



MEMORANDUM
DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL ENGINEERING DIVISION
 County of Placer

TO: Board of Supervisors

FROM: Ken Grehm, Director of Public Works
 By: Kevin Bell, P.E., Deputy Director

SUBJECT: Environmental Engineering / Refund of Sewer Service Charges / Sewer Maintenance Districts 2 and 3

DATE: September 24, 2019

ACTION REQUESTED

Approve two refund requests to correct overpayment of sewer service charges within Sewer Maintenance Districts 2 and 3 covering 2007 to 2018 for Christine Heiskell, APN 048-590-013-000 in the amount of \$6,929, and Lynn Houlihan, APN 036-320-024-000 in the amount of \$15,717, and direct the Auditor-Controller to pay said amounts.

BACKGROUND

Sewer Maintenance Districts 2 and 3 (SMD 2 and SMD 3) provide sewer service to approximately 7,500 equivalent dwelling units (EDUs) in the Granite Bay and Horseshoe Bar areas. These Districts are maintained by county staff and incur monthly sewer service charges in the current amount of \$50.04 for SMD 2 and \$111.72 for SMD 3 per EDU. The charges cover operation and maintenance of the systems. Pursuant to a recent review of the sewer billing system, staff determined the below-referenced properties were being overcharged by one EDU. This overbilling extended from 2007 through 2018. A synopsis of the billings are delineated below:

APN	District	Years Overbilled	Amount Due	Amount Paid	Refund Due
048-590-013	SMD 2	2007-2018	\$6,928	\$13,857	\$6,929
036-320-024	SMD 3	2007-2018	\$15,717	\$31,434	\$15,717

The FY 2019-20 tax roll has been updated to reflect the changes and the properties will be billed the correct amounts moving forward. As the amount of the refunds due to each property owner exceeds the \$5,000 limit allowed by Resolution 2008-35, your Board's approval is required.

ENVIRONMENTAL IMPACT

Approval of the recommended action is not a project as defined in the California Environmental Quality Act.

FISCAL IMPACT

Sufficient funding exists in the FY 2019-20 Budget for SMD 2 and 3 to refund the \$22,646 overpayment of sewer service charges.

ATTACHMENTS

None

