



**MEMORANDUM**  
**COUNTY EXECUTIVE OFFICE**  
**ADMINISTRATION**  
County of Placer

TO: Honorable Board of Supervisors  
FROM: Todd Leopold, County Executive Officer  
SUBJECT: Unclassified Employee Step Increases

DATE: May 19, 2020

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**ACTIONS REQUESTED:**

The County Executive Officer recommends the approval of step increases for:

- Claudia Wade, Engineering Manager—CDRA, from Grade 462, Step 3 at \$65.10 per hour to Grade 462, Step 4 at \$68.34 per hour, Effective April 11, 2020.
- Gregory Warner, Deputy County Counsel – II—County Counsel, from Grade 447, Step 3 at \$56.05 per hour to Grade 447, Step 4 at \$58.85 per hour, Effective February 29, 2020.
- Julia Reeves, Deputy County Counsel – II—County Counsel, from Grade 447, Step 4 at \$58.85 per hour to Grade 447, Step 5 at \$61.79 per hour, Effective March 14, 2020.
- Jarrett Thiessen, Chief Information Officer—CEO, from Grade 667, Step 3 at \$85.08 per hour to Grade 667, Step 4 at \$89.36 per hour, Effective January 4, 2020.

**BACKGROUND**

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service Commission. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employees recommending approval of a step increase. This office concurs with the recommendation.

**FISCAL IMPACT**

None.

