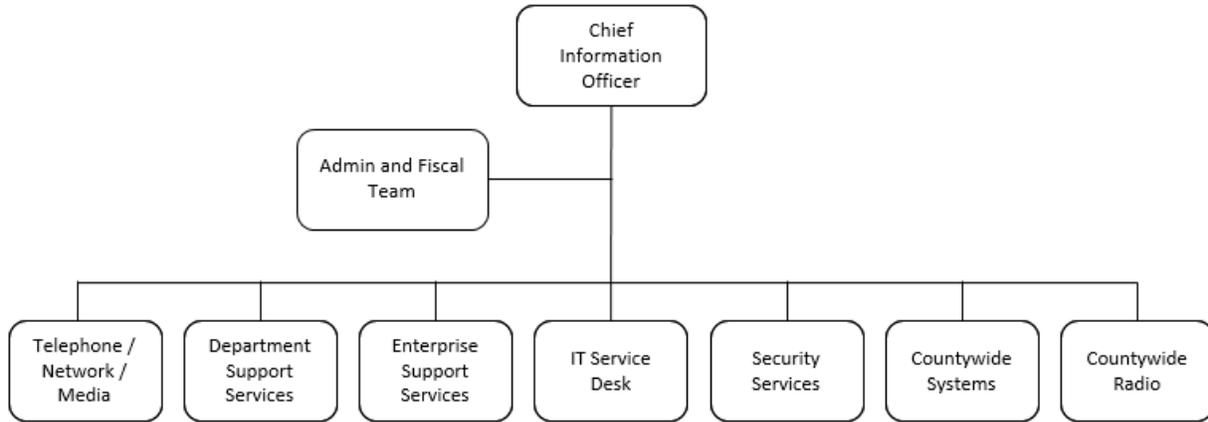


**Mission Statement:**

Provides comprehensive Information Technology (IT) consulting services, including project planning and management for system implementations and is also responsible for IT planning, implementing, administering, and maintaining the County's data systems, including servers, data storage, firewall, and security systems.

| <b>Information Technology<br/>COST CENTER SUMMARY<br/>Fiscal Year 2019-20</b> |                               |                               |   |                                  |                         |
|---|-------------------------------|-------------------------------|---|----------------------------------|-------------------------|
| <b>Cost Center</b>  | <b>FY 2017-18<br/>Actuals</b> | <b>FY 2018-19<br/>Actuals</b> | <b>FY 19-20<br/>Proposed<br/>Budget</b> | <b>FY 19-20<br/>Final Budget</b> | <b>YOY %<br/>Change</b> |
| <b>Telecom Services Fund</b><br>Telecom Services                              | \$ 7,730,609                  | \$ 7,479,843                  | \$ -                                    | \$ 7,802,474                     | 4.31%                   |
| <b>Information Technology Fund</b><br>Information Technology                  | \$ 18,649,007                 | \$ 17,130,066                 | \$ 25,067,289                           | \$ 18,384,527                    | 7.32%                   |
| <b>Countywide Systems Fund</b><br>Countywide Systems                          | \$ 2,821,271                  | \$ 10,091,366                 | \$ 2,566,331                            | \$ 2,471,688                     | -75.51%                 |
| <b>Countywide Radio Systems Fund</b><br>Countywide Radio Systems              | \$ 2,101,405                  | \$ 1,668,561                  | \$ 1,616,369                            | \$ 1,616,454                     | -3.12%                  |
| <b>Funded Positions</b>   |                               |                               |   |                                  |                         |
| Telecom Services  | 20                            | 20                            | 19                                      | 19                               |                         |
| Information Technology  | 61                            | 62                            | 63                                      | 63                               |                         |
| Countywide Systems  | 0                             | 0                             | 0                                       | 0                                |                         |
| Countywide Radio  | 0                             | 0                             | 0                                       | 0                                |                         |
| <b>Total Funded Positions</b>   | <b>81</b>                     | <b>82</b>                     | <b>82</b>                               | <b>82</b>                        | <b>0.00%</b>            |
| <b>Total Allocated Positions</b>  | <b>84</b>                     | <b>84</b>                     | <b>82</b>                               | <b>81</b>                        | <b>-3.57%</b>           |

## Information Technology



## Information Technology

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### Telecom Services – Cost Center 01002

#### Purpose:

Provides planning, development, and logistical support for all Countywide communication networks, including telephone, radio, data, video, media, telemetry, and cable television franchise agreements.

#### Major Budget Adjustments and Initiatives:

- None.

| Program Title   | Program Description  | Program Cost |
|---|--|--------------|
| Media, Network Infrastructure, and Telephone Services | Provides audio and video services and management of the County's data transport network, telephone infrastructure, centralized voicemail system, call accounting system, and oversight of the cable television franchise agreements. | \$5,206,903  |
| Radio Services  | Provides management of the County's Interoperable P25 Radio Network, analog two-way radio infrastructure, backhaul microwave systems, and telemetry (SCADA) network.   | \$2,247,595  |
| Middle Fork Radio                                     | Provides Countywide Interoperable P25 Radio Network coverage into the Middle Fork Recreational Area of the American River Canyon.  | \$42,817     |

**County of Placer**  
**Operation of Internal Service Fund**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Telecommunication Services Fund  
**Cost Center:** CC01002 Telecom Services

| Operating Detail  | 2017 - 18<br>Actual | 2018 - 19<br>Actual | 2019 - 20<br>Recommended | 2019 - 20<br>Adopted by the<br>Board of<br>Supervisors |
|---|---------------------|---------------------|--------------------------|--|
| 1   | 2                   | 3                   | 4                        | 5  |
| <b>Operating Revenues</b>                               |                     |                     |                          |  |
| Charges for Services                                    |                     | \$6,631,115         |                          | \$7,075,101  |
| Licenses, Permits & Franchises                          |                     | \$25,844            |                          | \$25,844   |
| Miscellaneous Revenues                                  |                     | \$8                 |                          |  |
| Other Financing Sources                                 |                     |                     |                          | \$53,816   |
| <b>Total Operating Revenues</b>                         |                     | <b>\$6,656,967</b>  |                          | <b>\$7,154,761</b>                                     |
| <b>Operating Expenses</b>                               |                     |                     |                          |  |
| Clothing and Personal                                   |                     |                     |                          | \$1,500  |
| Communications  |                     | \$918,654           |                          | \$897,260  |
| Cost Allocation Group                                   |                     | \$149,061           |                          | (\$1)  |
| Employee Group Insurance                                |                     | \$435,198           |                          | \$351,459  |
| Food  |                     | \$697               |                          |  |
| Household Expense                                       |                     | \$17,380            |                          | \$16,871   |
| Insurance   |                     | \$17,972            |                          | \$21,127   |
| Interfund Expenditure                                   |                     | \$239,253           |                          | \$190,596  |
| Maintenance   |                     | \$896,116           |                          | \$1,041,565  |
| Memberships   |                     | \$1,062             |                          | \$2,400  |
| Minor Equipment   |                     | \$346               |                          | \$2,000  |
| Misc Expense  |                     | \$169               |                          |  |
| Office Expense  |                     | \$9,914             |                          | \$12,124   |
| Professional & Special Services                         |                     | \$476,863           |                          | \$550,112  |
| Rents & Leases  |                     | \$156,464           |                          | \$251,504  |
| Retirement  |                     | \$810,495           |                          | \$996,464  |
| Salaries & Wages  |                     | \$2,239,814         |                          | \$2,338,108  |
| Special Department Expense                              |                     | \$392,911           |                          | \$392,167  |
| Transportation & Travel                                 |                     | \$104,343           |                          | \$119,204  |
| Utilities   |                     | \$139,143           |                          | \$151,414  |
| Workers Comp Insurance                                  |                     | \$10,520            |                          | \$24,246   |
| <b>Total Operating Expenses</b>                         |                     | <b>\$7,016,376</b>  |                          | <b>\$7,360,118</b>                                     |
| <b>Operating Income (Loss)</b>                          |                     | <b>(\$359,410)</b>  |                          | <b>(\$205,357)</b>                                     |
| <b>Non-Operating Revenue (Expenses)</b>                 |                     |                     |                          |  |
| Non-Operating Revenue (Ledger Group)                    |                     | \$35,561            |                          | \$23,000   |
| <b>Total Non-Operating Revenue (Expenses)</b>           |                     | <b>\$35,561</b>     |                          | <b>\$23,000</b>  |
| <b>Income Before Capital Contribution and Transfers</b> |                     | <b>(\$323,849)</b>  |                          | <b>(\$182,357)</b>                                     |
| Net Assets - Beginning Balance                          |                     | <b>\$1,808,935</b>  | <b>\$1,021,619</b>       | <b>\$1,021,619</b>                                     |
| Net Assets - Ending Balance                             | <b>\$1,808,935</b>  | <b>\$1,021,619</b>  |                          | <b>(\$601,713)</b>                                     |

**Memo:**

Equipment

## Information Technology

### Information Technology – Cost Center 01004

#### Purpose:

Provides planning, development, and logistical support for all Countywide communication networks, including telephone, radio, data, video, media, telemetry, and cable television franchise agreements.

#### Major Budget Adjustments and Initiatives:

- Increase in Salaries and Benefits of \$899,267 mainly attributed to the transfer of five positions from the Administrative Services Department.

| Program Title                                    | Program Description   | Program Cost |
|--|---|--------------|
| IT Service Desk                                  | Centralized entry point for all IT service requests, tracking, and escalation. Provides direct first tier support for County hardware, software and applications as well as escalation and tracking for all other IT services.  | \$4,131,300  |
| Security Services                                | Provides a comprehensive security program designed to protect the County networks, systems, and data including the enforcement of security policies and procedures, security awareness programs, auditing and forensics, and applicable industry and governmental compliance. | \$2,304,712  |
| Project Management Services                      | Provides oversight of planning, management, and execution of the County's Information Technology project portfolio.   | \$1,064,287  |
| Infrastructure Services                          | Provides County server infrastructure to include compute and storage both on premises and in the Cloud, data protection and disaster recovery, Active Directory, email services, and mobile device management.  | \$3,985,715  |
| Enterprise Application Support Services          | Provides maintenance and support services for information technology applications including patch & upgrade management, interface management, database administration, interface management, vendor support, reporting support, and application maintenance & enhancements.   | \$2,699,444  |
| Department Specific Application Support Services | Application support services provided to County departments to support the maintenance of Department Specific Applications including application development & support, database support, patch management, interface management, vendor support, and reporting support.      | \$1,002,799  |
| HHS Dedicated Application Support Services       | Provides flexible support services for Health and Human Services applications including interface management, vendor support, reporting support, database support, and application development & maintenance.   | \$3,190,482  |

**County of Placer**  
**Operation of Internal Service Fund**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Information Technology Systems Services Fund  
**Cost Center:** CC01004 Information Technology Services

| Operating Detail  | 2017 - 18<br>Actual | 2018 - 19<br>Actual | 2019 - 20<br>Recommended | 2019 - 20<br>Adopted by the<br>Board of<br>Supervisors |
|---|---------------------|---------------------|--------------------------|--|
| 1   | 2                   | 3                   | 4                        | 5  |
| <b>Operating Revenues</b>                               |                     |                     |                          |  |
| Charges for Services                                    |                     | \$16,538,100        | \$17,723,760             | \$18,147,520   |
| Intergovernmental Revenue                               |                     | \$244,981           |                          |  |
| Miscellaneous Revenues                                  |                     | \$5,933             |                          |  |
| Other Financing Sources                                 |                     | \$21,100            | \$497,783                | \$27,377   |
| <b>Total Operating Revenues</b>                         |                     | <b>\$16,810,113</b> | <b>\$18,221,543</b>      | <b>\$18,174,897</b>                                    |
| <b>Operating Expenses</b>                               |                     |                     |                          |  |
| Communications  |                     | \$754,006           | \$1,672,945              | \$835,646  |
| Cost Allocation Group                                   |                     | \$347,734           |                          |  |
| Employee Group Insurance                                |                     | \$1,094,240         | \$1,362,410              | \$1,080,547  |
| Household Expense                                       |                     | \$37,800            | \$63,917                 | \$48,246   |
| Insurance   |                     | \$40,303            | \$80,040                 | \$58,913   |
| Interfund Expenditure                                   |                     | \$577,073           | \$589,507                | \$398,911  |
| Maintenance   |                     | \$3,371,985         | \$4,741,555              | \$3,793,500  |
| Memberships   |                     | \$2,825             | \$3,750                  | \$1,350  |
| Misc Expense  |                     | \$213               |                          |  |
| Office Expense  |                     | \$24,630            | \$45,758                 | \$33,634   |
| Professional & Special Services                         |                     | \$1,454,025         | \$1,752,191              | \$1,414,262  |
| Rents & Leases  |                     | \$536,185           | \$854,321                | \$602,817  |
| Retirement  |                     | \$2,320,562         | \$3,994,811              | \$2,998,345  |
| Salaries & Wages  |                     | \$6,262,515         | \$9,002,944              | \$6,750,995  |
| Special Department Expense                              |                     | \$172,059           | \$416,925                | \$169,578  |
| Transportation & Travel                                 |                     | \$61,350            | \$184,189                | \$72,647   |
| Utilities   |                     | \$46,560            | \$212,577                | \$59,933   |
| Workers Comp Insurance                                  |                     | \$26,001            | \$89,450                 | \$65,203   |
| <b>Total Operating Expenses</b>                         |                     | <b>\$17,130,066</b> | <b>\$25,067,289</b>      | <b>\$18,384,527</b>                                    |
| <b>Operating Income (Loss)</b>                          |                     | <b>(\$319,952)</b>  | <b>(\$6,845,746)</b>     | <b>(\$209,630)</b>                                     |
| <b>Non-Operating Revenue (Expenses)</b>                 |                     |                     |                          |  |
| Non-Operating Revenue (Ledger Group)                    |                     | \$52,263            | \$71,000                 | \$48,000   |
| <b>Total Non-Operating Revenue (Expenses)</b>           |                     | <b>\$52,263</b>     | <b>\$71,000</b>          | <b>\$48,000</b>  |
| <b>Income Before Capital Contribution and Transfers</b> |                     | <b>(\$267,689)</b>  | <b>(\$6,774,746)</b>     | <b>(\$161,630)</b>                                     |
| Net Assets - Beginning Balance                          |                     | <b>\$2,477,766</b>  | <b>\$1,141,201</b>       | <b>\$1,141,201</b>                                     |
| Net Assets - Ending Balance                             | <b>\$2,477,766</b>  | <b>\$1,141,201</b>  | <b>(\$6,733,746)</b>     | <b>(\$143,630)</b>                                     |

### Countywide Systems – Cost Center 01009

#### Purpose:

Provides a central source of funding and budget control for the development and implementation of significant and comprehensive automation projects that have countywide application and benefit.

#### Major Budget Adjustments and Initiatives:

- Decrease in overall expenditures of \$1.2M mainly attributed to the creation and associated budget authority being moved to the new Workday Support Organization Cost Center.

**County of Placer**  
**Operation of Internal Service Fund**  
**Fiscal Year 2019 - 20**

**Budget Unit:** Countywide Systems Fund  
**Cost Center:** CC01009 Countywide Systems

| Operating Detail  | 2017 - 18<br>Actual | 2018 - 19<br>Actual  | 2019 - 20<br>Recommended | 2019 - 20<br>Adopted by the<br>Board of<br>Supervisors |
|---|---------------------|----------------------|--------------------------|--|
| 1   | 2                   | 3                    | 4                        | 5  |
| <b>Operating Revenues</b>                               |                     |                      |                          |  |
| Charges for Services                                    |                     | \$3,388,712          | \$3,066,582              | \$2,964,509  |
| Other Financing Sources                                 |                     | \$3,991,448          |                          | \$1,303,894  |
| <b>Total Operating Revenues</b>                         |                     | <b>\$7,380,160</b>   | <b>\$3,066,582</b>       | <b>\$4,268,403</b>                                     |
| <b>Operating Expenses</b>                               |                     |                      |                          |  |
| Communications  |                     | \$101,918            | \$135,913                | \$136,249  |
| Household Expense                                       |                     | \$14,732             | \$14,812                 | \$15,091   |
| Insurance   |                     | \$5,180              | \$9,882                  | \$9,882  |
| Interfund Expenditure                                   |                     | \$1,105,747          | \$396,367                | \$396,367  |
| Maintenance   |                     | \$1,224,843          | \$912,381                | \$912,381  |
| Misc Expense  |                     | \$168                |                          |  |
| Office Expense  |                     | \$4,934              |                          |  |
| Professional & Special Services                         |                     | \$4,474,405          | \$877,007                | \$781,440  |
| Rents & Leases  |                     | \$153,191            | \$148,845                | \$148,845  |
| Special Department Expense                              |                     | \$11,232             | \$20,000                 | \$20,000   |
| Transfers Out   |                     | \$1,896,567          |                          |  |
| Transportation & Travel                                 |                     | \$10,690             | \$1,500                  | \$2,115  |
| Utilities   |                     | \$18,884             | \$19,624                 | \$19,318   |
| <b>Total Operating Expenses</b>                         |                     | <b>\$9,022,490</b>   | <b>\$2,536,331</b>       | <b>\$2,441,688</b>                                     |
| <b>Operating Income (Loss)</b>                          |                     | <b>(\$1,642,330)</b> | <b>\$530,251</b>         | <b>\$1,826,715</b>                                     |
| <b>Non-Operating Revenue (Expenses)</b>                 |                     |                      |                          |  |
| Non-Operating Revenue (Ledger Group)                    |                     | \$55,929             | \$20,000                 | \$20,000   |
| <b>Total Non-Operating Revenue (Expenses)</b>           |                     | <b>\$55,929</b>      | <b>\$20,000</b>          | <b>\$20,000</b>  |
| <b>Income Before Capital Contribution and Transfers</b> |                     | <b>(\$1,586,402)</b> | <b>\$550,251</b>         | <b>\$1,846,715</b>                                     |
| Net Assets - Beginning Balance                          |                     | \$3,162,196          | \$506,918                | \$506,918  |
| Net Assets - Ending Balance                             | \$3,162,196         | \$506,918            | \$540,251                | \$1,836,715  |
| <b>Memo:</b>  |                     |                      |                          |  |
| Equipment   |                     |                      | \$30,000                 | \$30,000   |
| Intangible Assets                                       |                     | \$1,068,876          |                          |  |

### Countywide Radio Systems – Cost Center 01010

#### Purpose:

Provides a central source of funding and budget control for the tracking of costs and fixed assets for the Countywide Radio Project, previously budgeted with the Countywide Systems budget. This is a multi-year project and expenditures are re-budgeted from year to year.

#### Major Budget Adjustments and Initiatives:

- None.

**County of Placer**  
**Operation of Internal Service Fund**  
 Fiscal Year 2019 - 20

**Budget Unit:** Countywide Radio Project Fund  
**Cost Center:** CC01010 Countywide Radio Systems

| Operating Detail  | 2017 - 18<br>Actual | 2018 - 19<br>Actual | 2019 - 20<br>Recommended | 2019 - 20<br>Adopted by the<br>Board of<br>Supervisors |
|---|---------------------|---------------------|--------------------------|--|
| 1   | 2                   | 3                   | 4                        | 5  |
| <b>Operating Revenues</b>                               |                     |                     |                          |  |
| Charges for Services                                    |                     | \$301,764           | \$244,016                | \$244,016  |
| Other Financing Sources                                 |                     | \$1,122,963         | \$1,116,514              | \$1,116,514  |
| <b>Total Operating Revenues</b>                         |                     | <b>\$1,424,727</b>  | <b>\$1,360,530</b>       | <b>\$1,360,530</b>                                     |
| <b>Operating Expenses</b>                               |                     |                     |                          |  |
| Communications  |                     | \$491               |                          |  |
| Insurance   |                     |                     | \$2,411                  | \$2,411  |
| Interfund Expenditure                                   |                     |                     | (\$3,186)                | (\$3,186)  |
| Operating Supplies                                      |                     |                     | \$50,000                 | \$50,000   |
| Professional & Special Services                         |                     | \$266,774           | \$206,614                | \$66,459   |
| Rents & Leases  |                     | \$1,360,530         | \$1,360,530              | \$1,360,530  |
| Special Department Expense                              |                     | \$13,727            |                          |  |
| <b>Total Operating Expenses</b>                         |                     | <b>\$1,641,522</b>  | <b>\$1,616,369</b>       | <b>\$1,476,214</b>                                     |
| <b>Operating Income (Loss)</b>                          |                     | <b>(\$216,795)</b>  | <b>(\$255,839)</b>       | <b>(\$115,684)</b>                                     |
| <b>Non-Operating Revenue (Expenses)</b>                 |                     |                     |                          |  |
| Non-Operating Revenue (Ledger Group)                    |                     | \$4,338             | \$2,600                  | \$2,600  |
| <b>Total Non-Operating Revenue (Expenses)</b>           |                     | <b>\$4,338</b>      | <b>\$2,600</b>           | <b>\$2,600</b>   |
| <b>Income Before Capital Contribution and Transfers</b> |                     | <b>(\$212,458)</b>  | <b>(\$253,239)</b>       | <b>(\$113,084)</b>                                     |
| Net Assets - Beginning Balance                          |                     | <b>\$869,693</b>    | <b>\$630,196</b>         | <b>\$630,196</b>                                       |
| Net Assets - Ending Balance                             | <b>\$869,693</b>    | <b>\$630,196</b>    | <b>(\$250,639)</b>       | <b>(\$250,724)</b>                                     |
| <b>Memo:</b>  |                     |                     |                          |  |
| Equipment   |                     | \$27,039            |                          | \$140,240  |