



**M E M O R A N D U M**  
**COUNTY EXECUTIVE OFFICE**  
**Procurement Services Division**  
County of Placer

TO: Board of Supervisors DATE: June 9, 2020  
FROM: Todd Leopold, County Executive Officer  
By: Brett Wood, Purchasing Manager  
SUBJECT: Countywide Uniforms - Aramark Uniform & Apparel, LLC

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**ACTION REQUESTED**

Approve the award of a Countywide contract, using the California Department of Transportation competitively bid public agency Agreement No. 32A0461, to Aramark Uniform & Career Apparel, LLC of Sacramento, CA for uniform and specialty items rental service in the maximum amount of \$170,000, for the period of June 9, 2020 through May 31, 2021.

Approve the option to renew the contract on a year to year basis for two (2) additional one-year periods in the maximum amount of \$170,000 annually and authorize change orders not to exceed a cumulative amount of \$17,000, consistent with the Procurement Policy.

Authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding.

**BACKGROUND**

The Department of Public Works, Facilities Management, Tahoe Area Regional Transit (TART), the Sheriff's Office, Farm Advisor, and Agricultural Commissioner have established uniform requirements for county staff assigned to duties which include contact with products determined to be damaging to garments, as well as identifying employees as representatives of Placer County where public engagement occurs. Approximately 500 employees are required to wear a County assigned uniform. A total of 11 uniforms are assigned to each employee and laundered on a weekly basis by the uniform provider. For the past several years we have contracted the services of uniform rentals through Aramark Uniform & Career Apparel, LLC of Sacramento, CA.

Procurement Services in collaboration with the using departments has determined that it is in the best interest of the County to renew with Aramark using the California Department of Transportation (Caltrans) competitively solicited Bid no. 32A0461. The Caltrans agreement meets the County's requirements for uniform rentals and allows for additional items to be added as needed. The agreement is effective through May 31, 2023 and the vendor has allowed Placer County to use this contract without any additional cost.

Procurement Policy permits the use of contracts awarded by another public agency, provided the contract was competitively bid and awarded, and that Placer County receives the same or better pricing and terms. The Caltran's agreement meets this definition.

The requested contract amount exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is required to proceed with a new agreement in the maximum amount of \$170,000 and to authorize the Purchasing Manager to sign the resulting agreement.

**FISCAL IMPACT**

Upon your Board's approval, a contract will be awarded to Aramark Uniform and Career Apparel LLC in the maximum amount of \$170,000 for the period June 9, 2020 through May 31, 2021. Each department is responsible for budgeting properly for its own expenditures from this Countywide agreement. Funds are not encumbered until services are requested against the agreement.

