

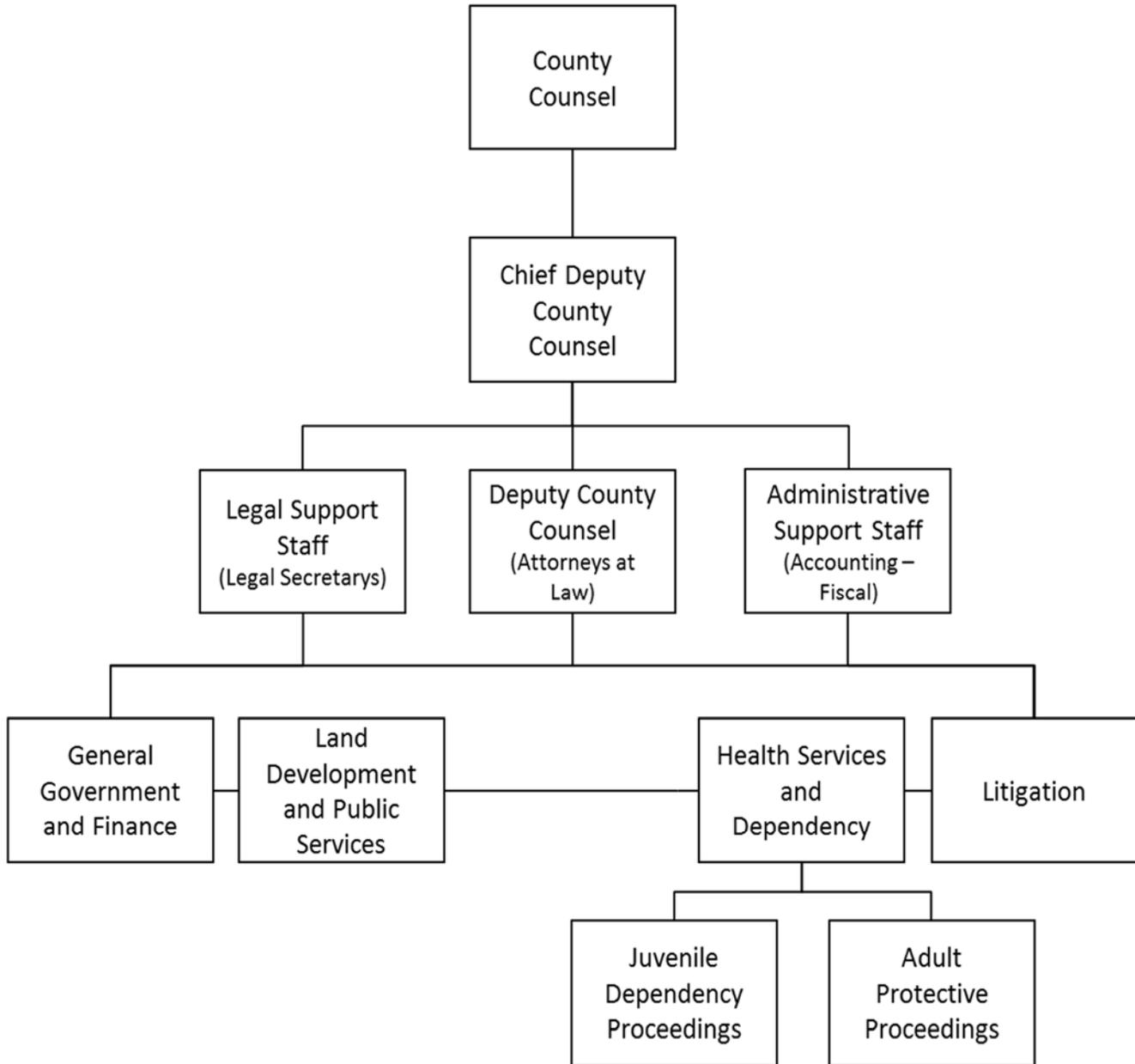
Mission Statement:

To provide the highest quality legal advice and counsel in a timely and responsive manner in order to assist the Board of Supervisors, County Officers and department management in making decisions that promote the public interest, and to vigorously advocate on behalf of the County and its employees in a professional and ethical manner.

County Counsel COST CENTER SUMMARY Fiscal Year 2019-20					
Cost Center	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 19-20 Proposed Budget	FY 19-20 Final Budget	YOY % Change
General Fund County Counsel	\$ 3,078,123	\$ 3,084,181	\$ 4,270,036	\$ 4,289,464	39.08%

Funded Positions County Counsel	26	26	26	26	
Total Funded Positions	26	26	26	26	0.00%
Total Allocated Positions	28	28	28	28	0.00%

COUNTY COUNSEL



County Counsel – Cost Center 08001

Purpose:

The County Counsel's Office provides legal advice and representation for all programs, services and activities of the County and to select special districts. This legal support is provided primarily through the following programs, 1) General Government and Finance; 2) Land Development and Public Services; 3) Health Services and Dependency, which includes responsibility for juvenile and adult protective proceedings; and 4) Litigation and Claims.

Major Budget Adjustments and Initiatives:

- Increase in interfund transfers of \$160,000 for Health and Human Services (\$100,000) and Facility Services (\$60,000).
- Increase in legal services revenue of \$78,000.

Program Title	Program Description	Program Cost
General Government, Finance and Tax	Provides legal advice to the Board of Supervisors and the County Executive Office on the full range of activities, initiatives, and issues undertaken by the Board. Provides legal services to the County Auditor, the Assessor and the Treasurer-Tax Collector regarding property taxes, as well as representation of the Assessor's Office at assessment appeal hearings. Provides legal services to the Sheriff Office, including its Corrections Division, District Attorney, Probation Department, Criminal Justice and Indigent Defense Services Programs administered by the County Executive Office, and the Grand Jury. Provides legal services to Human Resources and all county departments and functions and certain special districts on matters specific to their program purposes, including implementation of Board initiatives. Provides legal advice and counseling to all county departments and functions and certain special districts on matters of general application countywide, such as the Brown Act, the Public Records Act, employment and labor relations issues, and review of or assistance in preparation of resolutions, ordinances, contracts, agenda items, and other documents required for county business.	\$1,552,331
Land Development and Public Services	Provides legal services to county departments and functions involved in land development and planning activities, and public works and facilities, including county owned or maintained properties, and public services such as water, sewer, and solid waste. Provides legal services to the County Planning Commission, the County Agricultural Commissioner, the Successor Agency of the former Redevelopment Agency, the Western Placer Waste Management Authority, and the Placer County Flood Control District.	\$872,968
Health Services and Dependency	Provides legal advice to the Health and Human Services Departments on legal compliance with the myriad of state and federal regulatory laws relevant to the programs undertaken by the department's divisions. Provides legal advice to the County Public Administrator (PA) and County Public Guardian (PG), and legal representation in adult protective proceedings of the PA and PG, and in mental health proceedings under the Lanterman-Petris-Short (LPS) Act and other statutory enactments. Provides legal advice and representation in juvenile dependency proceedings. Provides training of social workers on legal issues involved in juvenile dependency activities.	\$1,547,962

Litigation and Claims	Provides legal defense of the County in all civil legal actions filed against the County, its departments and employees. Represents the County in prosecuting construction, contract and other recovery lawsuits. Prosecutes and defends the Represents County in all civil and administrative proceedings, including personnel proceedings before the Civil Service Commission, the Public Employment Relations Board, and related writs of mandate filed in the Superior Court. Assists and coordinates with special counsel retained by the Board of Supervisors under Government Code section 25203.	\$1,252,475
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County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2019 - 20

Budget Unit: General Fund
Function: Reporting General Function
Cost Center: CC08001 County Counsel

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Revenue				
Planning - At Cost Projects Fees		\$55,696	\$27,500	\$27,500
Legal Services		\$1,043,084	\$1,136,000	\$1,136,000
Other Fees and Charges		\$23,078	\$5,000	\$5,000
Miscellaneous		\$13,921	\$15,500	\$15,500
Transfer In A-87 Costs		\$1,830,855	\$2,080,832	\$2,080,832
Total Revenue		\$2,966,634	\$3,264,832	\$3,264,832
Expenditures / Appropriations				
Communication Services Expense		\$23,899	\$34,639	\$34,935
Employee Group Insurance		\$300,518	\$325,696	\$342,417
Retired Employee Group Insurance		\$119,335		
Maintenance - Janitorial		\$22,708	\$22,830	\$23,258
Insurance		\$11,824	\$13,585	\$13,585
Intra Fund Services		(\$2,684,087)	(\$2,110,000)	(\$2,110,000)
Parts		\$504		
Maintenance		\$53,398	\$12,000	\$12,000
Professional / Membership Dues		\$7,105	\$14,715	\$14,715
Misc Expense		\$82		
Postage		\$4,695	\$5,168	\$5,168
Other Supplies		\$12,380	\$39,855	\$39,855
Printing		\$22,658	\$35,000	\$35,000
Professional and Special Services - General		\$21,304	\$27,500	\$27,500
Professional and Special Services - Information Technology		\$172,831	\$188,830	\$190,581
Professional and Special Services - County		\$8,904	\$19,154	\$19,154
Professional and Special Services - Technical, Engineering and Environmental		\$37,352	\$36,709	\$37,414
Professional and Special Services - Legal		\$116,588	\$540,000	\$540,000
Rents and Leases - Equipment		\$870	\$1,200	\$1,200
Retirement		\$925,434	\$1,128,205	\$1,128,205
401 (k) Employer Match		\$13,773	\$18,750	\$18,750

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2019 - 20

Budget Unit: General Fund
Function: Reporting General Function
Cost Center: CC08001 County Counsel

Detail by Revenue Category and Expenditure Object	2017 - 18 Actual	2018 - 19 Actual	2019 -20 Recommended	2019 -20 Adopted by Supervisors
1	2	3	4	5
Other Postemployment Benefits (OPEB)		\$127,798	\$177,450	\$177,450
Payroll Tax		\$201,380	\$226,662	\$226,662
Salary Savings			(\$217,360)	(\$217,360)
Extra Help		\$9,506	\$15,000	\$15,000
Salaries and Wages		\$3,044,673	\$3,429,419	\$3,429,419
Cafeteria Plans (Non-PERS)		\$70,444	\$94,656	\$94,656
Employee Paid Sick Leave		\$260,848		
PC Acquisition		\$34,458	\$18,000	\$18,000
Special Department Expense		\$43,950	\$72,500	\$72,500
Small Equipment		\$2,252		
Employee Benefits Systems		\$40,195	\$32,279	\$32,279
Transportation and Travel		\$15,118	\$23,200	\$23,200
Utilities		\$29,104	\$30,247	\$29,774
Workers Comp Insurance		\$12,380	\$14,147	\$14,147
Total Expenditures / Appropriations		\$3,084,181	\$4,270,036	\$4,289,464
Total		(\$117,546)	(\$1,005,204)	(\$1,024,632)