



**MEMORANDUM
R. SCOTT OWENS
DISTRICT ATTORNEY
County of Placer**

To: Honorable Board of Supervisors
From: Scott Owens, District Attorney
By: Lauren Featherstone, Senior Administrative Services Officer
Date: December 17, 2019
Subject: **Vehicle Purchase – California Governor’s Office of Emergency Services**

ACTION REQUESTED

Approve the purchase of a vehicle using a cooperative agreement with the California Governor’s Office of Emergency Services 1122 Public Safety Procurement Program of Mather, CA in the maximum amount of \$28,000.

Approve a Budget Revision to move \$28,000 to the District Attorney’s FY 2019-20 Final Budget to make the purchase.

Add the equipment to the FY 2019-20 Master Fixed Asset List.

BACKGROUND

The District Attorney’s Office is requesting to purchase a Cargo Van, utilizing the current California Governor’s Office of Emergency Services 1122 Public Safety Procurement Program. The purchase of this van will be for one of our K-9 investigators who works on our postal interdiction taskforce. The van is being purchased to replace his old vehicle, and have the necessary space and equipment needed for his K-9. This request is urgent in nature, due to the need to submit the vehicle order to the manufacturer as soon as possible in order to avoid possible delays in the vehicle’s delivery time.

Therefore your Board is being asked to approve the purchase of the vehicle in the maximum aggregate amount of \$28,000, and to add the vehicle to the Master Fixed Asset List.

FISCAL IMPACT

The purchase of this vehicle will be covered by Asset Forfeiture funds, with no impact to the County General Fund.

ATTACHMENTS

Master Fixed Asset List Detail

MASTER FIXED ASSET LIST

APPROPRIATION 21710

<u>QTY</u>	<u>ITEM</u>	<u>TOTAL COST</u>
1	4 X 2 Cargo Van	\$28,000
	Total Addition to Master Fixed Assets	\$28,000