



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: June 9, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Original Equipment Manufacturer Auto Parts and Dealer Services – Multiple Firms

ACTION REQUESTED

Approve the award of negotiated contracts to Winner Chevrolet Inc. of Colfax, CA , Gold Rush Chevrolet Inc. of Auburn, CA, John L. Sullivan Family LP of Roseville, CA, and D.O. Neronde Inc. dba Auburn Ford of Auburn, CA for the as-needed purchase of Original Equipment Manufacturer automotive parts and dealer-only services in the maximum aggregate amount of \$400,000 for the period of June 9, 2020 through June 30, 2021. Funded by the Placer County Sheriff's Office FY 2019-20 Final Budget and will be included in future budgets.

Approve an option to renew the contracts for three (3) additional one-year terms in the maximum amount of \$400,000 per year, and authorize change orders not to exceed a cumulative amount of \$40,000, consistent with the Procurement Policy.

Authorize the Purchasing Manager to sign all required documents, subject to departmental concurrence and available funding

BACKGROUND

The Placer County Sheriff's Office (PCSO) requires contracts for the purchase of Original Equipment Manufacturer (OEM) automotive parts and dealer-only services on an as-needed basis. These parts and services are critical to the PCSO fleet maintenance operations. The PCSO requires dealers that are located near the department's sites of operations in Auburn and South Placer. Chevrolet Tahoe patrol vehicles make up the majority of the PCSO fleet thereby needing multiple local Chevrolet dealers to accommodate the PCSO service requirements. Winner Chevrolet in Colfax, Gold Rush Chevrolet in Auburn, and John L. Sullivan Chevrolet in Roseville are the nearest dealers who meet the PCSO's requirements for Chevrolet vehicles. Auburn Ford is the nearest Ford dealer in Auburn that can provide the parts and services for other patrol vehicle brands utilized by the department. Procurement Services was able to negotiate discount contract pricing with all four dealers for the period of June 9, 2020 through June 30, 2021. Negotiated contracts for operational services and supplies are permitted by Section 3.6A of the Procurement Policy when there is a sole source as described above.

The requested awards exceed the Purchasing Manager's authority and require your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is required to award new contracts to Winner Chevrolet, Gold Rush Chevrolet, John L. Sullivan Chevrolet, and Auburn Ford in the maximum aggregate amount of \$400,000 for the period of June 9, 2020 through June 30, 2021. These contracts serve as important elements to the daily operations for the Sheriff's Office who is vital to the County's critical success factors by providing Comprehensive Public Safety Services.

FISCAL IMPACT

Funding is available in the Placer County Sheriff's Office FY 2019-20 Final Budget and will be included in the FY 2020-21 requested budget. Funds are not encumbered until services are performed against the contract.

