



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
 County of Placer

TO: Board of Supervisors DATE: September 10, 2019
 FROM: Todd Leopold, County Executive Officer
 By: Brett Wood, Purchasing Manager
 SUBJECT: Job Order Contracting System Management – The Gordian Group

ACTION REQUESTED

Approve the renewal of a competitively awarded contract with The Gordian Group of Greenville, SC utilizing the Sourcwell cooperative contract for managing the Department of Facilities Management automated Job Order Contracting system at a maximum cost of 5% of the value of the work ordered during the period of September 16, 2019 through September 15, 2020. Funding is provided by the Department of Facilities Management FY 2019-20 Proposed Budget and Requested Budget for FY 2020-21.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

On October 6, 2015, your Board approved the renewal of a contract with The Gordian Group to continue to furnish, implement, and assist in executing and managing an automated Job Order Contracting (JOC) System for the Department of Facilities Management that complies with the provisions of the California Public Contract Code.

JOC is a contracting process authorized by Section 20128.5 of the Public Contract Code, which strives to provide improvements in economy and efficiency in completing repair, refurbishment, remodeling, and other repetitive public work projects, as well as potential reductions in individual project bidding time. The JOC System automates a process that requires the Department of Facilities Management to prepare, bid, and award individual contracts for numerous minor construction and building maintenance projects throughout the year. The JOC automated bidding has resulted in some efficiency in administrative time, effort, and cost for relatively small projects in comparison to a traditional bidding process.

The resulting contract with the Gordian Group expired on September 30, 2017. On October 24, 2017 your Board approved the renewal of the contract utilizing the Sourcwell (formerly known as the National Joint Powers Alliance or NJPA) cooperative contract with the Gordian Group for a one-year period with an option to renew for an additional year. The current contract with the Gordian Group expires on September 15, 2019.

The Department of Facilities Management requested to renew the contract for an additional year to coincide with the Sourcwell cooperative Contract No. 071415-GGI with The Gordian Group through September 15, 2020. The Gordian Group will continue to provide the Department of Facilities Management with an integrated JOC system incorporating program development, document development, procurement support, computer software, customized forms, management procedures, a written manual, training for County employees and the local contractor business community, and start-up support through an on-site representative. The JOC system continues to play a role in maintaining public serving infrastructure and County assets which is one of the County's critical success factors.

Procurement Policy Section 3.5(A) permits the use of Joint Powers Agreements and Cooperative Purchasing programs without further competitive bidding. The Sourcwell Contract No. 071415-GGI meets this criterion.

Therefore your Board's approval is required to award a one-year contract renewal for the period September 16, 2019 through September 15, 2020.

FISCAL IMPACT

The Gordian Group does not charge upfront fees to develop and manage the program. Instead, the Department of Facilities Management will be charged a fee of 5% of the value of work ordered through the JOC system for the period of September 16, 2019 through September 15, 2020. The fee will drop to 3% when the County has achieved a minimum of \$1 million in construction procured during the contract year. The total amount of all projects that will be part of this agreement with the Gordian group will not exceed \$3,000,000 in aggregate. The JOC contractors will be presented to your Board at a future time for approval. Funds are included in the Department of Facilities Management's FY 2019-20 Capital Projects Proposed Budget.