



**M E M O R A N D U M**  
**HEALTH AND HUMAN SERVICES**  
**ADULT SYSTEM OF CARE**  
County of Placer

TO: Board of Supervisors

DATE: June 23, 2020

FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services

SUBJECT: Contract with AMI Housing, Inc to operate an Adult Residential Facility/Board & Care Home

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**ACTION REQUESTED**

1. Approve the award of Request for Proposals (RFP) No. 20038 to AMI Housing, Inc (AMIH) for operation of a 10-15 bed Adult Residential Facility (ARF) for adults ages 18-59.
2. Approve an agreement related to RFP No. 20038 with AMIH to purchase and operate an Adult Residential Facility/Board & Care Home from July 1, 2020 through June 30, 2022 in an amount not to exceed \$1,257,348 and authorize the Director of Health and Human Services to sign the agreement with Risk Management and County Counsel concurrence, and to sign subsequent amendments up to \$100,000 consistent with the agreement's subject matter and scope of work with Risk Management and County Counsel concurrence.
3. Approve the deed restriction form to AMIH in favor of the County for any property purchased by AMIH with County funds not to exceed \$750,000 for a 55-year period from recordation and authorize the Director of Health and Human Services or the Director of Public Works to accept and sign the deed restriction pursuant to Ordinance 5995-B (adopted November 19, 2019) with Risk Management and County Counsel concurrence.

**BACKGROUND**

Placer County provides mental health services to over 7,100 individuals county wide each year. Many of these adults require necessary housing with supportive services to assist them in meeting their complex and unique needs. Housing is often necessary for many who are too disabled and who cannot live independently but are able to live successfully in a structured setting. Through this agreement, Placer County Adult System of Care is able to provide these housing and other basic services to residents to reduce the need for a more restrictive placement such as Institute for Mental Disease (IMD) or Psychiatric Health Facility (PHF). While there currently exists an ARF with enhanced services in our community, there has been growing need for additional ARF resources in our own community to limit out of County placement at other ARF's. This past year, Placer County was awarded a grant to help purchase a home for this purpose that will serve our community needs.

This year, an RFP was awarded for these services. Notification of the RFP was distributed to significant number of potential proposers. A total of one interested agency responded to the RFP. The evaluation panel, comprised of staff from Adult System of Care, and key stakeholders in the community with expertise in this area, reviewed and rated the proposal. There was proposer and AMIH ranked high enough in the RFP process to warrant award of the bid.

Based on best responsiveness to the RFP criteria and value to the County, the evaluation panel recommends award of the RFP to AMIH. The evaluation panel determined that AMIH is qualified, presented a well-written proposal and clearly demonstrated the capacity and ability to address the needs and services outlined in the RFP.

AMIH was formed as a 501(c)3 organization in August of 2003 with the mission to create long term housing solutions and support in the recovery of individuals with mental illness in Placer County. Over time, that mission has expanded, and they are now focused on housing and providing supportive services to the most vulnerable residents of our region. This organization develops and operates a full spectrum of housing programs from emergency housing to rapid rehousing to permanent housing in Placer and

Nevada Counties. AMIH currently provides housing, housing coordination, supportive services, life skills training, and employment services for individuals who may be homeless with little or no income and are: transitional age youth, older adults, previously incarcerated, homeless adults, homeless families, and single parents with children. By partnering with many different community-based organizations and government agencies, AMIH is creating vital community solutions and supports.

**FISCAL IMPACT**

Funding for this contract includes \$62,867 (5%) in Federal funding and \$1,194,481 (95%) in State funding. This is included in the Department's FY 2020-21 Budget and will be included in the FY 2021-22 Budget.

The contract is on file with Clerk of the Board.