



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

TO: Board of Supervisors **DATE:** June 23, 2020
FROM: Andrew C. Sisk, Auditor-Controller
SUBJECT: RFP No. 20071, Countywide Audit Services – Award Contract Recommendation

ACTION REQUESTED

1. Approve the award of competitive Request for Proposals No. 20071 to CliftonLarsonAllen LLP for auditing services in the amount of not to exceed \$582,200 through FY2022-23. The three-year contract is funded by various County and local agency funds at no additional net county cost.

2. Authorize the Auditor-Controller to sign the resulting contract upon approval by County Counsel and Risk Management and change orders on an as-needed basis up to a maximum aggregate amount of 10% of the original contract amount.

BACKGROUND

At the request of the Placer County Auditor-Controller, RFP No. 20071 solicited proposals from qualified firms to perform the annual Countywide audits for the Placer County Auditor-Controller, in accordance with auditing standards generally accepted in the United States of America and as included in the *Statements of Auditing Standards*, published by the American Institute of Certified Public Accountants, *Government Auditing Standards*, published by the Comptroller General of the United States, Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, California Government Code Section 25250, California Penal Code Section 925, and other applicable laws and regulations as stated in the request for proposal.

Over one thousand firms, including minority businesses, women's business enterprises, were notified of the solicitation. Five (5) proposals were submitted by the advertised deadline. A 5-member evaluation panel representing the Auditor-Controller's Office, the County Executive Office, the Treasurer-Tax Collector's Office and the Health and Human Services Department, reviewed the proposals, and rated each firm on their specialized experience, qualifications, familiarity with associated issues, methodology and proposed project approach. After the initial evaluation, the selection committee determined that CliftonLarsonAllen LLP of Roseville, CA is qualified to effectively and efficiently perform the responsibilities defined in the solicitation. The Auditor-Controller, with assistance from County Counsel and Risk Management, is negotiating the terms and conditions of the countywide audit services contract with CliftonLarsonAllen LLP. Your Board's approval is required to authorize the execution of the contract for a three (3) year period with options to renew for two (2) additional one (1) year periods, with a not-to-exceed of

five (5) consecutive years. The initial contract period will be from the date of award through June 30, 2023.

FISCAL IMPACT

The initial contractual commitment resulting from this recommendation will total \$190,500 in FY 2020-21, \$194,000 in FY2021-22, \$197,700 in FY2022-23 for a not to exceed total of \$582,200. The Auditor-Controller's Office is adequately funded for these ongoing services and will be reimbursed from various County funds and local agencies for some of the audit costs.

cc: Brett Wood, Purchasing Manager