAL IMPACT**

Funding for these services is provided by the Sheriff's FY2019-20 proposed Budget. There is no additional impact to the General Fund.