



M E M O R A N D U M
HEALTH AND HUMAN SERVICES
ADMINISTRATIVE SERVICES
County of Placer

TO: Board of Supervisors

DATE: June 23, 2020

FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services

SUBJECT: Resolution Authorizing the Director of Health and Human Services to Execute Specified Agreements

ACTION REQUESTED

Adopt a Resolution authorizing the Director of Health and Human Services to execute sixty-six identified agreements for various HHS divisions and types of services pursuant to the terms contained in the Resolution (HHS Annual Contract Resolution) in the amount not to exceed \$9,772,864.

BACKGROUND

The Health and Human Services Department administers over 600 contractual agreements, with the majority requiring Board of Supervisors approval. In prior years, each contract was submitted individually for Board approval which created a significant workload on the part of HHS, County Counsel, CEO, and the Board of Supervisors. To address this issue, a single Resolution was implemented to minimize County workload while allowing for the negotiation and approval of dozens of agreements with oversight from CEO, County Counsel, and Risk Management.

The single Resolution process has been a time-saving arrangement first approved by your Board on October 23, 2001, and has been successfully utilized over the past 19 years. Thousands of dollars in staff time will be saved by approving these sixty-six agreements in one Board action. Approval of this Resolution in no way obligates the County to move forward with any individual contract agreement should funding or other circumstances change.

These agreements provide a variety of vital and often mandated services to the community and residents, including family resource services, inpatient psychiatric services, and prevention and early intervention services. The following criteria were used to select these expenditure agreements:

- Recurring agreements with an annual contract amount of less than \$400,000 each.
- Agreements which were originally approved as stand-alone items by the Board of Supervisors.
- Agreements to be executed with effective beginning dates during FY 2020-21.
- Agreements that do not currently require a competitive bid/proposal process.

The Annual Contract Resolution, which identifies specific expenditure contracts to renew, is structured the same as this portion of the combined "Super Reso" in the past. It provides for a potential change of no more than 10 percent on expenditure agreements to allow for possible changes in normal operational costs within the existing scope of services. The Contract Resolution provides that the execution of any agreement is subject to concurrence with Risk Management and County Counsel.

FISCAL IMPACT

All listed contracts in the Annual Contract Resolution are included in the Department's FY 2020-21 Budget. These sixty-six agreements are for expenditures with a current total of \$8,884,421. Expenditure

agreements executed as a result of this Resolution will remain within a 10 percent increase (\$888,442 total) of the prior term's annual amount, are included in the Department's FY 2020-21 Budget, and will be funded through multiple sources. The \$8,884,421 total will be funded through multiple sources, including \$7,778,010 from Federal and State funding, \$140,276 through private payers and specified Trust funds, and \$966,135 in County General Fund contributions. If the amendment authority for these agreements is exercised, the total amount will not exceed \$9,772,864 and is contingent upon available funding.

ATTACHMENT

HHS Annual Contract Resolution

Before the Board of Supervisors County of Placer, State of California

In the matter of:

A Resolution delegating signature authority to the Director of Health and Human Services for Resolution No.: _____ specified contracts (HHS Annual Contract Resolution).

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California, that the Board of Supervisors of the County of Placer, State of California, adopts this resolution authorizing the Director or Assistant Director of the Department of Health and Human Services, with express concurrence of County Counsel and Risk Management, to enter into and execute the contractual agreements identified on the attached Matrix on behalf of the County of Placer, Department of Health and Human Services.

BE IT FURTHER RESOLVED, that the Director's authority to enter into these contracts is subject to the following: (A) All contracts to be included on the attached Matrix are routine agreements which are, effectively, renewals of reoccurring contracts which were previously approved by action of the Board on its regular agenda; (B) The attached Matrix identifies the prior agreement's final, total contract amount; (C) Contract provisions should be consistent with the prior agreement's purpose, subject matter, and scope of work; (D) The contract may be entered into with the party identified on the attached Matrix and/or that party's successor in interest; (E) Each contract should include a contract term that is not longer than two years; (F) Each contract should include a maximum contract amount that is no greater than the total of the "contract amount" identified on the attached Matrix plus 10 percent, and not greater than \$400,000 annually; (G) The Director or Assistant Director may enter into amendments to these contracts as long as the total of all amendments do not increase the maximum contract amount by more than an additional 10 percent of the amount authorized in the previous subparagraph, and any amendments are consistent with the current agreement's subject matter and scope of work; (H) The Director or Assistant Director may continue to enter into amendments to contracts executed under prior HHS Annual Contract Resolutions as long as the total of all amendments do not increase the maximum contract amount more than what was originally authorized in that prior Resolution; (I) This resolution is not intended to guarantee a contract, particular provision, or amendment to any party.

BE IT FURTHER RESOLVED that this resolution supersedes any prior HHS Annual Contract Resolutions, and the authority delegated to the Director or Assistant Director of HHS under any such resolution has therefore expired.

ATTACHMENT
Matrix

Division	Contractor	Description of Services	Prior Term and Funding Level Information					Exemption to Solicitation/ RFP/RFQ	Total Amount	Funding Dollars Information for Expenditure Agreements				
			Start Date	End Date	Contract Number	Contract Amount	Federal			State	Specified Trust Funds/ Client Fees	Realignment	County General Fund	
22390 Animal Services	Koefran Services, Inc.	Small Animal Carcass Removal	07/01/18	06/30/20	CN005997	\$58,500	1.3(l) Sole Source	\$58,500	-	-	-	-	58,500	
42760 Public Health	Chapa-De Indian Health Program, Inc.	Dental Services for Medical Care Services Program (MCSP)	07/01/19	06/30/20	SCN102041	\$5,000	1.3(a) Professional Services	\$5,000	-	-	-	-	5,000	
42760 Public Health	Chapa-De Indian Health Program, Inc.	Oral Health Screenings	07/01/19	06/30/20	SCN101861	\$10,000	1.3(a) Professional Services	\$10,000	-	-	-	-	10,000	
42760 Public Health	Chapa-De Indian Health Program, Inc.	Primary Care Medical Home and Mental Health Services	07/01/19	06/30/20	SCN102019	\$5,000	1.3(a) Professional Services	\$5,000	-	-	-	-	5,000	
42760 Public Health	Crisis Intervention Services, Inc.	SNAP-Ed/NEOP	10/01/19	09/30/20	SCN102094	\$12,000	1.3(l) Sole Source	\$12,000	12,000	-	-	-	-	
42760 Public Health	Latino Leadership Council, Inc. (LLC)	SNAP-Ed/NEOP	10/01/19	09/30/20	SCN102196	\$10,000	1.3(l) Sole Source	\$10,000	10,000	-	-	-	-	
42760 Public Health	Lighthouse Counseling & Family Resource Center	Collaboration and Support Services for WIC	07/01/19	06/30/20	SCN101838	\$13,200	1.3(l) Sole Source	\$13,200	13,200	-	-	-	-	
42760 Public Health	Nancy Callahan M, Ph S	Consulting Services for Whole Person Care (WPC)	07/01/19	06/30/20	SCN101753	\$75,000	1.3(a) Professional Services	\$75,000	37,500	37,500	-	-	-	
42760 Public Health	Permanente Medical Group, The	CCS / MTU Specialist	07/01/19	06/30/20	CN001214	\$12,000	1.3(a) Professional Services	\$12,000	12,000	-	-	-	-	
42760 Public Health	Rotary Club of Roseville Foundation	Miles of Smiles	07/01/19	06/30/20	SCN102598	\$10,000	1.3(a) Professional Services	\$10,000	-	-	-	-	10,000	
42760 Public Health	Tahoe Truckee Community Foundation (TCF)	Collaboration and Support Services for Health and Human Services Programs(WIC)	07/01/19	06/30/20	SCN102045	\$17,000	1.3(a) Professional Services	\$17,000	17,000	-	-	-	-	
42760 Public Health	Tahoe Forest Health System Foundation	SNAP-Ed/NEOP	10/01/19	09/30/20	SCN102262	\$10,000	1.3(l) Sole Source	\$10,000	10,000	-	-	-	-	
42930 ASOC	7th Avenue Center LLC	Institute for Mental Disease (IMD) Services for Mentally Disordered Persons	07/01/18	06/30/20	CN1161-A	\$100,000	1.3(a) Professional Services	\$100,000	-	-	-	75,000	25,000	
42930 ASOC	Advocates for Mentally Ill Housing Inc. (AMIH)	Supportive Housing-Main Street Property	01/25/18	06/30/20	CN005971	\$615,000	RFP #10565	\$615,000	-	615,000	-	-	-	
42930 ASOC	CFMG	MAT	09/01/19	09/30/20	SCN101811-A	\$93,315	1.3(a) Professional Services	\$93,315	93,315	-	-	-	-	
42930 ASOC	C.O.R.E. Medical Clinic, Inc.	Narcotic Treatment Program (NTP)	04/01/19	06/30/20	SCN101780	\$75,000	1.3(a) Professional Services	\$75,000	37,500	-	-	37,500	-	
42930 ASOC	CA Dept. of Health Care Services (DHCS)	Medi-Cal County Inmate Program (MCIP)	07/01/19	06/30/20	19-96176	\$10,626	1.3(e)(1) Gov Agency	\$10,626	-	-	10,626	-	-	
42930 ASOC	Crisis Intervention Services	Domestic Violence Counseling, Shelter and Support Services for Lake Tahoe Area	07/01/19	06/30/20	SCN102078	\$41,000	1.3(l) Sole Source	\$41,000	-	-	41,000	-	-	
42930 ASOC	Davis Guest Home	Residential Care Home Program	07/01/19	06/30/20	SCN101626-A	\$347,685	1.3(a) Professional Services	\$347,685	-	-	-	260,764	86,921	
42930 ASOC	Gathering Inn, The (TGI)	Gateway Resource Center	07/01/19	06/30/20	SCN101866	\$49,992	1.3(l) Sole Source	\$49,992	-	-	-	-	49,992	
42930 ASOC	Gathering Inn, The (TGI)	Overnight Sheltering Services	07/01/19	06/30/20	SCN101865	\$275,000	1.3(l) Sole Source	\$275,000	-	-	-	-	275,000	
42930 ASOC	Homeless Resource Council of the Sierras (HRCS)	HUD Homeless Continuum of Care Coordination	07/01/19	06/30/20	HHS000027	\$53,163	1.3(l) Sole Source	\$53,163	-	-	-	-	53,163	
42930 ASOC	Legal Services of Northern California (LSNC)	Provide Medi-Cal * SSI/SSP Advocacy and legal representation services on behalf of clients	07/01/18	06/30/20	CN001171	\$134,406	1.3(a) Professional Services	\$134,406	-	60,483	-	73,923	-	
42930 ASOC	MLN Consulting Services, Inc.	Monitoring and Review of Drinking Driver and Drug Diversion Programs	07/01/19	06/30/20	SCN101627	\$31,650	1.3(a) Professional Services	\$31,650	-	-	31,650	-	-	
42930 ASOC	Native Alliance of the Sierra Nevada Foothills	Substance Use Disorders Treatment and Educational Programming Services	07/01/18	06/30/20	CN001126	\$70,000	1.3(l) Sole Source	\$70,000	35,000	-	-	35,000	-	
42930 ASOC	Recovery NOW LLC	Transitional Housing/Sober Living Environments	07/01/18	06/30/20	CN001125	\$200,000	1.3(a) Professional Services	\$200,000	-	100,000	-	100,000	-	
42930 ASOC	Stand Up Placer Inc.	Domestic Violence Counseling, Shelter and Support Services	07/01/19	06/30/20	SCN101625	\$57,000	1.3(l) Sole Source	\$57,000	-	-	57,000	-	-	
42930 ASOC	Stevens, Alinea M.D.	Physician Consultation Services	06/01/19	06/30/20	SCN101706	\$3,900	1.3(a) Professional Services	\$3,900	-	-	-	3,900	-	
42930 ASOC	Ventura County	Single Case Agreement for Substance Use Disorders Treatment Service	11/01/19	09/07/20	HHS000011	\$75,000	1.3(a) Professional Services	\$75,000	-	-	-	75,000	-	
42930 ASOC	Vista Pacifica Enterprises Inc.	Institute for Mental Disease/Special Treatment Program (IMD/STP) for Mentally Disordered Persons	07/01/18	06/30/20	CN001136-A	\$600,000	1.3(a) Professional Services	\$600,000	-	-	-	450,000	150,000	

Division	Contractor	Description of Services	Prior Term and Funding Level Information					Exemption to Solicitation/ RFP/RFQ	Total Amount	Funding Dollars Information for Expenditure Agreements				
			Start Date	End Date	Contract Number	Contract Amount	Federal			State	Specified Trust Funds/ Client Fees	Realignment	County General Fund	
42930 ASOC	Yolo Community Care Continuum (YCCC)	Adult Residential Treatment and Crisis Stabilization Services for Mentally Disabled Adults (Farmhouse and Safe Harbor)	07/01/18	06/30/20	CN001151-A	\$260,000	1.3(a) Professional Services	\$260,000	117,000	2,600	-	105,200	35,200	
42930 ASOC	Yolo Community Care Continuum (YCCC)	Operation of an Adult Residential Facility at the DeWitt Center (Harmony House)	07/01/18	06/30/20	SCN101443-A	\$213,400	RFP 10337	\$213,400	-	213,400	-	-	-	
42970 CSOC	Auburn City of	Commercially Sexually Exploited Children (CSEC) Intervention	09/01/18	06/30/20	CN001190B	\$95,000	Government Agency 1.3(e)(1)	\$95,000	71,250	11,875	-	11,875	-	
42970 CSOC	California Mental Health Svcs Authority (CalMHSA)	Inter-Member Transfers (Foster Youth)	07/01/18	06/30/20	2018-PT-PC1	\$360,000	1.3(f) Sole Source	\$360,000	360,000	-	-	-	-	
42970 CSOC	California Mental Health Svcs Authority (CalMHSA)	PEI Central Valley Suicide Prevention Hotline and State Hospitals	07/01/19	06/30/20	434-PF-2019	\$112,804	RFP 10351	\$112,804	112,804	-	-	-	-	
42970 CSOC	Child Advocates of Placer County	Court Appointed Special Advocates	07/01/17	06/30/20	CN005899C	\$275,000	RFP 10351	\$275,000	-	275,000	-	-	-	
42970 CSOC	Children's Legacy Center (CLC)	Northern California Commercially Sexually Exploited Children (CSEC) Regional Pilot Program	10/01/19	06/30/20	SCN102310	\$101,380	Professional Services 1.3(a)	\$101,380	50,690	50,690	-	-	-	
42970 CSOC	Children's Receiving Home of Sacramento	Intensive Trauma-Focused Services for Young Children Ages 3-6	07/01/18	06/30/20	CN001166B	\$552,225	RFP 10325	\$552,225	-	552,225	-	-	-	
42970 CSOC	Crisis Intervention Services dba Sierra Community House	Services to Improve Child and Family Outcomes and Promote Well-Being (Differential Response)	07/01/19	06/30/20	SCN101824	\$60,000	1.3(a) Professional Services	\$60,000	-	60,000	-	-	-	
42970 CSOC	KidsFirst	Commercially Sexually Exploited Children (CSEC) Probation Case Manager	11/01/18	06/30/20	CN001192	\$120,000	Professional Services 1.3(a)	\$120,000	-	120,000	-	-	-	
42970 CSOC	Koinonia Foster Homes Inc.	(EPSDT) Mental Health Services for Pre and Post Adoptive and Guardianship Children and Families	08/01/18	06/30/20	CN001175B	\$395,966	RFP 10705	\$395,966	197,983	138,588	-	59,395	-	
42970 CSOC	Lighthouse Counseling & Family Resource Center	Differential Response Early Intervention Services	07/01/19	06/30/20	SCN1014740A	\$122,000	1.3(a) Professional Services	\$122,000	79,300	-	-	40,260	2,440	
42970 CSOC	Lilliput Children's Services "Changing to Wayfinder Family Services"	Family Finding and Kinship Support Services Program	07/01/18	06/30/20	CN001168-A	\$483,456	RFP 10302	\$483,456	-	-	-	386,765	96,691	
42970 CSOC	Lincoln City of	Commercially Sexually Exploited Children (CSEC) Intervention	03/01/19	06/30/20	SCN101503	\$50,000	Government Agency 1.3(e)(1)	\$50,000	-	50,000	-	-	-	
42970 CSOC	Maxim Healthcare Services, Inc.	Behavioral Health Services	07/01/19	06/30/20	SCN101427	\$85,000	1.3(f) Sole Source	\$85,000	-	72,250	-	12,750	-	
42970 CSOC	Placer County Office of Education (PCOE)	Commercially Sexually Exploited Children (CSEC) Intervention	11/01/18	06/30/20	CN001194A	\$284,171	Sole Source 1.3(f)	\$284,171	-	284,171	-	-	-	
42970 CSOC	Placer County Office of Education (PCOE)	Emergency Child Care Bridge Program for Foster Children	07/01/19	06/30/20	SCN101568-B	\$262,736	1.3(e)(1) Gov Agency	\$262,736	131,368	131,368	-	-	-	
42970 CSOC	Public Consulting Group Inc.	Social Security Benefit Procurement Program	07/01/18	06/30/20	CN001167	\$60,000	1.3(a) Professional Services	\$60,000	30,000	21,000	-	-	9,000	
42970 CSOC	Roseville City of	Commercially Sexually Exploited Children (CSEC) Intervention	01/01/18	06/30/20	CN005974B	\$134,500	Government Agency 1.3(e)(1)	\$134,500	100,875	-	-	16,813	16,813	
42970 CSOC	Stanford Youth Solutions, fka Sierra Forever Families	Resource Family Liaison and Support Services	07/01/19	06/30/20	SCN101589/ SCN101890	\$99,000	1.3(a) Professional Services	\$99,000	99,000	-	-	-	-	
42970 CSOC	The Regents of the University of California on behalf of University of California, Davis Health (Early Psychosis Programs)	Early Diagnosis and Preventative Treatment (EDAPT) Services	08/01/19	06/30/20	SCN101667-A	\$15,310	Professional Services 1.3(a)	\$15,310	7,655	5,359	-	2,297	-	
42970 CSOC	WellSpace Health	Suicide Prevention Hotline	07/01/19	06/30/20	SCN101429	\$19,326	Sole Source	\$19,326	-	-	-	15,461	3,865	
53070 Human Services	Advocates for Mentally Ill Housing, Inc. (AMIH)	CalWORKs Housing Support Program	07/01/19	06/30/20	SCN102051A	\$302,000	RFP 100208	\$302,000	302,000	-	-	-	-	
53070 Human Services	Salvation Army, The	Winter Homeless Voucher Program	07/01/19	06/30/20	SCN102075	\$60,500	1.3(f) Sole Source	\$60,500	-	-	-	-	60,500	
53070 Human Services	Schmidt Psychological Services LLC	Psychological Evaluations	07/01/18	06/30/20	SCN100159	\$30,000	1.3(a) Professional Services	\$30,000	15,000	15,000	-	-	-	
53070 Human Services	eXemplar Human Services, LLC	CalWORKs Reporting Tools and Services	6/1/2019	6/30/2020	SCN101651	\$174,000	Professional Services 1.3(a)	\$174,000	87,000	60,900	-	13,050	13,050	
53070 Human Services	First 5 Placer	CalWORKs Home Visiting Initiative	01/01/19	06/30/20	SCN101377	\$178,560	1.3(f) Sole Source	\$178,560	178,560	-	-	-	-	