

**Board of Supervisors Mission Statement:**

To act as the legislative arm of county government and provide responsive leadership, governance, effective oversight of county services, and involves citizens and communities in processes that determine and enhance Placer County's future.

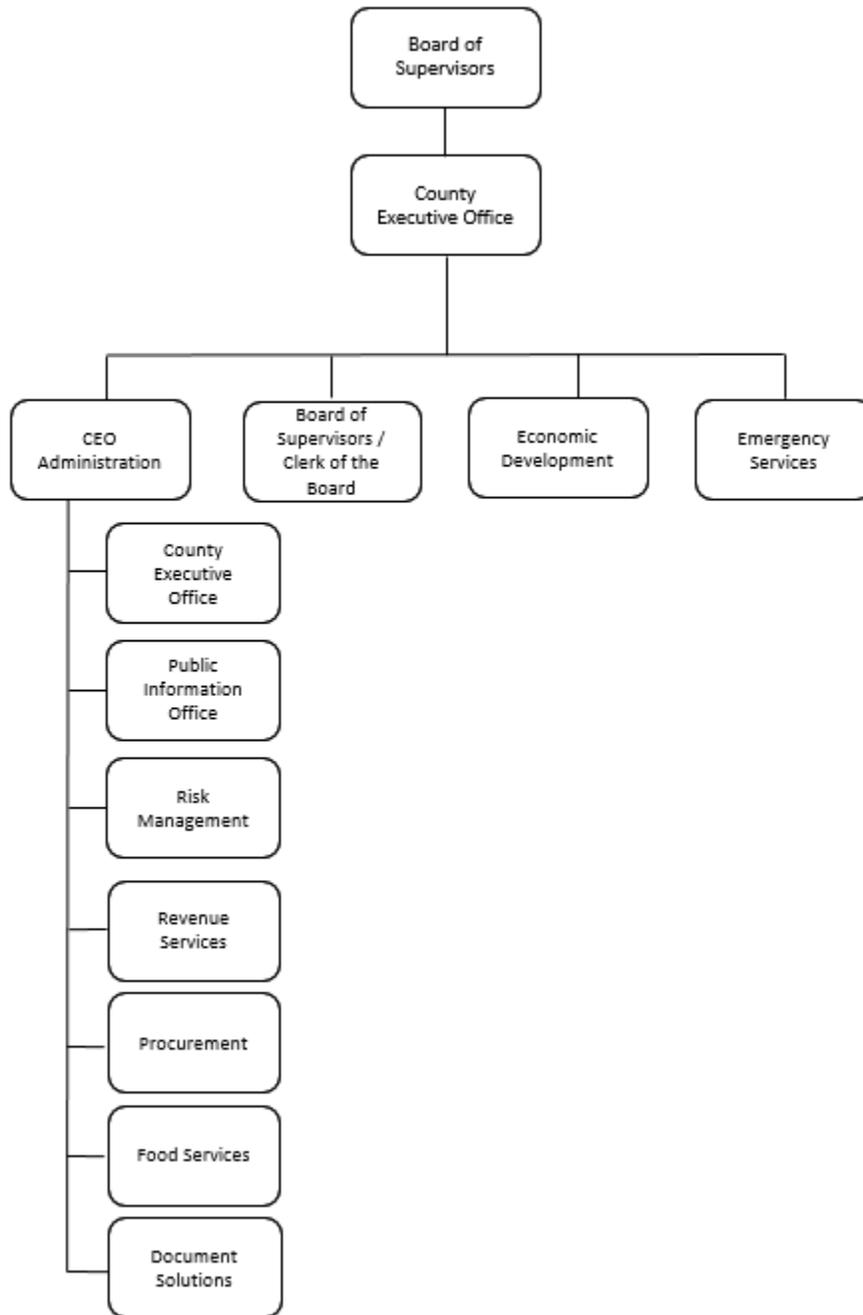
**County Executive Office Mission Statement:**

To support and implement Board of Supervisors' policies and priorities, provide organizational direction and leadership, coordinate strategic and regional planning efforts, and ensure efficient and effective management of county workforce and activities. To provide emergency response capability, disaster recovery and response, public safety, fire protection, and community outreach.

County Executive Office COST CENTER SUMMARY Fiscal Year 2019-20					
Cost Center	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 19-20 Proposed Budget	FY 19-20 Final Budget	YOY % Change
<b>General Fund</b>					
Procurement Services	\$ 1,434,726	\$ 1,514,071	\$ 1,389,395	\$ 1,393,755	-7.95%
Revenue Services	\$ 1,446,021	\$ 2,804,502	\$ 2,384,615	\$ 3,532,749	25.97%
Board of Supervisors	\$ 3,365,514	\$ 3,354,595	\$ 3,437,715	\$ 3,450,508	2.86%
Clerk of the Board	\$ 817,175	\$ 923,413	\$ 1,122,947	\$ 1,130,939	22.47%
County Executive Office	\$ 8,162,796	\$ 8,056,680	\$ 7,835,130	\$ 7,709,757	-4.31%
Public Information Office	\$ -	\$ -	\$ 1,736,625	\$ 1,684,072	NA
Economic Development	\$ 2,079,144	\$ 2,054,703	\$ 1,997,807	\$ 2,011,967	-2.08%
Emergency Services	\$ 2,369,911	\$ 1,961,380	\$ 9,831,862	\$ 10,905,388	456.01%
<b>TOTAL GENERAL FUND</b>	<b>\$19,675,287</b>	<b>\$20,669,345</b>	<b>\$29,736,096</b>	<b>\$31,819,135</b>	<b>53.94%</b>
<b>County Fire Fund</b>					
County Fire	\$ 5,932,176	\$ 4,672,274	\$ 5,523,210	\$ 5,468,467	17.04%
<b>Food Services Fund</b>					
Food Services	\$ 3,559,004	\$ 3,798,650	\$ 3,620,737	\$ 3,624,896	-4.57%
<b>Document Solutions Fund</b>					
Document Solutions	\$ 2,574,187	\$ 2,158,255	\$ 2,198,229	\$ 2,211,727	2.48%
<b>General Liability Insurance Fund</b>					
General Liability Insurance	\$ 11,190,195	\$ 10,927,056	\$ 8,324,808	\$ 8,553,357	-21.72%

Funded Positions					
Procurement Services	9	9	9	9	
Revenue Services	19	19	19	19	
Board of Supervisors	10	10	10	10	
Clerk of the Board	5	6	6	6	
County Executive Office	43	41	43	42	
Economic Development	6	7	7	7	
Emergency Services	5	5	4	4	
Food Services	1	1	1	1	
Document Solutions	9	9	9	9	
General Liability Insurance	4	4	4	4	
<b>Total Funded Positions</b>	<b>111</b>	<b>111</b>	<b>112</b>	<b>111</b>	<b>0.00%</b>
<b>Total Allocated Positions</b>	<b>115</b>	<b>115</b>	<b>118</b>	<b>117</b>	<b>1.74%</b>

## County Executive Office



Procurement Services – Cost Center 01021

Purpose:

Provides for all centralized County procurement activities, including bids, request for proposals, construction projects, contracts, and blanket purchase orders. Procurement Services administers the County’s credit card program for delegated purchases, including goods, services, travel, and training and manages the County’s surplus program for the disposal of surplus property through sales, donations, e-waste and recycling.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Procurement Services	Provides for all centralized County procurement activities, including bids, request for proposals, construction projects, contracts, and blanket purchase orders. Procurement Services administers the County’s credit card program for delegated purchases, including goods, services, travel, and training and manages the County’s surplus program for the disposal of surplus property through sales, donations, e-waste and recycling.	\$1,298,557
Surplus Program	Placer County currently uses Public Surplus and GovDeals, online auction sites, for disposal of surplus property. Offering these materials in an online format is a greater convenience to the community and reaches a larger number of potential buyers in a shorter amount of time than a traditional auction.	\$95,198

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC01021 Procurement Services (PAS 11210)

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Other Fees and Charges		\$121,371	\$85,000	\$85,000
Transfer In A-87 Costs			\$1,291,160	\$1,291,160
Gain/Loss on F/A Disposal		\$1,957		
Proceeds from Sale of Capital Assets		\$1,129		
<b>Total Revenue</b>		<b>\$124,457</b>	<b>\$1,376,160</b>	<b>\$1,376,160</b>
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$11,275	\$9,673	\$9,784
Cost Allocation		\$43,204		
Employee Group Insurance		\$114,584	\$126,148	\$131,990
Retired Employee Group Insurance		\$72,493		
Maintenance - Janitorial		\$23,016	\$19,411	\$19,776
Insurance		\$8,133	\$4,856	\$4,856
Maintenance		\$12,320	\$14,000	\$14,000
Campus Services - PCGC		\$15,441	\$10,530	\$7,855
Professional / Membership Dues		\$3,950	\$2,000	\$2,000
Other Supplies		\$1,278	\$3,500	\$3,500
Printing		\$6,595	\$6,000	\$6,000
Postage		\$5,319	\$4,559	\$4,559
Professional and Special Services - General		\$6,889	\$5,235	\$5,235
Professional and Special Services - Technical, Engineering and Environmental		\$33,964	\$28,403	\$28,948
Professional and Special Services - Information Technology		\$50,712	\$57,509	\$58,027
Professional and Special Services - County		\$3,813	\$4,544	\$4,544
Countywide System Charges		\$6,642		
Retirement		\$187,265	\$213,142	\$213,142
Other Postemployment Benefits (OPEB)		\$47,749	\$60,743	\$60,743
401 (k) Employer Match		\$692	\$675	\$675
Payroll Tax		\$54,311	\$54,680	\$54,680
Salary Savings			(\$49,097)	(\$49,097)

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC01021 Procurement Services (PAS 11210)

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Salaries and Wages		\$694,314	\$714,765	\$714,765
Overtime and Call Back		\$1,071	\$1,000	\$1,000
Cafeteria Plans (Non-PERS)		\$36,957	\$39,938	\$39,938
PC Acquisition		\$4,140	\$6,046	\$6,046
Small Equipment		\$129		
Advertising		\$130		
Employee Benefits Systems		\$19,873	\$11,118	\$11,118
Special Department Expense		\$2,570	\$5,250	\$5,250
Transportation and Travel		\$6,743	\$11,090	\$11,090
Utilities		\$24,880	\$22,207	\$21,861
Workers Comp Insurance		\$13,618	\$1,472	\$1,472
<b>Total Expenditures / Appropriations</b>		<b>\$1,514,071</b>	<b>\$1,389,395</b>	<b>\$1,393,755</b>
<b>Total</b>		<b>(\$1,389,614)</b>	<b>(\$13,235)</b>	<b>(\$17,595)</b>

## County Executive Office

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### Revenue Services – Cost Center 01022

#### Purpose:

Provides centralized billing and collection services to obtain funds entitled to Placer County and other government agencies including Court Fines and Fees, Public Defender Fees, Sheriff Booking and Incarceration Fees, and Transient Occupancy Tax.

#### Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Revenue Services	Provides centralized billing and collection services to obtain funds entitled to Placer County and other government agencies including Court Fines and Fees, Public Defender Fees, Sheriff Booking and Incarceration Fees, and Transient Occupancy Tax.	\$-80,155

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC01022 Revenue Services (PAS 11210)

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Court Fees and Costs			\$396,616	\$396,616
Other Fees and Charges		\$176	\$25,100	\$1,157,358
Other Court Fines		\$2,701,362	\$2,221,922	\$2,221,922
Miscellaneous		(\$42,106)	\$75,000	\$75,000
Transfer In A-87 Costs			\$11,442	\$11,442
<b>Total Revenue</b>		<b>\$2,659,432</b>	<b>\$2,730,080</b>	<b>\$3,862,338</b>
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$61,188	\$64,980	\$65,349
Cost Allocation		\$331,827		
Employee Group Insurance		\$225,976	\$244,736	\$258,749
Retired Employee Group Insurance		\$76,412		
Maintenance - Janitorial		\$12,768	\$12,838	\$13,079
Insurance		\$3,860	\$8,027	\$8,027
Intra Fund Services		(\$1,017,960)	(\$1,132,258)	
Materials - Buildings & Improvements		\$1,210		
Maintenance		\$320		
Professional / Membership Dues		\$770	\$100	\$100
Misc Expense		\$156		
Other Supplies		\$7,401	\$8,000	\$8,000
Printing		\$17,567	\$12,500	\$12,500
Postage		\$18,682	\$22,746	\$22,746
Professional and Special Services - General		\$1,192,573	\$1,147,557	\$1,147,557
Professional and Special Services - Information Technology		\$123,520	\$133,495	\$134,616
Professional and Special Services - Technical, Engineering and Environmental		\$21,004	\$20,642	\$21,039
Professional and Special Services - County		\$953	\$953	\$953
Countywide System Charges		\$17,644		
401 (k) Employer Match			\$750	\$750
Other Postemployment Benefits (OPEB)		\$99,318	\$129,675	\$129,675

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC01022 Revenue Services (PAS 11210)

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Payroll Tax		\$83,831	\$92,152	\$92,152
Retirement		\$291,246	\$353,765	\$353,765
Salary Savings			(\$82,547)	(\$82,547)
Salaries and Wages		\$1,072,776	\$1,191,603	\$1,191,603
Extra Help		\$3,393		
Overtime and Call Back		\$9,365	\$13,000	\$13,000
Cafeteria Plans (Non-PERS)		\$60,112	\$68,888	\$68,888
Special Department Expense		\$11,073	\$25,000	\$25,000
Small Equipment		\$1,344		
Employee Benefits Systems		\$35,487	\$23,793	\$23,793
PC Acquisition		\$6,785		
Transportation and Travel		\$2,391	\$3,070	\$3,070
Utilities		\$16,364	\$17,008	\$16,743
Workers Comp Insurance		\$15,147	\$4,141	\$4,141
<b>Total Expenditures / Appropriations</b>		<b>\$2,804,502</b>	<b>\$2,384,615</b>	<b>\$3,532,749</b>
<b>Total</b>		<b>(\$145,070)</b>	<b>\$345,465</b>	<b>\$329,589</b>

Board of Supervisors – Cost Center 10002

Purpose:

To govern the county through its authority to adopt the annual budget, direct land use decisions, confirm appointments of non-elected officials, lead regional agencies, adopt county ordinances, and set the most significant operational policies. Staff to the Board support the governing activities and act as the Board’s liaison with the public, county departments and other agencies; as well as support Board members at various meetings, interface with other legislative agencies, facilitate property tax assessment appeals, and respond to constituent inquiries.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
County Governance, Policy Development, Priority-Setting and Constituent Assistance	Transparently govern through public meetings and records, collaboration with stakeholders, and clear and helpful information. Establish priorities and policies for county operations. Assist, provide information and be directly accessible to citizens and community groups.	\$3,450,507

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10002 Board of Supervisors

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$49,822	\$48,232	\$48,500
Retired Employee Group Insurance		\$43,648		
Employee Group Insurance		\$176,964	\$205,443	\$214,555
Food		\$2,210		
Maintenance - Janitorial		\$13,200	\$13,273	\$13,522
Insurance		\$36,198	\$32,522	\$32,522
Transfer Out A-87 Costs		\$665,102	\$658,298	\$658,298
Intra Fund Services		\$23		
Fuels & Lubricants			\$250	\$250
Professional / Membership Dues		\$2,027	\$3,520	\$3,520
Misc Expense		\$8,018	\$3,687	\$3,687
Other Supplies		\$6,294	\$10,000	\$10,000
Printing		\$10,712	\$9,700	\$9,700
Postage		\$8,969	\$7,838	\$7,838
Professional and Special Services - Information Technology		\$87,441	\$123,431	\$124,476
Professional and Special Services - Technical, Engineering and Environmental		\$21,716	\$39,341	\$39,751
Professional and Special Services - County			\$10,000	\$10,000
Professional and Special Services - General		\$28,700	\$35,340	\$35,340
Countywide System Charges		\$11,915		
Rents and Leases - Buildings & Improvements		\$70,247	\$72,495	\$72,495
Other Postemployment Benefits (OPEB)		\$79,427	\$109,200	\$109,200
Payroll Tax		\$102,048	\$104,292	\$104,292
401 (k) Employer Match		\$4,528	\$8,250	\$8,250
Retirement		\$378,675	\$429,384	\$429,384
Cafeteria Plans (Non-PERS)		\$31,185	\$33,740	\$33,740
Sick Leave Payoff		\$857		
Extra Help		\$26,058	\$28,000	\$28,000
Salaries and Wages		\$1,329,518	\$1,352,116	\$1,352,116

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10002 Board of Supervisors

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Overtime and Call Back		\$319	\$250	\$250
Salary Savings			(\$90,461)	(\$90,461)
PC Acquisition		\$10,852	\$20,000	\$20,000
Commissioner's Fees		\$2,300		
Special Department Expense		\$2,664	\$8,000	\$8,000
Small Equipment		\$279		
Employee Benefits Systems		\$15,322	\$12,440	\$12,440
Advertising			\$1,000	\$1,000
Transportation and Travel		\$98,654	\$120,898	\$122,881
Utilities		\$22,210	\$21,584	\$21,310
Workers Comp Insurance		\$6,494	\$5,651	\$5,651
<b>Total Expenditures / Appropriations</b>		<b>\$3,354,595</b>	<b>\$3,437,715</b>	<b>\$3,450,508</b>
<b>Total</b>		<b>(\$3,354,595)</b>	<b>(\$3,437,715)</b>	<b>(\$3,450,508)</b>

Clerk of the Board – Cost Center 10003

Purpose:

To provide staff support to the five elected Placer County Board of Supervisors by preparing agendas, recording minutes, and retaining records of meetings. To support the Board-appointed Placer County Assessment Appeals Board and other committees / commissions as assigned, and to support committee / commission appointments and provides information referral and reception services to the public at the Placer County Administrative Center. Serves as the receiving department for claims against the county, records requests, and city parcel / subdivision maps.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Clerk of the Board Operations	Assist, provide information and be directly accessible to the Board of Supervisors, countywide departments, and constituents to produce the regular Board of Supervisor agenda, support committees and commissions, and general reception.	\$887,732
Assessment Appeals	Allow property owners a fair and objective hearing with the Assessment Appeals Board.	\$103,200

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10003 Clerk of the Board

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Planning and Engineering Services		\$1,355	\$2,000	\$2,000
Other Fees and Charges		\$22,504	\$21,500	\$21,500
<b>Total Revenue</b>		<b>\$23,858</b>	<b>\$23,500</b>	<b>\$23,500</b>
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$9,606	\$14,462	\$14,547
Employee Group Insurance		\$76,633	\$103,526	\$110,834
Retired Employee Group Insurance		\$46,721		
Maintenance - Janitorial		\$8,100	\$9,144	\$9,297
Insurance		\$28,997	\$2,394	\$2,394
Transfer Out A-87 Costs		\$102,332	\$73,584	\$73,584
Maintenance			\$450	\$450
Professional / Membership Dues			\$600	\$600
Other Supplies		\$530	\$2,300	\$2,300
Postage		\$3,568	\$6,280	\$6,280
Printing		\$8,068	\$16,000	\$16,000
Professional and Special Services - Technical, Engineering and Environmental		\$13,324	\$14,094	\$14,346
Professional and Special Services - Legal		\$59,276	\$80,000	\$80,000
Professional and Special Services - County		\$5,619	\$7,100	\$7,100
Professional and Special Services - Information Technology		\$22,650	\$45,811	\$46,173
Professional and Special Services - General		\$722	\$2,500	\$2,500
Countywide System Charges		\$6,570		
Retirement		\$105,983	\$154,300	\$154,300
Other Postemployment Benefits (OPEB)		\$21,418	\$40,950	\$40,950
Payroll Tax		\$23,332	\$33,852	\$33,852
401 (k) Employer Match		\$2,219	\$4,500	\$4,500
Cafeteria Plans (Non-PERS)		\$11,970	\$19,440	\$19,440
Salary Savings			(\$31,502)	(\$31,502)
Salaries and Wages		\$316,934	\$442,516	\$442,516

**County of Placer**  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2019 - 20

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10003 Clerk of the Board

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Employee Benefits Systems		\$7,597	\$7,412	\$7,412
Commissioner's Fees		\$4,700	\$21,600	\$21,600
PC Acquisition			\$15,000	\$15,000
Special Department Expense			\$2,100	\$2,100
Advertising		\$24,113	\$18,000	\$18,000
Transportation and Travel		\$1,069	\$4,600	\$4,600
Utilities		\$10,380	\$10,789	\$10,621
Workers Comp Insurance		\$985	\$1,143	\$1,143
<b>Total Expenditures / Appropriations</b>		<b>\$923,413</b>	<b>\$1,122,947</b>	<b>\$1,130,939</b>
<b>Total</b>		<b>(\$899,555)</b>	<b>(\$1,099,447)</b>	<b>(\$1,107,439)</b>

County Executive Office – Cost Center 10004

Purpose:

To support effective and efficient administration of county government; prepare administrative, fiscal, and operational policy recommendations for the Board of Supervisors as appropriate; support and guide department staff in implementing Board policies and priorities; represent Board interests in a variety of intergovernmental and regional settings; and manage the county’s workforce and resources.

Major Budget Adjustments and Initiatives:

- Increase in Salaries and Benefits of \$66,856 driven by the addition of 2 Accountant I/II positions transferred from the administration cost center; the addition of an Assistant CEO position, the addition of a Management Analyst Senior, and the addition of an Executive Assistant. These additional positions costs were offset by moving a Principal Management Analyst position and Safety Officer position to CDRA and Human Resources, respectively.
- Decrease in other fees and charges revenue of \$299,979.

Program Title	Program Description	Program Cost
Departmental Support	Provide support to various county departments and other agencies.	\$1,532,087
Finance	Optimize and allocate resources in the most effective manner through development of long term fiscal policies, the annual budget and application of sound financial practices.	\$2,798,730
General Administration / Management	Provide general leadership and management to the County Executive Office.	\$1,130,797
Land Use / Planning / Capital	Develop and support the Capital Facilities Improvement Program and Capital Facilities Financing Plan. Provide fiscal analysis and planning associated with land development to support countywide economic development.	\$890,946
Policy and Legislative - Program and Policy Coordination	Direct efficient operations in compliance with Board of Supervisors’ policies, federal and state laws and mandates, strategic planning, and innovative business practices.	\$494,586
Tahoe	Partner with the community and local groups to implement Board of Supervisor priorities related to transportation, capital projects, destination marketing, and economic development in the Tahoe geographic area.	\$1,126,096

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10004 County Executive Office

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 - 20 Recommended	2019 - 20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Other Fees and Charges		\$132,186	\$404,754	\$404,754
Planning and Engineering - Development Fees		\$36,574	\$65,000	\$65,000
Planning - At Cost Projects Fees		\$2,552	\$25,000	\$25,000
Miscellaneous		(\$168,150)	\$1,300	\$1,300
Investment Income			\$30	\$30
Transfer In A-87 Costs		\$6,009,384	\$6,063,800	\$6,063,800
Operating Transfers In		\$493,297		
Contributions from Other Funds		\$104,789	\$6,300	\$6,300
Sales and Use Taxes			\$115,000	\$115,000
<b>Total Revenue</b>		<b>\$6,610,633</b>	<b>\$6,681,184</b>	<b>\$6,681,184</b>
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$84,779	\$60,326	\$60,752
Employee Group Insurance		\$498,146	\$573,063	\$574,191
Retired Employee Group Insurance		\$326,636		
Food		\$6,483	\$2,550	\$2,550
Facilities and Administrative Costs Expense		\$2		
Maintenance - Janitorial		\$36,508	\$31,836	\$32,601
Insurance		\$63,125	\$48,986	\$48,986
Transfer Out A-87 Costs		\$4,079		
Intra Fund Services		\$1,961		
Parts		\$3,278		
Fuels & Lubricants		\$204	\$50	\$50
Maintenance		\$32,506	\$4,450	\$4,450
Materials - Buildings & Improvements		\$287		
Professional / Membership Dues		\$19,743	\$7,715	\$7,715
Misc Expense		\$1,347	\$4,595	\$4,595
Printing		\$60,214	\$32,400	\$32,400
Postage		\$3,033	\$1,956	\$1,956

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10004 County Executive Office

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Other Supplies		\$14,605	\$16,800	\$16,800
Professional and Special Services - General		\$334,515	\$440,009	\$440,009
Professional and Special Services - Information Technology		\$214,598	\$226,424	\$279,549
Professional and Special Services - Technical, Engineering and Environmental		\$60,060	\$69,581	\$70,831
Professional and Special Services - County		\$8,311	\$8,967	\$8,967
Rents and Leases - Buildings & Improvements		\$1,322	\$500	\$500
Countywide System Charges		\$48,417		
Rents and Leases - Equipment		\$2,830		
Retirement		\$1,131,620	\$1,294,149	\$1,247,509
Payroll Tax		\$290,833	\$284,942	\$276,679
Other Postemployment Benefits (OPEB)		\$195,547	\$245,700	\$239,994
401 (k) Employer Match		\$17,652	\$27,000	\$26,372
Employee Paid Sick Leave		\$3,534		
Salary Savings			(\$246,410)	(\$246,410)
Extra Help		\$8,733		
Salaries and Wages		\$4,064,206	\$4,164,695	\$4,041,827
Overtime and Call Back		\$22,687	\$26,000	\$26,000
Cafeteria Plans (Non-PERS)		\$116,551	\$129,180	\$125,836
Advertising		\$1,294	\$2,000	\$2,000
Employee Benefits Systems		\$159,151	\$106,046	\$106,046
Small Equipment		\$19,678	\$500	\$500
PC Acquisition		\$33,205	\$30,000	\$30,000
Special Department Expense		\$9,803	\$45,245	\$45,245
Safety Clothing - Other Agency		\$180		
Support and Care of Persons		\$9		
Operating Transfer Out			\$65,000	\$65,000
Contributions to Other Funds		\$34,518		
Transportation and Travel		\$55,992	\$71,935	\$78,271
Utilities		\$46,800	\$40,853	\$40,454

**County of Placer**  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2019 - 20

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10004 County Executive Office

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Workers Comp Insurance		\$17,698	\$18,087	\$17,532
<b>Total Expenditures / Appropriations</b>		<b>\$8,056,680</b>	<b>\$7,835,130</b>	<b>\$7,709,757</b>
<b>Total</b>		<b>(\$1,446,047)</b>	<b>(\$1,153,947)</b>	<b>(\$1,028,574)</b>

## County Executive Office

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### Public Information Office – Cost Center 10005

#### Purpose:

Provide information to educate constituents, media, employees and the community at large about county services using a variety of techniques, tools and technology, and improve opportunities for public input to help shape government planning and decisions.

#### Major Budget Adjustments and Initiatives:

- The Public Information Office cost center was established as its own cost center for the FY 2019-20.

Program Title	Program Description	Program Cost
Public Information Office	Provide information to educate constituents, media, employees and the community at large about county services using a variety of techniques, tools and technology, and improve opportunities for public input to help shape government planning and decisions.	\$1,684,072

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10005 Public Information Office

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 - 20 Recommended	2019 - 20 Adopted by Supervisors
1	2	3	4	5
<b>Expenditures / Appropriations</b>				
Communication Services Expense			\$26,483	\$26,583
Cost Allocation			\$243,040	\$243,040
Employee Group Insurance			\$69,080	\$73,251
Food			\$600	\$25,000
Maintenance - Janitorial			\$5,874	\$5,798
Insurance			\$5,656	\$5,656
Maintenance			\$42,120	\$42,120
Professional / Membership Dues			\$14,840	\$14,840
Misc Expense			\$805	\$805
Other Supplies			\$300	\$300
Printing			\$50,000	\$50,000
Postage			\$524	\$524
Professional and Special Services - Technical, Engineering and Environmental			\$9,444	\$9,327
Professional and Special Services - Information Technology			\$52,554	\$2,076
Professional and Special Services - General			\$18,710	\$18,710
Rents and Leases - Equipment			\$9,200	\$9,200
Payroll Tax			\$60,765	\$60,765
Retirement			\$222,526	\$222,526
Other Postemployment Benefits (OPEB)			\$47,775	\$47,775
401 (k) Employer Match			\$3,750	\$3,750
Salaries and Wages			\$761,319	\$761,319
Salary Savings			(\$57,800)	(\$57,800)
Overtime and Call Back			\$1,000	\$1,000
Extra Help			\$16,000	\$16,000
Cafeteria Plans (Non-PERS)			\$32,687	\$32,687
PC Acquisition			\$11,000	\$11,000
Advertising			\$6,150	\$6,150
Employee Benefits Systems			\$24,875	\$24,875

**County of Placer**  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2019 - 20

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10005 Public Information Office

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Special Department Expense			\$9,955	\$9,955
Transportation and Travel			\$35,839	\$5,645
Utilities			\$7,781	\$7,422
Workers Comp Insurance			\$3,773	\$3,773
<b>Total Expenditures / Appropriations</b>			<b>\$1,736,625</b>	<b>\$1,684,072</b>
<b>Total</b>			<b>(\$1,736,625)</b>	<b>(\$1,684,072)</b>

Economic Development – Cost Center 10006

Purpose:

Attracts new investment to the county and expands the current economic base by creating new primary wage earning jobs, provides opportunities for all wage earners regardless of skill level or educational background, supports existing business through training opportunities, and encourages tourism, commercial filming, and redevelopment in core business areas.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Promotion and Marketing	Attract new, and expand existing, businesses by promoting the outstanding lifestyle and business climate of Placer County.	\$385,000
Business Assistance	Retain existing business within Placer County, expansion assistance, permit assistance, hiring assistance and job-seeker assistance.	\$1,266,689
Resource Center	The central point of information and assistance for businesses and entrepreneurs in Placer County.	\$280,874
Film Office	Promote the film industry, tourism, special events, and other opportunities.	\$350,623

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10006 Economic Development

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Hotel / Motel Tax		\$421,760	\$351,474	\$351,474
<b>Total Revenue</b>		<b>\$421,760</b>	<b>\$351,474</b>	<b>\$351,474</b>
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$25,524	\$22,319	\$22,497
Retired Employee Group Insurance		\$41,753		
Employee Group Insurance		\$88,707	\$91,691	\$92,222
Food		\$541	\$400	\$400
Maintenance - Janitorial		\$6,216	\$10,995	\$11,202
Insurance		\$5,607	\$7,214	\$7,214
Transfer Out A-87 Costs		\$203,923	\$34,421	\$34,421
Intra Fund Services		(\$83,577)	(\$58,490)	(\$58,490)
Fuels & Lubricants		\$450	\$250	\$250
Materials - Buildings & Improvements		\$152		
Maintenance		\$1,057	\$1,806	\$1,806
Professional / Membership Dues		\$70,695	\$48,551	\$48,551
Misc Expense		\$30		
Postage		\$2,836	\$2,280	\$2,280
Other Supplies		\$3,747	\$3,850	\$3,850
Printing		\$13,608	\$15,126	\$15,126
Professional and Special Services - General		\$607,621	\$655,000	\$655,000
Professional and Special Services - Information Technology		\$59,461	\$63,660	\$64,340
Professional and Special Services - Technical, Engineering and Environmental		\$10,277	\$17,680	\$18,019
Professional and Special Services - County		\$122	\$122	\$122
Rents and Leases - Buildings & Improvements		\$500	\$1,360	\$1,360
Countywide System Charges		\$8,251		
Rents and Leases - Equipment			\$500	\$500
401 (k) Employer Match		\$2,722	\$3,750	\$3,750
Other Postemployment Benefits (OPEB)		\$35,294	\$47,775	\$47,775

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting General Function  
**Cost Center:** CC10006 Economic Development

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Payroll Tax		\$45,187	\$49,229	\$49,229
Retirement		\$195,884	\$221,353	\$221,353
Salaries and Wages		\$628,366	\$665,277	\$665,277
Salary Savings			(\$46,273)	(\$46,273)
Cafeteria Plans (Non-PERS)		\$18,646	\$25,528	\$25,528
Sick Leave Payoff		\$2,000		
Special Department Expense		\$3,349	\$43,900	\$53,900
Employee Benefits Systems		\$9,116	\$8,648	\$8,648
Advertising		\$13,488	\$12,000	\$12,000
Small Equipment		\$1,141		
PC Acquisition		\$8,295	\$13,121	\$13,121
Transportation and Travel		\$13,096	\$17,375	\$19,827
Utilities		\$7,968	\$14,567	\$14,340
Workers Comp Insurance		\$2,652	\$2,821	\$2,821
<b>Total Expenditures / Appropriations</b>		<b>\$2,054,703</b>	<b>\$1,997,807</b>	<b>\$2,011,967</b>
<b>Total</b>		<b>(\$1,632,943)</b>	<b>(\$1,646,333)</b>	<b>(\$1,660,493)</b>

Emergency Services – Cost Center 10007

Purpose:

Plans for, directs, and manages county support of response operations for emergency incidents such as wildland fires, floods, severe storms, hazardous materials releases, train derailments, and any other natural or man-made emergencies. Coordinates countywide recovery operations after each qualifying emergency. Serves as the county’s contract administrator for the fire protection contract with California Department of Forestry and Fire Protection (CalFIRE). Coordinates and manages countywide hazardous materials response program. Ensures county readiness and preparedness through development and maintenance of incident specific and all-hazard emergency plans.

Major Budget Adjustments and Initiatives:

- Re-budget in professional and special services general of \$6.8M for tree mortality grant payment.
- Re-budget in state aid other program revenue of \$5.1M for tree mortality grant.
- Decrease in federal aid other programs revenue of \$812,326.

Program Title	Program Description	Program Cost
Emergency Management	Ensure readiness for emergencies and disasters through interagency coordination and response plans. Administer various federal and state grants.	\$1,448,716
Fire Service Administration	Serves as the county’s contract administrator for the fire protection contract with California Department of Forestry and Fire Protection (CalFIRE).	\$75,590
Hazard Mitigation	Coordinating and managing updates of the County Local Hazard Mitigation Plan and other hazard mitigation efforts across the county.	\$69,692
Disaster Response/Recovery	Response to declared disasters. Current budgeted items are for the Tree Mortality Emergency Proclamation.	\$1,000
Reserve for Disaster Response	To have an available funding source budgeted for immediate use in the case of an emergency.	\$200,000

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund Grants  
**Function:** Reporting Public Protection  
**Cost Center:** CC10007 Emergency Services

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
State Aid - Other Programs		\$1,408,985		
Federal Aid - Other Programs		\$797,347	\$812,326	\$812,326
Investment Income		(\$284)		
<b>Total Revenue</b>		<b>\$2,206,048</b>	<b>\$812,326</b>	<b>\$812,326</b>
<b>Expenditures / Appropriations</b>				
Employee Group Insurance		\$47,672		
Professional and Special Services - General		\$411,833	\$50,000	\$50,000
Retirement		\$68,613		
Other Postemployment Benefits (OPEB)		\$12,043		
401 (k) Employer Match		\$1,138		
Payroll Tax		\$18,552		
Extra Help		\$1,347		
Salaries and Wages		\$246,580		
Cafeteria Plans (Non-PERS)		\$8,112		
Uniform Allowance		\$146		
Special Department Expense		\$377,244	\$423,637	\$423,637
Operating Transfer Out		\$98,555	\$271,320	\$271,320
Transportation and Travel		\$1,158		
Workers Comp Insurance		\$1,480		
<b>Total Expenditures / Appropriations</b>		<b>\$1,294,472</b>	<b>\$744,957</b>	<b>\$744,957</b>
<b>Total</b>		<b>\$911,576</b>	<b>\$67,369</b>	<b>\$67,369</b>

**County of Placer**  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2019 - 20

**Budget Unit:** HHS Special Revenue Grant Fund  
**Function:** Reporting Public Protection  
**Cost Center:** CC10007 Emergency Services

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Expenditures / Appropriations</b>				
Transportation and Travel			\$14	
<b>Total Expenditures / Appropriations</b>			<b>\$14</b>	
<b>Total</b>			<b>(\$14)</b>	

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting Public Protection  
**Cost Center:** CC10007 Emergency Services

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Aid from Other Agencies		\$15,430	\$15,344	\$15,344
State Aid - Other Programs			\$4,295,096	\$5,099,378
Federal Aid - Other Programs		\$24,186	\$200,000	\$200,000
State Aid - Public Safety Services-Proposition 172		\$197,831	\$197,560	\$199,828
Other Licenses and Permits		\$3,900	\$2,500	\$2,500
Miscellaneous		\$2,512		
<b>Total Revenue</b>		<b>\$243,859</b>	<b>\$4,710,500</b>	<b>\$5,517,050</b>
<b>Expenditures / Appropriations</b>				
Communication Services Expense		\$96,191	\$73,733	\$74,420
Employee Group Insurance		\$27,534	\$86,311	\$85,818
Food		\$2,046	\$2,000	\$2,000
Maintenance - Janitorial		\$13,684	\$13,757	\$14,016
Insurance		\$3,761	\$9,448	\$9,448
Transfer Out A-87 Costs		\$626,605	\$2,890,037	\$2,890,037
Intra Fund Services			(\$46,000)	(\$46,000)
Fuels & Lubricants		\$45		
Maintenance			\$1,420	\$1,420
Campus Services - PCGC		\$7,995	\$8,748	\$7,406
Professional / Membership Dues		\$325	\$1,000	\$1,000
Misc Expense		\$1		
Printing		\$7,336	\$8,449	\$8,449
Postage		\$5,093	\$4,559	\$4,559
Other Supplies		\$925	\$12,000	\$12,000
Operating Materials			\$20,000	\$20,000
Professional and Special Services - General		\$866,624	\$134,500	\$6,933,671
Professional and Special Services - Information Technology		\$24,885	\$27,498	\$27,792
Professional and Special Services - Technical, Engineering and Environmental		\$22,508	\$22,121	\$22,545
Countywide System Charges		\$4,165		

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** General Fund  
**Function:** Reporting Public Protection  
**Cost Center:** CC10007 Emergency Services

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Rents and Leases - Equipment		\$315		
401 (k) Employer Match		\$606	\$2,250	\$2,250
Payroll Tax		\$7,932	\$42,022	\$42,022
Other Postemployment Benefits (OPEB)		\$7,961	\$27,300	\$27,300
Retirement		\$30,375	\$135,313	\$135,313
Uniform Allowance		\$79	\$300	\$300
Cafeteria Plans (Non-PERS)		\$3,816	\$15,859	\$15,859
Salaries and Wages		\$106,191	\$428,803	\$428,803
Salary Savings			(\$32,797)	(\$32,797)
Overtime and Call Back		\$1,558	\$30,000	\$30,000
Extra Help		(\$291)	\$62,110	\$62,110
Small Equipment		\$43	\$500	\$500
Special Department Expense		\$16,994	\$5,776,795	\$50,000
Advertising		\$851	\$1,000	\$1,000
PC Acquisition		\$4,219	\$6,000	\$6,000
Employee Benefits Systems		\$7,597	\$6,338	\$6,338
Operating Transfer Out		\$10,000		
Transportation and Travel		\$35,180	\$39,285	\$40,891
Utilities		\$17,536	\$18,227	\$17,942
Workers Comp Insurance		\$694	\$2,976	\$2,976
<b>Total Expenditures / Appropriations</b>		<b>\$1,961,380</b>	<b>\$9,831,862</b>	<b>\$10,905,388</b>
<b>Total</b>		<b>(\$1,717,521)</b>	<b>(\$5,121,362)</b>	<b>(\$5,388,338)</b>

County Fire – Cost Center 10008

Purpose:

Fire prevention and protection in those areas of Placer County not served by independent fire protection districts or municipal fire departments is provided by a combination of a contract with CalFIRE and eight volunteer fire companies, all operated by CalFIRE under the name “Placer County Fire” (PCF). In addition, PCF personnel comprise the members of the Central Division of the County’s Interagency Hazardous Materials Response Team (Hazmat team) which responds with other fire entities, law enforcement, and the Environmental Health Division of the Placer County Department of Health and Human Services countywide.

Major Budget Adjustments and Initiatives:

- Increase in professional and special services general of \$127,618 for CalFIRE contract.
- Decrease in contribution from other funds of \$246,799.
- Increase in operating transfers in of \$400,000.

Program Title	Program Description	Program Cost
CDF Contract	The share of the contract with California Department of Forestry and Fire Protection (CalFIRE) attributable to this appropriation.	\$4,241,932
Fire Mitigation	Provide planning for fuel reduction activities, education, and training to reduce the impact and frequency of fires in the county.	\$68,030
Fire Protection / Administration County Fire	Plan, direct, and manage county support of responses to wildland and structural fires and Emergency Medical Services. Provide for expenses related to fire operations not included in the CalFIRE contract.	\$887,328
Hazmat	Provide training, equipment and other support for members of the County’s Interagency Hazardous Materials Response Team (Hazmat team).	\$93,677

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Fire Protection Fund  
**Function:** Reporting Public Protection  
**Cost Center:** CC10008 County Fire

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
<b>Revenue</b>				
Planning and Engineering Services		\$61,724	\$50,000	\$50,000
Fire Services		\$28,873	\$30,480	\$30,480
Other Fees and Charges		\$43,350	\$76,848	\$76,848
State Aid - Public Safety Services-Proposition 172		\$415,927	\$419,815	\$424,636
State Homeowners Property Tax Relief		\$14,216	\$14,100	\$14,100
Federal Aid - Other Programs		\$125,214		
State Aid - Other Programs		\$79,501	\$10,000	\$10,000
Miscellaneous		\$9,017		
Investment Income		\$97,781	\$60,000	\$60,000
Contributions from Other Funds		\$113,976	\$115,759	\$115,759
Contributions from General Fund		\$1,098,000	\$1,098,000	\$1,098,000
Operating Transfers In		\$260,570	\$400,000	\$400,000
Taxes - Current Unsecured Property		\$40,121	\$39,940	\$39,940
Taxes - Delinquent Unsecured Property		\$546		
Taxes - Current Supplemental Property		\$60,954	\$24,578	\$24,578
Taxes - Delinquent Secured Property		(\$6)		
Taxes - Delinquent Supplemental Property		\$24		
Residual Property Taxes		\$78,967	\$48,254	\$48,254
Taxes - Current Secured Property		\$1,865,594	\$1,866,799	\$1,866,799
Other Taxes		\$643	\$1,244	\$1,244
Taxes - Unitary and Op Non-Unitary Property		\$55,513	\$55,513	\$55,513
Taxes - Railroad Unitary Property		\$1,684	\$1,684	\$1,684
Pass-Through Property Taxes		\$31,165	\$18,373	\$18,373
<b>Total Revenue</b>		<b>\$4,483,353</b>	<b>\$4,331,387</b>	<b>\$4,336,208</b>
<b>Expenditures / Appropriations</b>				
Clothing and Personal		\$37,461	\$41,742	\$41,742
Communication Services Expense		\$15,349		
Equipment		\$20,627		

**County of Placer**  
**Financing Sources and Uses by Budget Unit by Object**  
**Governmental Funds**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Fire Protection Fund  
**Function:** Reporting Public Protection  
**Cost Center:** CC10008 County Fire

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Food		\$1,158	\$1,500	\$1,500
Household Expense		\$1,105	\$1,200	\$1,200
Refuse Disposal		\$799	\$1,000	\$1,000
Insurance		\$42,265	\$47,522	\$47,522
Lease Purchase Interest		\$35,430	\$29,875	\$29,875
Intra Fund Services		(\$6,000)	\$34,000	\$34,000
Materials - Buildings & Improvements		\$518	\$5,000	\$5,000
Parts		\$77,657	\$50,000	\$50,000
Maintenance		\$54,444	\$41,250	\$41,250
Auto		\$1,572	\$1,500	\$1,500
Fuels & Lubricants		\$14,971	\$24,659	\$24,659
Professional / Membership Dues		\$180	\$1,172	\$1,172
Small Tools & Instruments		\$363		
Misc Expense		\$1,865	\$1,500	\$1,500
Printing		\$1,596	\$1,500	\$1,500
Postage		\$418	\$200	\$200
Other Supplies		\$76,560	\$81,544	\$81,544
Operating Materials		\$56,292	\$83,030	\$83,030
Professional and Special Services - Information Technology		\$9,066	\$17,337	\$17,521
Professional and Special Services - Technical, Engineering and Environmental		\$4,687	\$4,560	\$4,648
Professional and Special Services - County		\$31,683		
Professional and Special Services - General		\$3,572,683	\$4,367,158	\$4,268,702
Professional and Special Services - Health		\$2,627	\$8,000	\$8,000
Countywide System Charges		\$4,635		
Rents and Leases - Equipment		\$524	\$524	\$524
Lease Purchase Principal		\$223,607	\$233,214	\$233,214
Special Department Expense		\$86,076	\$11,263	\$11,263
PC Acquisition		\$592		
Small Equipment		\$35,475		

**County of Placer**  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2019 - 20

**Budget Unit:** Fire Protection Fund  
**Function:** Reporting Public Protection  
**Cost Center:** CC10008 County Fire

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Operating Transfer Out		\$238,800	\$400,000	\$400,000
Transportation and Travel		\$87	\$1,000	\$44,441
Utilities		\$7,452	\$8,000	\$8,000
Workers Comp Insurance		\$19,649	\$23,960	\$23,960
<b>Total Expenditures / Appropriations</b>		<b>\$4,672,274</b>	<b>\$5,523,210</b>	<b>\$5,468,467</b>
<b>Total</b>		<b>(\$188,921)</b>	<b>(\$1,191,823)</b>	<b>(\$1,132,259)</b>

Food Services – Cost Center 01023

Purpose:

Correctional food services provides meals within Placer County for adults in the County Jail, minors in Juvenile Detention, Senior Citizens via contract with Seniors First and for miscellaneous catered County events.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Food Services	Correctional food services provides meals within Placer County for adults in the County Jail, minors in Juvenile Detention, Senior Citizens via contract with Seniors First and for miscellaneous catered County events.	\$3,624,896

**County of Placer**  
**Operation of Internal Service Fund**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Correctional Food Services Fund  
**Cost Center:** CC01023 / CC12001 Food Services Program

Operating Detail	2017 - 18 Actual	2018 - 19 Actual	2019 - 20 Recommended	2019 - 20 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenues</b>				
Charges for Services		\$3,465,068	\$3,760,106	\$3,760,106
<b>Total Operating Revenues</b>		<b>\$3,465,068</b>	<b>\$3,760,106</b>	<b>\$3,760,106</b>
<b>Operating Expenses</b>				
Communications		\$319	\$2,100	\$2,100
Cost Allocation Group		\$11,206		
Employee Group Insurance		\$17,221	\$16,718	\$17,598
Food		\$3,327,125		\$2,620,000
Household Expense			\$13,471	\$13,724
Insurance		\$9,065	\$5,422	\$5,422
Interfund Expenditure		\$207,578	\$117,570	\$117,570
Maintenance		\$127,427	\$100,000	\$100,000
Office Expense		\$40		
Professional & Special Services		\$205,912	\$3,029,047	\$414,411
Rents & Leases		\$13,895		
Retirement		\$28,876	\$40,197	\$40,197
Salaries & Wages		\$72,765	\$91,881	\$91,881
Special Department Expense		\$42,021	\$1,235	\$1,235
Transportation & Travel		(\$593,043)	\$6,600	\$6,600
Utilities		\$143,992	\$196,087	\$193,749
Workers Comp Insurance		\$316	\$408	\$408
<b>Total Operating Expenses</b>		<b>\$3,614,715</b>	<b>\$3,620,737</b>	<b>\$3,624,896</b>
<b>Operating Income (Loss)</b>		<b>(\$149,647)</b>	<b>\$139,369</b>	<b>\$135,210</b>
<b>Non-Operating Revenue (Expenses)</b>				
Non-Operating Revenue (Ledger Group)		\$10,547		
<b>Total Non-Operating Revenue (Expenses)</b>		<b>\$10,547</b>		
<b>Income Before Capital Contribution and Transfers</b>		<b>(\$139,100)</b>	<b>\$139,369</b>	<b>\$135,210</b>
Net Assets - Beginning Balance		<b>\$659,370</b>	<b>\$336,335</b>	<b>\$336,335</b>
Net Assets - Ending Balance	<b>\$659,370</b>	<b>\$336,335</b>	<b>\$139,369</b>	<b>\$135,210</b>
<b>Memo:</b>				
Equipment		\$183,935		

Document Solutions – Cost Center 01003

Purpose:

Provides efficient and economical reprographic, graphic design, US mail processing/delivery, Interoffice mail delivery, inventory, copy machine management, and records management services.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Print Services	Provides high speed digital color and black and white printing and offset printing for forms, manuals, brochures, fliers, envelopes, and a wide range of printed matter. In addition to printing, all bindery services are provided to fold, staple, insert, bind and whatever is necessary to achieve a professional look.	\$762,626
Copy Machine Services	Provides multifunction devices (print, copy, fax, and scan) in both color and black and white on a cost per copy basis. This allows departments to perform all necessary printing, copying, faxing, and scanning without having to purchase or maintain the equipment.	\$537,949
Mail Services	Provides daily postage metering of U.S. Mail, which includes letter and packages shipped full rate first class, permit mail, certified, and international mail. Pre-sort barcoding is also provided to save on postage costs. In addition, United Parcel Service packages are processed through Central Services along with daily interoffice mail deliveries to County locations in Auburn, Roseville, and Tahoe.	\$163,809
Interoffice Mail Services	Provides daily interoffice mail deliveries to County locations in Auburn, Roseville and Lake Tahoe.	\$337,078
Inventory Services	Provides a wide variety of colors, sizes and types of paper, carbonless paper, envelopes, and forms for departments to order via an on-line ordering system. Central Services warehouse approach allows for purchasing commodities in bulk to pass along the savings to County departments.	\$253,188
Records Management Services	Provides a full service records management and storage program to ensure that hard copy business records are safeguarded according to County, State and Federal records retention mandates. Records are kept confidential and handled only by County staff and maintained in a climate-controlled, secure 24/7 monitored warehouse.	\$139,631

Graphic Design Services	Provides full service professional graphic design using state of the art software to produce superior quality art work for print and multi-media use. Graphic design adds value and credibility to any project and helps communicate a polished and professional look.	\$157,680
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**County of Placer**  
**Operation of Internal Service Fund**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Central Services Fund / Document Solutions  
**Cost Center:** CC01003 Central Service / Document Solutions

Operating Detail	2017 - 18 Actual	2018 - 19 Actual	2019 - 20 Recommended	2019 - 20 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenues</b>				
Charges for Services		\$2,381,007	\$2,504,697	\$2,504,697
Miscellaneous Revenues		(\$2,065)		
<b>Total Operating Revenues</b>		<b>\$2,378,942</b>	<b>\$2,504,697</b>	<b>\$2,504,697</b>
<b>Operating Expenses</b>				
Clothing and Personal		\$310		
Communications		\$16,265	\$15,725	\$16,145
Cost Allocation Group		\$85,603		
Employee Group Insurance		\$197,436	\$168,055	\$179,433
Household Expense		\$19,428	\$18,507	\$18,856
Insurance		\$5,318	\$6,648	\$6,648
Interest on Other Long Term Debt		\$321	\$440	\$440
Interfund Expenditure		\$119,500	\$38,745	\$38,745
Maintenance		\$250,807	\$258,749	\$262,368
Memberships			\$150	\$150
Misc Expense		\$684		
Office Expense		\$90,403	\$4,900	\$25,857
Professional & Special Services		\$233,493	\$383,117	\$385,032
Rents & Leases		\$127,565	\$96,564	\$96,564
Retirement		\$211,843	\$288,265	\$288,265
Retirement of Other Long Term Debt		\$16,215	\$19,400	\$19,400
Salaries & Wages		\$618,412	\$567,017	\$567,017
Special Department Expense		\$96,477	\$292,280	\$266,823
Support & Care of Persons		\$1		
Transportation & Travel		\$11,963	\$10,626	\$11,229
Utilities		\$18,364	\$18,084	\$17,802
Workers Comp Insurance		\$9,110	\$10,957	\$10,957
<b>Total Operating Expenses</b>		<b>\$2,129,516</b>	<b>\$2,198,229</b>	<b>\$2,211,731</b>
<b>Operating Income (Loss)</b>		<b>\$249,427</b>	<b>\$306,468</b>	<b>\$292,966</b>
<b>Non-Operating Revenue (Expenses)</b>				
Non-Operating Revenue (Ledger Group)		\$12,163	\$4,000	\$4,000
<b>Total Non-Operating Revenue (Expenses)</b>		<b>\$12,163</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>Income Before Capital Contribution and Transfers</b>		<b>\$261,589</b>	<b>\$310,468</b>	<b>\$296,966</b>
Net Assets - Beginning Balance		<b>\$636,080</b>	<b>\$868,931</b>	<b>\$868,931</b>
Net Assets - Ending Balance	<b>\$636,080</b>	<b>\$868,931</b>	<b>\$314,468</b>	<b>\$300,966</b>

**Memo:**

Equipment \$28,739

General Liability Insurance – Cost Center 10001

Purpose:

To protect the county and its assets from risk, and to support Board policies and the county's mission through sound risk management practices. The Risk Management team accomplishes this through efficient and effective claims management, insurance policy management, contract reviews, ADA coordination and safety programs.

Major Budget Adjustments and Initiatives:

- Decrease in judgements and damages of \$2.5M for claims.
- Increase in tort-related litigation of \$450,000 for claims.
- Increase in insurance of \$751,217.
- Decrease in subrogation costs of \$200,000.
- Decrease in professional and special services general of \$240,997 for removal of prior-year contract expenses.
- Increase in self-insurance proceeds revenue of \$1.4M.
- Increase in insurance other revenue of \$2.9M.

Program Title	Program Description	Program Cost
Risk Management	Minimize financial exposure to risk through the purchase of primary and excess insurance policies. Proactive claims management using data driven risk analysis. Mitigate operational risk through contract risk transfer management. Compliance with applicable laws to ensure safe delivery of county services.	\$8,553,357

County of Placer  
Operation of Internal Service Fund  
Fiscal Year 2019 - 20

Budget Unit: General Liability Insurance Fund  
Cost Center: CC10001 Risk Management

Operating Detail	2017 - 18 Actual	2018 - 19 Actual	2019 - 20 Recommended	2019 - 20 Adopted by the Board of Supervisors
1	2	3	4	5
<b>Operating Revenues</b>				
Charges for Services		\$6,644,246	\$8,035,129	\$8,035,129
Miscellaneous Revenues		\$2,781,224	\$41,000	\$41,000
Other Financing Sources		\$86,804	\$250,000	\$250,000
<b>Total Operating Revenues</b>		<b>\$9,512,274</b>	<b>\$8,326,129</b>	<b>\$8,326,129</b>
<b>Operating Expenses</b>				
Communications		\$9,967	\$12,484	\$12,584
Employee Group Insurance		\$84,513	\$37,403	\$38,109
Household Expense		\$5,260	\$5,287	\$5,386
Insurance		\$1,391,461	\$1,978,421	\$2,204,967
Interfund Expenditure		\$616,818	\$556,104	\$556,104
Judgments and Damages		\$7,188,020	\$4,050,000	\$4,050,000
Jury and Witness Expense		\$560	\$3,500	\$3,500
Maintenance		\$2,650	\$6,675	\$6,675
Memberships		\$1,728	\$5,956	\$5,656
Office Expense		\$13,675	\$16,040	\$16,040
Professional & Special Services		\$947,610	\$1,001,298	\$1,002,325
Rents & Leases		\$12,209		
Retirement		\$161,105	\$179,226	\$179,226
Salaries & Wages		\$365,366	\$350,039	\$350,039
Special Department Expense		\$8,186	\$101,241	\$101,241
Transfers Out		\$110,459		
Transportation & Travel		\$6,235	\$10,069	\$10,440
Utilities			\$9,800	\$9,800
Workers Comp Insurance		\$1,234	\$1,265	\$1,265
<b>Total Operating Expenses</b>		<b>\$10,927,056</b>	<b>\$8,324,808</b>	<b>\$8,553,357</b>
<b>Operating Income (Loss)</b>		<b>(\$1,414,782)</b>	<b>\$1,321</b>	<b>(\$227,228)</b>
<b>Non-Operating Revenue (Expenses)</b>				
Non-Operating Revenue (Ledger Group)		\$84,745	\$30,000	\$30,000
<b>Total Non-Operating Revenue (Expenses)</b>		<b>\$84,745</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Income Before Capital Contribution and Transfers</b>		<b>(\$1,330,037)</b>	<b>\$31,321</b>	<b>(\$197,228)</b>
Net Assets - Beginning Balance		<b>(\$4,220,454)</b>	<b>(\$5,572,828)</b>	<b>(\$5,572,828)</b>
Net Assets - Ending Balance	<b>(\$4,220,454)</b>	<b>(\$5,572,828)</b>	<b>(\$296,679)</b>	<b>(\$525,228)</b>