



**MEMORANDUM**  
**DEPARTMENT OF FACILITIES MANAGEMENT**  
**BUILDING MAINTENANCE DIVISION**  
County of Placer

TO: Honorable Board of Supervisors DATE: June 9, 2020  
FROM: Steve Newsom, Director of Facilities Management  
By: Dennis Hughes, Building Maintenance Superintendent  
SUBJECT: Building Maintenance / Scissor Lifts / One (1) GENIE GS-1930 and One (1) GENIE GS-2032 entry Addition to the Master Fixed Asset List

---

**ACTION REQUESTED**

1. Authorize the purchase of two (2) scissor lifts: One (1) New GENIE GS-1930 fixed rails with chain entry gate and One (1) New GENIE GS-2032 fixed rails with chain entry gate.
2. Approve a FY 2019-20 technical budget amendment to decrease the Building Maintenance Division special department expense budget and increase the fixed asset equipment account by \$29,000 resulting in no additional cost.
3. Add the equipment to the Master Fixed Asset list for FY 2019-20.

**BACKGROUND**

Building Maintenance has a need to replace one (1) scissor lift and allocate one (1) scissor lift to the South Placer Adult Correction Facility (SPACF). Building Maintenance is replacing a scissor lift in the Auburn area that is outdated and recommended for replacement by our Safety Manager. The current lift does not meet safety standards and has been serviced beyond its useful life. The second scissor lift will be located at the South Placer Adult Correction Facility. The Building Maintenance division does not currently have an equipment replacement plan and items are replaced as needed.

**ENVIRONMENTAL IMPACT**

None

**FISCAL IMPACT**

The costs of the two fixed asset scissor lifts will be funded by the existing FY 2019-20 Building Maintenance Division budget. A FY 2019-20 technical budget amendment of \$29,000 is requested to increase the expenditure authority within the fixed asset equipment account for financial reporting purposes. The offsetting decrease will be in the special department expense budget, resulting in no additional net county cost.

**ATTACHMENTS**

Master Fixed Asset List

**ADDITION TO FY2019-20 MASTER FIXED ASSET LIST**

<u>QTY</u>	<u>ITEM</u>	<u>TOTAL COST</u>
1	One (1) New GENIE GS-1930 fixed rails with chain entry gate	\$13,500.00
1	One (1) New GENIE GS-2032 fixed rails with chain entry gate	\$15,500.00