

COVID-19 Workplace Specific Plan

Restaurant Name:

Restaurant Address:

Date this plan is implemented:

Person in Charge of implementing the plan:

Placer County Health Department Contact

Public Health

Phone: 530-886-5310

Website: <https://www.placer.ca.gov/coronavirus>

Environmental Health

Phone: 530-745-2349

Website: <https://www.placer.ca.gov/3105/Environmental-Health>

Employee Training

- Initial training will be provided on the contents of this plan when the plan is first implemented.
- Refresher training will be provided when changes are made to the plan.
- All training will be documented.

Plan Review

Periodic review of the plan is required. This plan will be reviewed (check one):

Weekly

Every Two Weeks

Monthly

The plan will also be reviewed any time a COVID-19 case is confirmed among our employees or our customers.

High Risk Areas (check all that apply to your facility):

Indoor Dining Area

Order Pick-up Area

Outdoor Dining Area

Kitchen

Restrooms

Dishwash Area

Point of Sale Location

Other:

List all control measures that will be put in place in the high risk areas identified above:

SAMPLE

Signage

Signs will be posted at the entrance and other highly visible locations in the facility to inform customers about recommendations for wearing face coverings and using appropriate physical distancing.

Measures will be taken to identify and isolate any employees who exhibit COVID-19 symptoms or test positive for COVID-19.

- Employees will self-screen for COVID-19 symptoms and notify their supervisor if they have symptoms.
- Investigate any COVID-19 illness and determine if any work-related factors could have contributed to the infection.
- Identify close contacts of any infected employees to take steps to isolate infected employees and close contacts.
- Contact Placer County Public Health if any COVID-19 cases among staff or customers are identified.
- Other:

Employee Training

Training Topics Will Include the Following:

- The contents of the workplace specific plan
- COVID-19 symptoms, vulnerable populations, and ways to prevent the spread of the virus.
 - <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Self-screening at home, including temperature and symptom checks.
 - <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- The importance of not coming to work with a cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if someone you live with is diagnosed with COVID-19.
- Seek medical attention if symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face.
- The importance of frequent handwashing (scrubbing with soap and water for 20 seconds), or using hand sanitizer with at least 60% ethanol or 70% isopropanol when there is no access to a handwashing station.
 - <https://www.cdc.gov/handwashing/hand-sanitizer-use.html>
- The importance of physical distancing, both at work and off work time.
- Proper use of face coverings, including:
 - Face coverings do not protect the wearer and are not personal protective equipment (PPE).
 - Face coverings can help protect people near the wearer, but do not replace the need for physical distancing and frequent handwashing.
 - Wash or sanitize hands before and after using or adjusting face coverings.
 - Avoid touching the eyes, nose, and mouth.
 - Face coverings should be washed after each shift.
- Information on employer or government-sponsored leave benefits the employee may be entitled to:
 - <https://www.dhs.gov/agencies/whd/pandemic/ffera-employee-paid-leave>
 - <https://www.labor.gov/coronavirus2019/#chart>
 - Governor's Executive Order N-51-20:
<https://www.gov.ca.gov/wp-content/uploads/2020/04/4.16.20-EO-N-51-20.pdf>
 - Governor's Executive Order N-62-20:
<https://www.gov.ca.gov/wp-content/uploads/2020/05/5.6.20-EO-N-62-20-text.pdf>

Workplace Specific Plan Review Log

Date of Review	Changes Made

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