



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: June 9, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Video Surveillance System – Sonitrol of Sacramento

ACTION REQUESTED

Approve a budget revision in the amount of \$49,891 within the appropriate accounts of the Health and Human Services Department's FY 2019-20 Final Budget.

Add the video surveillance system to the County's FY 2019-20 Master Fixed Asset List.

Approve a purchase order with Sonitrol of Sacramento, CA for the acquisition of a server, cameras, monitors, and related equipment in the maximum amount of \$49,891. Funding is provided by the Health and Human Services FY 2019-20 Final Budget.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

On April 19, 2016, your Board approved a Master Service Agreement (MSA) with Telesonics, Inc. dba Sonitrol of Sacramento, CA (Sonitrol) for security system installation and maintenance. The Health and Human Services Department has identified a need to install a video surveillance system on the exterior of the Cirby Hills facility in Roseville. The system will include 10 video cameras, 2 monitors, a 96-terabyte recording server. At the completion of this installation, the Cirby Hill facility will have cameras that will cover the main parking lot areas and entrances. The two monitors will be mounted on the interior of the exit doors to give employees a view of the parking lot before exiting the building.

This video surveillance system will have 365 days of video retention, which complies with current state law. This updated system ensures the ability to provide for the safety and security of County assets, both human and property, while also allowing for the compliance with law. This system meets the County's Security Camera Policy recently adopted by the Board.

Therefore, in order to proceed with the acquisition and implementation of the new system and server, your Board's approval is required.

FISCAL IMPACT

Funding for this purchase is from the Health and Human Services Department and is included in the FY 2019-20 Final Budget.

ATTACHMENTS

Master Fixed Asset List

ADDITION TO MASTER FIXED ASSET LIST
HEALTH AND HUMAN SERVICES ASSET

<u>QTY</u>	<u>ITEM</u>	<u>TOTAL COST</u>
1 each	Video Surveillance System	\$49,891